

MATERIAL REVIEWED AT CIV HEADQUARTERS BY
HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

FILE TITLE/NUMBER/VOLUME: TAKASOFF, BORIS D.
OFFICIAL PERSONNEL FILE

INCLUSIVE DATES:

CUSTODIAL UNIT/LOCATION: C/LAD

.ROOK:

DELETIONS, IF ANY:

TARASOFF, BORIS D. 1049477

S-E-C-R-E-T
(When Filled in)

TERM:

11-30-70

27 April 1971

609
13860
13860

MEMORANDUM FOR: Chief, Transactions & Records Branch,
Control Division, Office of Personnel

SUBJECT : Custody of Honor and Merit Award presented to
Mr. Boris D. Tarasoff

Because of security restrictions, the Honor and Merit
Awards Board is acting as custodian of the subject's Honor
Award and related papers listed below:

Certificate of Merit

When security restrictions no longer prevail, the Awardee
may obtain his award by calling the Executive Secretary.

Ellin B. Glenn
Ellin B. Glenn
Executive Secretary
Honor and Merit Awards Board

Distribution:

- Original - Subject's OFF (No. 019477)
1 - C/WH Support Staff
1 - HMAB Case File

S-E-C-R-E-T

ADMINISTRATIVE - INTERNAL USE ONLY

Ref. 70

SAC/SECURITY

MEMORANDUM FOR: Mr. Leslie D. Turcotte

THROUGH : Deputy Director for Plans

THROUGH : Chief, WH Division

SUBJECT : Certificate of Merit

1. The Honor and Merit Awards Board is pleased to note that the award named above will be conferred on you in recognition of the excellent service you have rendered this Agency. Security considerations relevant to the award are explained in the attached memorandum from the Office of Security.

2. The award will be presented to you at a ceremony to be held in the near future. Members of your family, Agency associates, and intimate friends who are aware of your Agency affiliation may attend the ceremony.

3. Invitations to the ceremony will be extended by the Secretary, Honor and Merit Awards Board, Office of Personnel, Extension 364. Please send to that office the names and phone numbers of the guests you would like to have invited, and indicate any dates on which you will not be available for such a ceremony.

ROBERT M. GAYNOR

Recorder

Honor and Merit Awards Board

Distribution:

Orig - Addressee
- C/WH
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! - Sec't, HMAB
! - Recorder, HMAB

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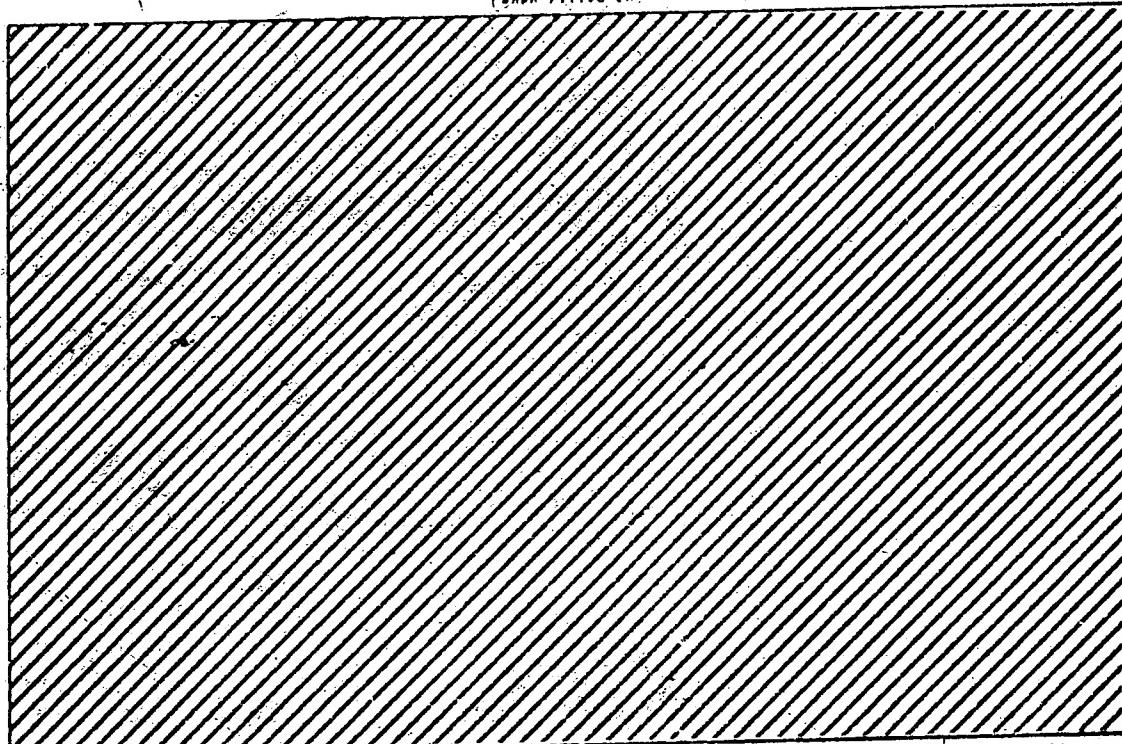
SECRET

(If box filled in)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED	
1. SERIAL NUMBER 019477	2. NAME (Last-First-Middle) <i>JAMES M. BERTHOLD</i>					3 November 1970	
3. NATURE OF PERSONNEL ACTION RETIEMENT (MANDATORY) UNDER CIA RETIREMENT AND DISABILITY SYSTEM						4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 11 30 70	
6. FUNDS ►		V TO V X	V TO CP G TO CP	7. FINANCIAL ANALYSIS NO. CHARGEABLE 1135 0990			8. LEGAL AUTHORITY (Completed by Office of Personnel) 12. 88-643 Sept. 2350
9. ORGANIZATIONAL DESIGNATIONS DDP/WH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION						10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO	
11. POSITION TITLE OPS OFFICER						12. POSITION NUMBER 0489	13. CAREER SERVICE DESIGNATION D
14. CLASSIFICATION SCHEDULE (GS, F.B. etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 12 5		17. SALARY OR RATE \$ 16,084	
18. REMARKS <i>After retirement funds for James M. Berthold - 10/1/70</i>							
19A. SIGNATURE OF REQUESTING OFFICIAL Henry L. Berthold C/WH/Pers			DATE SIGNED 4 Nov 70		19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER Carolyn Taylor 47 Nov 70		
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
20. ACTION CODE 45	20. EMPLOY. CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC	22. STATION CODE	23. INTEGEE CODE 3	24. MOLES CODE 3	25. DATE OF BIRTH MO. DA. YR. 11/12/05	26. DATE OF GRADE MO. DA. YR. NO DATA
27. RITE EXPIRES MO. DA. YR.	29. SPECIAL REFERENCE 1-CVA 2-DRGM 3-FICA 4-NONE	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE 1-FEE 2-ELCO 3-ELCO	32. CORRECTION CANCELLATION DATA TYPE EOD DATA	33. SECURITY REQ. NO.	34. SER	
35. VET. PREFERENCE CODE 0-HOME 1-5 PT. 2-10 PT.	36. SERV. COMP. DATE MO. DA. YR.	37. LONG COMP. DATE MO. DA. YR.	38. CAREER CATEGORY CAR RESV PROV; TEMP	39. FEGL. HEALTH INSURANCE CODE 0-WAIVER 1-YES	40. SOCIAL SECURITY NO		
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)			42. LEAVE CAT CODE	43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	44. STATE TAX DATA FORM EXECUTED 1-YES 2-NO		
45. POSITION CONTROL CERTIFICATION 11-570 66				46. O.P. APPROVAL Dow H. Berthold		DATE APPROVED 105/70	

SECRET

(When Filled In)



NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
Tarasoff, Boris	Self	70-0502

There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on 2 Jan 69-5 Oct 69.

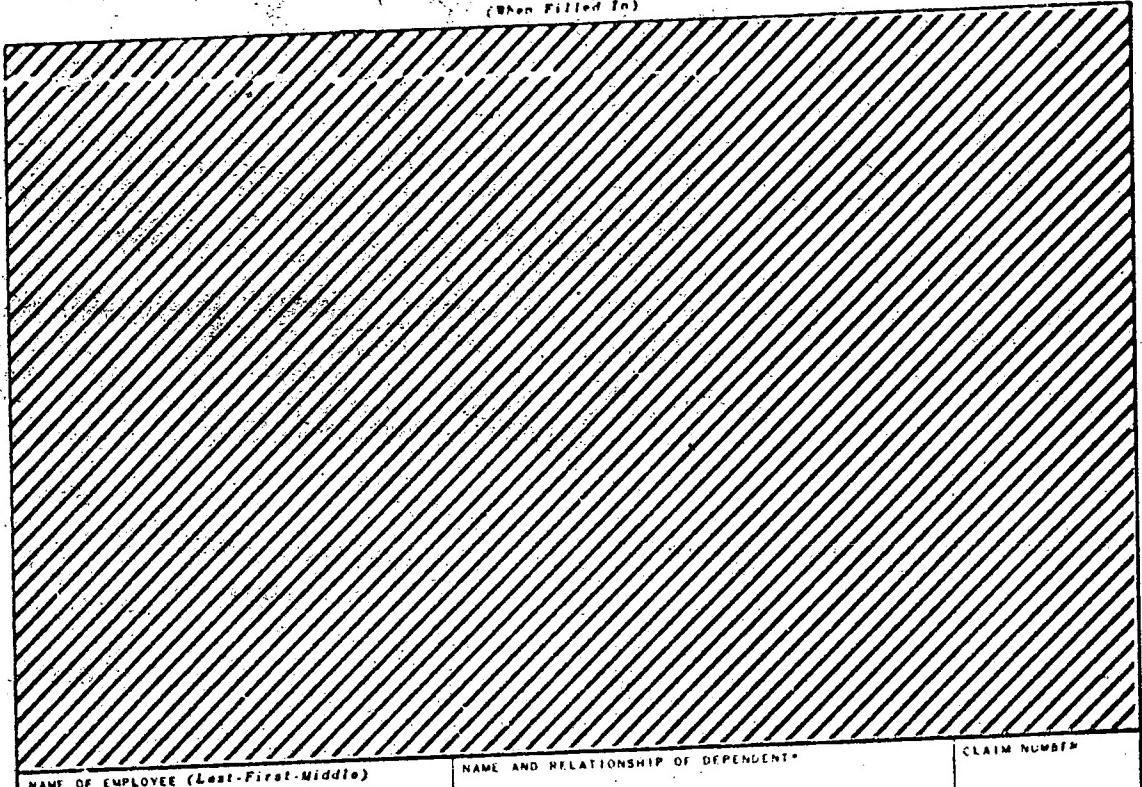
This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BSO REPRESENTATIVE
14 January 1970	P. A. [Signature]

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

SECRET

(When Filled In)



NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
Tarasoff, Boris	Wife-Anna	68-0264

There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on 22 June 1967.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BSO REPRESENTATIVE
25 September 1967	<i>B. DeFelice</i>
NOTICE OF OFFICIAL DISABILITY CLAIM FILE	

SECRET

(If less than 100)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED		
1. SERIAL NUMBER 019477	2. NAME (Last-First-Middle) <i>J. G. J. Berthold</i>					25 AUGUST 1967		
3. NATURE OF PERSONNEL ACTION REASSIGNMENT			4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR 09 10 67		5. CATEGORY OF EMPLOYMENT REGULAR			
6. FUNDS ►	V TO V		V TO CP		7. FINANCIAL ANALYSIS NO. CHARGEABLE 8135 0990			
8. ORGANIZATIONAL DESIGNATIONS DDP/WH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION			10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO					
11. POSITION TITLE OPS OFFICER			12. POSITION NUMBER 0489 HXXH		13. CAREER SERVICE DESIGNATION D			
14. CLASSIFICATION SCHEDULE (GS, F.B., R.N.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 12 3		17. SALARY OR RATE \$ 11685		
18. REMARKS FROM: SAME/0418 <i>To [redacted]</i>								
19. SIGNATURE OF APPROVING OFFICER <i>Henry L. Berthold</i> C/WH/Personnel			DATE SIGNED 25 August		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>C. H. Miller</i>		DATE SIGNED 6/15/67	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19. ACTION CODE 31	20. EMPLOY. CODE 10	21. OFFICE CODING 516024 6VH 45075	22. STATION CODE ALPHABETIC	23. INTEGEE CODE CODE	24. HODITS CODE 3	25. DATE OF BIRTH MO. DA. YR. 11 29 67	26. DATE OF GRADE MO. DA. YR. 11 29 67	27. DATE OF LEI MO. DA. YR.
28. DTE EXPIRES MO. DA. YR. 11 29 67	29. SPECIAL REFERENCE 1-SEC 2-DEGM 3-FICA 4-WORKE	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE TYPE	32. CORRECTION, CANCELLATION DATA EOD DATA				
35. VET. PREFERENCE CODE 0-NONE 1-5 PT. 2-10 PT.	36. SERV. COMP. DATE MO. DA. YR. 11 29 67	37. LONG. COMP. DATE MO. DA. YR. 11 29 67	38. CAREER CATEGORY CAR RES. PROV. TEMP.	39. FEDERAL TAX DATA CODE	40. STATE TAX DATA CODE	41. MEDICAL HEALTH INSURANCE D-BARRIER 1-YES 2-NO	42. SOCIAL SECURITY NO.	
43. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)			44. LEAVE CAT. CODE 1-YES 2-NO	45. FEDERAL TAX DATA FORM EXECUTED COOR	46. STATE TAX DATA FORM EXECUTED CODE	47. O.P. APPROVAL <i>Donald L. Fritscher /b</i>	48. DATE APPROVED 6/29/67	

SECRET

2 AUG 1967

MEMORANDUM FOR: Director of Personnel

THROUGH : DDP/OP *JAMES H. Boileau*
SUBJECT : [REDACTED] Request for Early Home Leave

1. In accordance with HR 20-30b(3), it is requested that approval be granted for [REDACTED] to begin home leave short of tour.

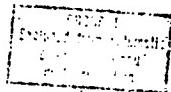
2. [REDACTED] has been [REDACTED] in Mexico City since 5 June 1963. He last returned from home leave on 13 January 1966 but because his wife's parents are in very poor health, the Station has requested on his behalf that the date of his home leave be advanced to 23 September 1967.

3. The Station and [REDACTED] are aware of the requirements to extend his next tour in Mexico City by the number of days his present tour will be reduced.

4. [REDACTED], a participant in the CIA Retirement and Disability System, will reach mandatory retirement age in November 1968. At that time he will be converted to contract employee status in order that the Division may retain his unique skills. (There is a continuing requirement for [REDACTED] services as the Station's Russian and Spanish translator which could not be met as effectively by the utilization of other personnel.)

5. If this request is approved, please coordinate on the attached cable to Mexico City.

SECRET



SECRET

James V. Broe Jr.

SUBJECT: [REDACTED] S, Request for Early Home Leave

William V. Broe

William V. Broe
Chief
Western Hemisphere Division

Attachment:
Bio Profile

CONCUR:

Muth G. Julian
A DDP/OP

3 Aug 1967
Date

APPROVED:

Barry Brod
Director of Personnel

3 Aug 67
Date

SECRET

UNCLASSIFIED INTERNAL
USE ONLY CONFIDENTIAL SECRET

ROUTING AND RECORD SHEET

OP-865

SUBJECT. (Optional)				
FROM:		EXTENSION	TO.	
ppm Patricia P. MacDougall WH/Personnel 3D5309		6815	MO. DATE	
TO: (Officer designation, room number, and building)		OFFICER'S INITIALS	COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)	
1. C/WH/Personnel			6	
2. C/WH/1 3B4403			WPK	
3. SB/Pers 5B4804			(3)	
4. C/WH/SS 3D3102			AS	
5. C/WHD 3D3107	2 AUG 1967		B	
6. Mr. Collins CSPS/AP GG10	3 Aug. '67	AJMC	Subject has had 24 months continuous service in Mexico since 6 September 1960.	
7.			CC's home objection.	
8.			6 to 10. This is in accord with the agreement you reached discussing this with Chief WH.	
10. DDP/OP 3C29	3 Aug 1967	APF	6 to 10 + 1/2. Recommend approval. Signed Mr. Collins	
11.				
12. D/Pers 5E56			PF	
13. WH/Personnel 3D5309				
14. C/WHD 3D3107				
15.				

U.S. INFORMATIONAGENCY
CIVIL W/H PERSONNEL
ED-6815
OCT. 1 AUGUST 1967

CABLE SECURITAT DISSEMINATION

30

CONF:

QWHT6

RIC COPY

MISCELLANEOUS FORM TOTAL CABLES	14
S E C R E T	

ROUTING INFORMATION
4
5
6
7
8
9

<input type="checkbox"/> INDEX	<input type="checkbox"/> DESTROY	<input type="checkbox"/> RETURN TO _____	<input type="checkbox"/> FILE AS
<input type="checkbox"/> NO INDEX	<input type="checkbox"/> FILE IN GS FILE NO.		

DATA

FILE

WT

class E, D/CB, c/CCS3, c/KSPS,

S E C R E T

TO: MEXICO CITY
NYBAC/

REFS: A. ED-6815-7717
B. ED-6815-146 (3)
C. ED-6815-7934

3 22 3507

CITE DIRECTOR

23160

1. DIRECTOR OF PERSONNEL APPROVES REF A REQUEST FOR HOME LEAVE SHORT OF TOUR. NEXT TOUR WILL BE EXTENDED BY NUMBER DAYS PRESENT TOUR SHORTENED.

2. HQS HAS DECIDED NOT TO GRANT EXCEPTION RETURNING FEINGLASS TO CIVIL SERVICE RETIREMENT SYSTEM BUT INSTEAD PLANS HIS USE AS A CONTRACT EMPLOYEE FOLLOWING RETIREMENT UNDER AGENCY SYSTEM IN NOVEMBER 1968. (SEE ED-6495 RE EMPLOYMENT OF ANNUITANTS)

3. WILL ADVISE RE TDY REPLACEMENT AND EXACT TIMING.

//END OF MESSAGE//

Mr. Cormier (SB) 6412
will file TDyer.

TS/PERS SA

DDP/OP Mr. P. Johnson

C/CCPS A. J. Johnson

C/WHS/1 Mr. V. Brattin

C/WH PERS Mr. V. Brattin

George R. Thompson
C/WH/SS

William V. Brattin
C/WH

ISSUING OFFICE

COORDINATING OFFICES

S E C R E T

GROUP 1
Each office has automatic
downgrading and
declassification

AUTHORIZING OFFICES

REPRODUCING OFFICE OTHER THAN THE ISSUING OFFICE

PROHIBITED

COPY NO.

SECRET

REQUEST FOR PERSONNEL ACTION								DATE PREPARED	
1. SERIAL NUMBER 019477	NAME (Last-First-Middle) John F. Cashman							29 MARCH 1967	
3. NATURE OF PERSONNEL ACTION REASSIGNMENT				4. EFFECTIVE DATE REQUESTED 04 09 67			5. CATEGORY OF EMPLOYMENT REGULAR		
6. FUNDS ►	V TO V	V TO C	7. FINANCIAL ANALYSIS NO CHARGEABLE			8. LEGAL AUTHORITY (Completed by Office of Personnel) 7135-0990			
9. ORGANIZATIONAL DESIGNATIONS DDP/WH FOREIGN FIELD BRANCH I MEXICO CITY, MEXICO STATION				10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO					
11. POSITION TITLE OPS OFFICER				12. POSITION NUMBER 0418		13. CAREER SERVICE DESIGNATION D			
14. CLASSIFICATION SCHEDULE (G.S., E.B., etc.) GS		15. OCCUPATIONAL SERIES 0136.01		16. GRADE AND STEP 12 P3		17. SALARY OR RATE \$ 11306.465			
18. REMARKS FROM: SAME/0400									
19. SIGNATURE OF REQUESTING OFFICER Robert D. Cashman Chief, WH Personnel				DATE SIGNED 28 March		20. SIGNATURE OF CAREER SERVICE APPROVING OFFICER John H. Luttscher 29 March 67			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL									
21. ACTION CODE 37	20. EMPLOY. CODE R	21. OFFICE CODING NUMERIC 5164 WH	22. STATION CODE ALPHABETIC 15075	23. ENLISTEE CODE CODE 3	24. MOBILES CODE 11102100	25. DATE OF BIRTH MO. DA. YR. 1960	26. DATE OF GRADE MO. DA. YR. 1967	27. DATE OF LEI MO. DA. YR.	
28. RET. EXPIRES MO. DA. YR. 1968	29. SPECIAL REFERENCE 1-ESE 2-ICA 3-NCHS	30. RETIREMENT DATA CODE CODE	31. SEPARATION DATA CODE TYPE CODE	32. CORRECTION CANCELLATION DATA TYPE CODE	33. SECURITY REG. NO. CODE	34. SEX CODE	35. ECO DATA		
35. VET PREFERENCE CODE 0-HOME 1-5 PT 2-10 PT	36. SERV. COMP. DATE MO. DA. YR. 1960	37. LONG. COMP. DATE MO. DA. YR. 1960	38. CAREER CATEGORY CODE EMPL TEMP	39. FEGLI HEALTH INSURANCE CODE 1-WAIVER 2-YES	40. SOCIAL SECURITY NO.				
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA CODE 1-NOT EXECUTED 2-YES 3-NO	44. STATE TAX DATA CODE 1-YES 2-NO	45. APPROVAL DATE APPROVED John H. Luttscher 29 Mar 67					
FORM 2-66 1152 USE PREVIOUS EDITION									

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC
COMPENSATION
AND SECURITY CLEARANCE

SECRET

(B) here filled in)

65-51

XXB

REQUEST FOR PERSONNEL ACTION				DATE PREPARED				
1 SERIAL NUMBER 019477	2 NAME (Last-First-Middle) David M. Eccles			3 DATE PREPARED 12 December 1966				
3 NATURE OF PERSONNEL ACTION DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM				4 EFFECTIVE DATE REQUESTED MONTH DAY YEAR 12 18 66	5 CATEGORY OF EMPLOYMENT REGULAR			
6 FUNDS ►	V TO V CP TO V	V TO C X CP TO CP	7 FINANCIAL ANALYSIS NO. CHARGEABLE 7135-0990					
9 ORGANIZATIONAL DESIGNATIONS DDP/WH				10 LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO				
11 POSITION TITLE				12 POSITION NUMBER	13 CAREER SERVICE DESIGNATION D			
14 CLASSIFICATION SCHEDULE (GS, E.B. etc.)		15 OCCUPATIONAL SERIES	16 GRADE AND STEP 12	17 SALARY OR RATE S				
18 REMARKS EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION AND RIGHT OF APPEAL TO THE DIRECTOR OF CENTRAL INTELLIGENCE.								
18A SIGNATURE OF REQUESTING OFFICIAL			DATE SIGNED	18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER				
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19 ACTION CODE	20 EMPLOY CODE	21 OFFICE CODING NUMERIC	22 STATION CODE	23 INTEGEE CODE	24 HOOES CODE	25 DATE OF BIRTH MO. DA. YR.	26 DATE OF GRADE MO. DA. YR.	27 DATE OF LEI MO. DA. YR.
28 RTE EXPIRES MO DA YR.	29 SPECIAL REFERENCE 1-ECS 2-ICA 3-NONE	30 RETIREMENT DATA CODE 2	31 SEPARATION DATA CODE	32 CORRECTION CANCELLATION DATA TYPE EOD DATA	33 SECURITY REQ NO	34 SER		
35 VET PREFERENCE CODE 0-NONE 1-5 PT 7-10 PT	36 SERV COMP DATE MO DA YR	37 LONG COMP DATE MO DA YR	38 CARRIER CATEGORY CAR REG PROV TEMP CODE	39 FELW HEALTH INSURANCE CODE 0-WRITER 1-YES	40 SOCIAL SECURITY NO HEALTH INS. CODE	41 STATE TAX DATA CODE		
41 PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0-NO PREVIOUS SERVICE 1-BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)		42 LEAVE CAT CODE	43 FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	44 STATE TAX DATA FORM EXECUTED 1-YES 2-NO				
45 POSITION CONTROL CERTIFICATION 12-18661				46 O.P. APPROVAL See memo signed by D/Pers dated 30 NOV 1966	DATE APPROVED			

SECRET

VXB

REQUEST FOR PERSONNEL ACTION						DATE PREPARED 9 APRIL 1965				
1. SERIAL NUMBER 019-177	2. NAME (Last-First-Middle) <i>John J. Gagan</i>									
3. NATURE OF PERSONNEL ACTION PROMOTION						4. EFFECTIVE DATE REQUESTED MONTH DAY YEAR APR 11 65				
5. FUNDS ➤	V TO V	V TO CP	6. COST CENTER NO. CHARGEABLE 5135 0990			7. CATEGORY OF EMPLOYMENT REGULAR				
CP TO V	X	CP TO CP	8. LEGAL AUTHORITY (Completed by Office of Personnel)							
9. ORGANIZATIONAL DESIGNATIONS DDP/WH BRANCH 3 MEXICO CITY, MEXICO STATION						10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO				
11. POSITION TITLE OPS OFFICER						12. POSITION NUMBER 0400	13. CAREER SERVICE DESIGNATION D			
14. CLASSIFICATION SCHEDULE (GS, I.R., etc.) GS			15. OCCUPATIONAL SERIES 0136.01	16. GRADE AND STEP 12 1	17. SALARY OR RATE \$ 10,250					
18. REMARKS FROM: GS-11.3/\$9,240. TO BE EFFECTIVE 11 APRIL 1965.						Recorded by COPD <i>[Signature]</i>				
18A. SIGNATURE OF REQUESTING OFFICIAL ROBERT D. CASHMAN C/WH/PERS			18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER E. M. Collins		DATE SIGNED 9 APR 65					
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL										
19. ACTION CODE 27	20. EMPLOY CODE 10	21. OFFICE CODING NUMERIC ALPHABETIC 51200 WTL 45075		22. STATION CODE WTL	23. INTEGEE CODE 3	24. HQTRS CODE 11	25. DATE OF BIRTH MO. DA. YE. 3 11 02 08	26. DATE OF GRADE MO. DA. YE. 4 11 65	27. DATE OF LEI MO. DA. YE. 4 11 65	
28. WIFE EXPRIES MO. DA. YE. 1-3 PT 2-10 PT		29. SPECIAL REFERENCE 1-CSL 2-HLA 3-NSD	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE TYPE	32. CORRECTION CANCELLATION DATA MO. DA. YE.	33. SECURITY REQ. NO. EOQ DATA			34. SEE REQ. NO.	
35. VET. PREFERENCE CODE		36. SERV. COMP. DATE MO. DA. YE.	37. LONG COMP. DATE MO. DA. YE.	38. CAREER CATEGORY CAR RESV PROV TEMP	39. FEGL. HEALTH INSURANCE CODE	40. STATE TAX DATA CODE	41. SOCIAL SECURITY NO.			
41. PREVIOUS GOVERNMENT SERVICE DATA CODE		42. LEAVE CAT CODE 1-NO PREVIOUS SERVICE 2-NO BREAK IN SERVICE 3-BREAK IN SERVICE (LESS THAN 3 YEARS) 4-BREAK IN SERVICE (MORE THAN 3 YEARS)		43. FEDERAL TAX DATA FORM EXECUTED 1-YES 2-NO	44. NO. TAX EXEMPTIONS CODE	45. STATE TAX DATA FORM EXECUTED 1-YES 2-NO				
46. O.P. APPROVAL Joseph B. Gagan 9 APR 1965										DATE APPROVED 9 APR 1965
47. POSITION CONTROL CERTIFICATION DDA 04/09/65										GROUP 1 ALL INFORMATION CONTAINED HEREIN IS UNCLASSIFIED DATE 04-09-65 BY SP-1
48. FORM 0-03 1152 USE PREVIOUS EDITION										

SECRET

GROUP 1
ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
DATE 04-09-65 BY SP-1

SECRET

(This page is secret)

NAME OF EMPLOYEE (Last-First-Middle): <i>Ticeoff, Sam J.</i>	NAME AND RELATIONSHIP OF DEPENDENT: <i>Son</i>	CLAIM NUMBER: <i>62-016</i>
<p>There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on <u>5 Jan 1961</u>. <u>Viral infection</u></p> <p>This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.</p>		
DATE OF NOTICE 5 SEP 1963	SIGNATURE OF BSO REPRESENTATIVE <i>B. DeFelice</i>	
NOTICE OF OFFICIAL DISABILITY CLAIM FILE		

SECRET

(This Form Replaces Form 1152)

REQUEST FOR PERSONNEL ACTION				DATE PREPARED 14 MAY 1963	
1. SERIAL NUMBER 019477	2. NAME (Last-First-Middle) [Redacted]			3. EFFECTIVE DATE REQUESTED 16/05/63	
3. NATURE OF PERSONNEL ACTION EXCEPTED APPOINTMENT Collier				4. CATEGORY OF EMPLOYMENT REGULAR	
5. FUNDS ►	V TO V 	 	V TO CP X	6. COST CENTER NO. CHARGEABLE 3135-5700-1000	
7. ORGANIZATIONAL DESIGNATIONS DDP-WH BRANCH 3 MEXICO CITY, MEXICO STATION				8. LOCATION OF OFFICE STATION MEXICO, MEXICO	
9. POSITION TITLE OPS OFFICER				10. POSITION NUMBER 400	11. CAREER SERVICE DESIGNATION D
12. CLASSIFICATION SCHEDULE (GS, LS, ETC.) GS		13. OCCUPATIONAL SERIES 0136.01	14. GRADE AND STEP 11 3	15. SALARY OR RATE \$575	
16. REMARKS 1 COPY TO FINANCE DIV. 1 COPY TO SECURITY					
C-13575			Recorded by CSPD JL		
17. SIGNATURE OF REQUESTING OFFICIAL ROBERT D. CASEY, C/SII/PERS		18. DATE SIGNED 5/14/63	19. SIGNATURE OF CAREER SERVICE APPROVING OFFICER Collier		20. DATE SIGNED 14 May 63
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL					
21. ACTION CODE 13	22. EMPLOYEE CODE 10	23. OFFICE ID NO. 111700	24. DATA 45075	25. WEBSITE CODE 3	26. SECURITY CODE 111-31025-21-1
27. DATE EXP. RES. 10-05-63	28. SPECIAL REFERENCE 1 - USE CODE	29. REIMENT DATA 1 - USE CODE	30. SEPARATE PAYMENT DATA CODE 1 - USE CODE	31. SEPARATE PAYMENT DATA CODE 1 - USE CODE	32. STATE TAX DATA 0000 0000 0000 0000
33. VET. PREFERENCE 1	34. SERV. COMM. DATA 06/12/51/2056	35. END. COMM. DATA 06/12/51/2056	36. CAREER CATEGORY C	37. MED. / HEALTH RELEASE 1 - USE CODE	38. STATE TAX DATA 0000 0000 0000 0000
39. PREVIOUS GOVERNMENT SERVICE DATA 1	40. PREVIOUS GOVERNMENT SERVICE DATA 1 - NO PREVIOUS SERVICE 2 - NO BREAK IN SERVICE 3 - BREAK IN SERVICE (LESS THAN 3 yrs) 4 - BREAK IN SERVICE (MORE THAN 3 yrs)	41. FORM APPROVAL CODE 6	42. FORM APPROVAL CODE 1 - USE CODE 2 - USE CODE	43. FORM APPROVAL CODE 1 - USE CODE 2 - USE CODE	44. FORM APPROVAL CODE 1 - USE CODE 2 - USE CODE
45. POSITION CONTROL CERTIFICATION W. K. Collier 16/05/63			46. O.P. APPROVAL Joseph L. Collier		
47. DATE APPROVED 14 May 63					

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION									DATE PREPARED		
1. SERIAL NUMBER 019477		2. NAME (Last-First-Middle) TARASOFF, BORIS D.							14 May 1963		
3. NATURE OF PERSONNEL ACTION RESIGNATION									4. EFFECTIVE DATE REQUESTED MONTH <u>06</u> YEAR <u>1962</u>		
5. FUNDS <input checked="" type="checkbox"/> X V TO V V TO CF <input type="checkbox"/> CF TO V CF TO CF									6. CATEGORY OF EMPLOYMENT REGULAR		
7. COST CENTER NO. CHARGEABLE 3235-1990-1000									8. LEGAL AUTHORITY (Completed by Office of Personnel)		
9. ORGANIZATIONAL DESIGNATIONS DDP WH CS/CS DEVELOPMENT COMPLEMENT									10. LOCATION OF OFFICIAL STATION WASHINGTON, D.C.		
11. POSITION TITLE I.O. FOREIGN DOC									12. POSITION NUMBER 9997	13. CAREER SERVICE DESIGNATION D	
14. CLASSIFICATION SCHEDULE (GS, LS, LB, etc.) GS			15. OCCUPATIONAL SERIES 0132.62			16. GRADE AND STEP 11 3			17. SALARY OR RATE 8575 ✓		
18. REMARKS FROM: SAME 1 COPY TO FINANCE DIVISION											
										Received by COPD <i>ATM</i>	
18A. SIGNATURE OF REQUESTING OFFICIAL <i>Robert D. Casman</i> ROBERT D. CASMAN, CIVIL PERS				DATE SIGNED 5/14/63		18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER <i>C. W. Claxton</i> C. W. CLAXTON, 51400N				DATE SIGNED 5/14/63	
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL											
19. ACTION CODE	20. EMPLOY. CODE	21. OFFICE CODING NAME ALPHABETIC <i>545 10</i>		22. STATION CODE	23. INTERSTATE CODE	24. MIGROS. CODE	25. DATE OF BIRTH MO. DA. YE.	26. DATE OF GRADE MO. DA. YE.	27. DATE OF LEA MO. DA. YE.		
45	10	<i>545 10</i>		<i>545 10</i>	<i>545 10</i>	<i>545 10</i>	<i>11/12/00</i>				
28. DATE EXPIRES		29. SPECIAL REFERENCE 1 - CSC 3 - FICA 5 - None		30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA CODE					
				<i>1963/1</i>							
35. RET. PREFERENCE CODE	36. SERV. COMM. DATE	37. LONG. COMP. DATE		38. CAREER CATEGORY CAG/RESV PROV/TEMP	39. FEGL / HEALTH INSURANCE CODE	40. SOCIAL SECURITY NO.	41. STATE TAX DATA				
0 - NON 1 - 5 PT. 2 - 10 PT.	MO. DA. YE.	MO. DA. YE.		CAG/RESV PROV/TEMP	CODE	0 - UNIV. 1 - YES	MO. DA. YE.				
42. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)				43. LEAVE CAT. CODE	44. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO		45. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO				
<i>2/26/63</i>											
46. POSITION CONTROL CERTIFICATION <i>2/26/63</i>				47. O.P. APPROVAL <i>Charles W. Claxton</i>					DATE APPROVED <i>28 May 63</i>		

SECRET

(When Filled In)

EMPLOYEE NOTICE OF RESIGNATION

I RESIGN EFFECTIVE _____ FOR THE FOLLOWING REASON:
 (Date)

MY LAST WORKING DAY WILL BE *	DATE SIGNED	SIGNATURE OF EMPLOYEE
<i>Boris D. Tausch</i> <small>FORWARD COMMUNICATIONS, INCLUDING SALARY CHECKS AND BONDS, TO THE FOLLOWING ADDRESS (Number, Street, City, Zone, State)</small>		

INSTRUCTIONS

Items 1 thru 7
 and
 Items 9 thru 18a] - The initiating office should fill in each of the referenced items.
 Items 3 thru 7 and 9 thru 18 require information which pertains only to the action requested, and NOT to the current status of the employee unless specific items remain unchanged.

Item 5 - "Category of Employment" should show one of the following entries:

Regular	Summer	WAE
Part Time	Detail Out	Consultant
Temporary	Detail In	Military
Temporary - Part Time		

Item 9 - "Organizational Designations" should show all levels of organization pertinent to identifying the location of the position:

First Line Major Component (Director, Deputy Director, etc.)
 Office, Major Staff, etc.

Division or Staff (subordinate to first line)

Branch

Section

Unit

Item 11 - "Position Title" should reflect the standard abbreviated title given in the most current edition of the Position Control Register or reported on Form 261, Staffing Complement Charge Authorization.

Item 18b - Signature should be that of the official authorized to approve for the Career Service to which the employee belongs. If more than one Career Service is involved, the gaining Career Service should approve and the other Career Service should concur in Item 18, Remarks.

ROUTING - The original only of this form will be forwarded to the Office of Personnel through the appropriate Career Service official(s). In the case of requests specified in HB 20-800-1, which require advance approval of or notification to the Office of Security or the Office of the Comptroller, one copy only will be sent to the Office(s) concerned.

SECRET

MHC: 5 JUNE 63

NOTIFICATION OF PERSONNEL ACTION			
1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)		
019477	TARASOFF BORIS D		
3. NATURE OF PERSONNEL ACTION RESIGNATION		4. EFFECTIVE DATE MO DD YY 08 08 63	5. CATEGORY OF EMPLOYMENT REGULAR
6. FUNDS ➤ <input checked="" type="checkbox"/>	V TO V <input type="checkbox"/>	V TO CF <input type="checkbox"/>	7. COST CENTER NO. CHARGEABLE 3235 1890 1000
8. ORGANIZATIONAL DESIGNATIONS		9. LOCATION OF OFFICIAL STATION	
10. POSITION TITLE I O FOREIGN DOC		11. POSITION NUMBER 9997	12. SERVICE DESIGNATION O
13. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS	14. OCCUPATIONAL SERIES 0132.82	15. GRADE AND STEP 11 3	16. SALARY OR RATE 8575
17. REMARKS			
SIGNATURE OR OTHER AUTHENTICATION			

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION						DATE PREPARED
1. SERIAL NUMBER 019477	2. NAME (Last-First-Middle) TARASOFF, Boris D.					30 OCTOBER 1962
3. NATURE OF PERSONNEL ACTION REASSIGNMENT						4. EFFECTIVE DATE REQUESTED MONTH NOV YEAR 62
5. FUNDS <input checked="" type="checkbox"/> V TO V <input type="checkbox"/> V TO CF <input type="checkbox"/> CF TO V <input type="checkbox"/> CF TO CF						6. CATEGORY OF EMPLOYMENT REGULAR
7. COST CENTER NO. CHARGEABLE 3235-1990-1000						8. LEGAL AUTHORITY (Completed by Office of Personnel)
9. ORGANIZATIONAL DESIGNATIONS DDP/MH CS/CS DEVELOPMENT COMPLEMENT						10. LOCATION OF OFFICIAL STATION WASHINGTON, D. C.
11. POSITION TITLE F O Foreign Re			12. POSITION NUMBER 9997	13. CAREER SERVICE DESIGNATION OD		
14. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		15. OCCUPATIONAL SERIES 0132.62	16. GRADE AND STEP 11 8	17. SALARY OR RATE \$ 5370 8,575		
18. REMARKS FROM: DDI/FDD/ISSR PR/MATERIALS & INDUSTRY SECT./WASH. D.C. CONCURRENCE <i>DR. Barnes</i> <i>P. C. Barnes WH/PERS OFCR</i> <i>10/31/62</i> <i>Paul R. Wilson</i> <i>5 Nov 62</i> <i>DR. Barnes</i> <i>Chairman, Personnel</i> <i>10/31/62</i>						
19. SIGNATURE OF REQUESTING OFFICIAL DR. Barnes P. C. Barnes WH/PERS OFCR			DATE SIGNED 10/31/62	20. SIGNATURE OF CAREER SERVICE APPROVING OFFICER Paul R. Wilson 5 Nov 62		
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL						
21. ACTION CODE 37	22. OFFICE CODING 14997-1 WH	23. STATION CODE ALPHABET	24. INTERFICE CODE 1	25. MOHRS 1102408	26. DATE OF BIRTH MO. DA. YE.	27. DATE OF LEI MO. DA. YE.
28. RITE EXPIRES NOV 1962	29. SPECIAL REFERENCE 1 - CSC 3 - FICA 5 - NONE	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE TYPE	32. CORRECTION/CANCELLATION DATA NO. DA. YE.	33. SECURITY REG. NO. EOD DATA	
35. VET. PREFERENCE CODE	36. SERV. COMP. DATE MO. DA. YE.	37. LONG. COMP. DATE MO. DA. YE.	38. CAREER CATEGORY CART/GEN PROV/TEMP	39. FECH / HEALTH INSURANCE CODE	40. SOCIAL SECURITY NO. 1	
41. PREVIOUS GOVERNMENT SERVICE DATA CODE	42. LEAVE CAT. CODE 1	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	44. STATE TAX DATA FORM EXECUTED 1 - YES 2 - NO	45. O.P. APPROVAL MD	46. DATE APPROVED 11/23/62	
FORM 1152 POSSIBLY PREVIOUS EDITION 4-62 AND FORM 1152A						

SECRET

~~SECRET~~

REQUEST FOR PERSONNEL ACTION

21 April 1960

1. Serial No.	2. Name (Last-First-Middle)			3. Date Of Birth	4. Vet. Pref.	5. Sex	6. CS - EOD
119477	TARASOFF BORIS D			Mo. Da. Yr.	None-0 Code S Pt-1 10 Pt-2	M 1	Mo. Da. Yr.
7. SCD	8. CSC Reimt.	9. CSC Or Other Legal Authority	10. Apmt. Affidav.	11. FECU	12. LCD	13. Min. Serv. & Co.	
Mo. Da. Yr.	Yes - 1 No - 2	Code 1 50 USCA 403	Mo. Da. Yr.	Yes - 1 No - 2	Mo. Da. Yr.	Yes - 1 No - 2	Code 2 20 56

PREVIOUS ASSIGNMENT

14. Organizational Designations DDI 00 FDD USSR BRANCH MATERIALS & INDUSTRY SECT.	Code 2720	15. Location Of Official Station WASH., D. C.	Station Code 75013		
16. Dept. - Field Dept : Code USMld : Frpn : 2	17. Position Title 10 FOREIGN DOC	18. Position No. 1146	19. Serv. 20. Occup. Series GS 0132.48		
21. Grade & Step 10 1	22. Salary Or Rate \$ 6505	23. SD 00	24. Date Of Grade Mo. Da. Yr. 06 14 59	25. PSI Due Mo. Da. Yr. 06 12 60	26. Appropriation Number 0243-1010-0000 5/4300/20/001

ACTION

27. Nature Of Action Promotion	Code 30	28. Eff. Date 5/1/60	29. Type Of Employee Regular	Code 01	30. Separation Data
-----------------------------------	------------	-------------------------	---------------------------------	------------	---------------------

25

PRESENT ASSIGNMENT

31. Organizational Designations DDI/Office of Operations Foreign Documents Division USSR Branch Materials & Industry Section	Code 2720	32. Location Of Official Station Washington, D. C.	Station Code		
33. Dept. - Field Dept : Code USMld : Frpn : 2	34. Position Title 10 (Foreign Doc)	35. Position No. 1146	36. Serv. 37. Occup. Series GS 0132.48		
38. Grade & Step 11 01	39. Salary Or Rate \$ 7,030	40. SD 00	41. Date Of Grade Mo. Da. Yr. 5/1/60	42. PSI Due Mo. Da. Yr. 10/30/61	43. Appropriation Number 0243-1010-0000

SOURCE OF REQUEST

A. Requested By (Name And Title) Chief, USSR Branch	C. Request Approved By (Signature And Title) J. J. PAGNALL
B. For Additional Information Call (Name & Telephone Ext.) Myron Shpur, Ext. 4876	Chief, Foreign Documents Division

CLEARANCES

Clearance A. Career Board	Signature	Date	Clearance D. Placement	Signature	Date
B. Pos. Control	<i>mg</i>		E.		
C. Classification			F. Approved By	<i>J. J. PAGNALL</i>	
Remarks					

REQUEST FOR PERSONNEL ACTION

5 June 1959

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth	4. Vet. Prel.	5. Soc.	6. CS. & OD
	TARASOFF, Boris D.	Mo. Da. Yr. 11 02 03	None-0 5 Pt-1 10 Pt-2	Code 1 M	Mo. Da. Yr. 02 20 56
7. SCD	8. CSC Retiret.	9. CSC Or Other Legal Authority	10. Apernt. Altday.	11. FEGLI	12. LCD
Mo. Da. Yr. Yes - 1 No - 2	Code		Mo. Da. Yr.	Yes - 1 No - 2	Code Mo. Da. Yr. Yes - 1 No - 2

PREVIOUS ASSIGNMENT

14. Organizational Designations DDI/Office of Operations Foreign Documents Division USSR Branch Materials & Industry Section	Code	15. Location Of Official Station	Station Code
		Washington, D. C.	
16. Dept. - Field	17. Position Tide	18. Position No.	19. Serv. 20. Occup. Series
Dept : Code USId : 2 Frpn : 2	IO (Foreign Doc)	1147	GS 0132.48
21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade 25. PSI Due
09 03	\$ 6285	OD	Mo. Da. Yr. Mo. Da. Yr. 5 11 15 5 11 15 60
26. Appropriation Number 9-4300-20-001			

ACTION

27. Nature Of Action	Code	28. Eff. Date	29. Type Of Employee	Code	30. Separation Data
Promotion		Mo. Da. Yr. 6-14-59	Regular		

PRESENT ASSIGNMENT

31. Organizational Designations DDI/Office of Operations Foreign Documents Division USSR Branch Materials & Industry Section	Code	32. Location Of Official Station	Station Code
		Washington, D. C.	
33. Dept. - Field	34. Position Tide	35. Position No.	36. Serv. 37. Occup. Series
Dept : Code USId : 2 Frpn : 2	IO (Foreign Doc)	1146	GS- 0132.48
38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade 42. PSI Due
10 01	\$ 6505	OD	Mo. Da. Yr. Mo. Da. Yr. 5 11 15 5 11 15 60
43. Appropriation Number 9-4300-20-001			

SOURCE OF REQUEST

A. Requested By (Name And Title) Talbot Bielefeldt Chief, USSR Branch	C. Request Approved By (Signature And Title) J. J. BAGNALL
B. For Additional Information Call (Name & Telephone Ext.) Myron Shpur, Ext. 575	Chief, Foreign Documents Division

CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date	
A. Career Board	/	10-1959	D. Placement			
B. Pos. Control	/	10-1959	E.			
C. Classification			F. Approved By			
Remarks						

STANDARD FORM 52
PRODUCED BY THE
U. S. GOVERNMENT PRINTING OFFICE
MARCH 1947 - FEDERAL PERSONNEL
MANUAL, CHAPTER III

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed.
If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. Boris D. Tarasoff	2 Nov 1908		2 May 57
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Promotion		6. EFFECTIVE DATE A. PROPOSED asap	7. C. S. OR OTHER LEGAL AUTHORITY
B. POSITION (Specify whether establish, change grade or title, etc.)		B. APPROVED	
FROM— Foreign Docs. Officer - K653.04-X GS-0132.48-7, \$4660.00 p.a. DDI/Office of Operations Foreign Documents Division USSR Branch Washington, D. C.	8. POSITION TITLE AND NUMBER 9. SERVICE GRADE AND SALARY 10. ORGANIZATIONAL DESIGNATIONS 11. HEADQUARTERS	TO— Foreign Docs. Officer - K653.04 GS-0132.48-9, \$5440.00 p.a. DDI/Office of Operations Foreign Documents Division USSR Branch Washington, D. C.	12. FIELD OR DEPARTMENTAL FIELD DEPARTMENTAL
<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

B. REQUESTED BY (Name and title) Chief, USSR Branch	D. REQUEST APPROVED BY Signature: <i>J. J. Bacnali</i>											
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Myron Shpur, ext. 576												
13. VETERAN PREFERENCE												
<table border="1"> <tr> <td rowspan="2">NONE</td> <td rowspan="2">WWII</td> <td rowspan="2">OTHER S.P.T.</td> <td colspan="3">10 POINT</td> </tr> <tr> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> <td><input type="checkbox"/></td> </tr> </table>		NONE	WWII	OTHER S.P.T.	10 POINT			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	14. POSITION CLASSIFICATION ACTION	
NONE	WWII				OTHER S.P.T.	10 POINT						
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>								
		NEW	VICE	E. A.	REAL							
		SD-OD										
15. SEX	16. APPROPRIATION	17. SUBJECT TO C. S. RETIREMENT ACT (YES - NO)		18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)								
M	FROM 7-4301-20 TO:	Yes		19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:								

20. STANDARD FORM 50 REMARKS

21. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL	<i>gw 5/7/57</i>		
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY *M. C. Konkle by R. E. B. 5/7/57*

STANDARD FORM 52 PREVIOUS EDITION IS OBSOLETE U. S. GOVERNMENT PRINTING OFFICE: 1954 16-1250-1 REQUEST FOR PERSONNEL ACTION																							
REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.																							
1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname) Mr. Boris P. Parasoff		2. DATE OF BIRTH 2 Nov 1908	3. REQUEST NO. 27 Sep 56																				
4. TYPE OF ACTION REQUESTED A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) Reassignment		5. EFFECTIVE DATE A. PROPOSED: ASAP	6. C. S. OR OTHER LEGAL AUTHORITY B. APPROVED:																				
7. POSITION (Specify whether establish, change grade or title, etc.) DDI-Office of Operations Foreign Documents Division USSR Branch Washington, D.C.		8. POSITION TITLE AND NUMBER Foreign Documents Off. - K777.90(C) GS-0132.48-7, \$425.00 per annum																					
9. SERVICE, GRADE, AND SALARY DDI-Office of Operations Foreign Documents Division USSR Branch Washington, D.C.		10. ORGANIZATIONAL DESIGNATIONS DDI-Office of Operations Foreign Documents Division USSR Branch Washington, D.C.																					
11. HEADQUARTERS FIELD <input type="checkbox"/> DEPARTMENTAL <input checked="" type="checkbox"/>		12. FIELD OR DEPARTMENTAL FIELD <input type="checkbox"/> DEPARTMENTAL <input checked="" type="checkbox"/>																					
A. REMARKS (Use reverse if necessary) Present incumbent (James Whalen) will be resigning cob 28 September.																							
B. REQUESTED BY (Name and title) Talbot Bielefeldt Chief, USSR Branch		D. REQUEST APPROVED BY Signature: <i>James Whalen</i> Title: Acting Chief, Foreign Documents Division																					
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Myron Shugar, Ext. 576																							
13. VETERAN PREFERENCE <table border="1"> <tr> <td rowspan="2">NONE</td> <td rowspan="2">W.H.I.</td> <td rowspan="2">OTHER S.P.T.</td> <td colspan="2">10-PONT</td> </tr> <tr> <td>CISAB</td> <td>OTHER</td> </tr> <tr> <td></td> <td>X</td> <td></td> <td></td> <td></td> </tr> </table>		NONE	W.H.I.	OTHER S.P.T.	10-PONT		CISAB	OTHER		X				14. POSITION CLASSIFICATION ACTION <table border="1"> <tr> <td>NEW</td> <td>VICE</td> <td>I. A.</td> <td>REAL</td> </tr> <tr> <td colspan="4">SD-OD</td> </tr> </table>		NEW	VICE	I. A.	REAL	SD-OD			
NONE	W.H.I.				OTHER S.P.T.	10-PONT																	
		CISAB	OTHER																				
	X																						
NEW	VICE	I. A.	REAL																				
SD-OD																							
15. SEX M		16. APPROPRIATION FROM: 7-4301-20 U.S.A.																					
17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes		18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY) STATE:																					
20. STANDARD FORM 50 REMARKS 11/11/56																							
21. CLEARANCES A.		INITIAL OR SIGNATURE <i>J.W.</i>																					
B. CEIL. OR POS. CONTROL 10/24/56		DATE <i>10/24/56</i>																					
C. CLASSIFICATION CONFIDENTIAL		REMARKS <i>11/11/56</i>																					
D. PLACEMENT OR ENPL. 10/24/56																							
E. F. APPROVED BY																							

STANDARD FORM 52 FIVE YEARS IN THE U. S. CIVIL SERVICE COMMISSION APPROVED FOR OFFICIAL PERSONNEL BASIC CHARTER BY		CONFIDENTIAL	
REQUEST FOR PERSONNEL ACTION		VOUCHERED	
REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 68 and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.			
1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)		2. DATE OF BIRTH	
Mr. Boris D. Tarasoff		2 Nov. 1908	
3. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)		4. REQUEST NO.	
Reassignment and Change of Service Designation		25 June 56	
5. POSITION (Specify whether establish, change grade or title, etc.)		6. EFFECTIVE DATE & PROPOSED: ASAP <i>Sept. 36</i> <i>1956</i>	
7. C. S. OR OTHER LEGAL AUTHORITY		8. POSITION TITLE AND NUMBER	
FROM— Intell. Assistant - BVP - 8141 GS-0301.28-7, \$4525.00 per annum		TO— Foreign Docs. Officer - K-17.99(OL) GS-0132.46-7, \$4525.00 per annum	
DDP/FI Staff Division D Project PRJOINTLY Office of the Chief Branch 2 Section B. Washington, D. C.		9. ORGANIZATIONAL DESIGNATIONS 10. HEADQUARTERS	
<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL		11. FIELD OR DEPARTMENTAL 12. FIELD <input type="checkbox"/> DEPARTMENTAL	
13. REMARKS (Use reverse if necessary) Action has been coordinated with Career Service Records concerned. Two copies forwarded to Office of Security. Loss Notice attached.			
14. REQUESTED BY (Name and title) Talbot Bielefeldt Chief, USSR Branch		15. REQUEST APPROVED BY Signature: <i>J. J. Signal</i> Title: J. J. SIGNAL, Chief, For. Docs. Div.	
16. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) Myron Shapur, Ext. 576			
17. VETERAN PREFERENCE		18. POSITION CLASSIFICATION ACTION	
<input type="checkbox"/> NONE <input type="checkbox"/> WW II OTHER <input type="checkbox"/> 3-P.T. <input type="checkbox"/> 10-POINT <input checked="" type="checkbox"/> X <input type="checkbox"/> DISAB. <input type="checkbox"/> OTHER		<input type="checkbox"/> NEW <input type="checkbox"/> VICE <input type="checkbox"/> L.A. <input type="checkbox"/> REAL	
19. SEX M		From: SD-D To: SD-CD	
20. APPROPRIATION FROM: 6-2306-23 TO: 1-4-301-20		21. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes	
22. STANDARD FORM 50 REMARKS		23. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	
24. CLEARANCES		25. INITIAL OR SIGNATURE	
A.		DATE	
B. CECIL. OR POS CONTROL		<i>Mr. Tarasoff</i>	
C. CLASSIFICATION		8-16-56	
D. PLACEMENT OR EMPL.		S. D. T. 5/25/56	
E.		no exp. Rpt - sub: never rptd & project. 5/25/56	
F. APPROVED BY		<i>Robert C. Strickland Jr.</i> 7/9/56	

STANDARD FORM 52 FEDERAL BUREAU OF INVESTIGATION U. S. DEPARTMENT OF JUSTICE MAY 1954 EDITION, REVISION 1 GENERAL CHAPTER II		VOUCHERED											
REQUEST FOR PERSONNEL ACTION													
REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.													
1. NAME (Mr. - Miss - Mrs. - One given name, initial(s), and surname)		2. DATE OF BIRTH	3. REQUEST NO.										
TAJAGO, F., Boris Dimitri		Nov. 2, 1908	18 Aug. 1955										
4. NATURE OF ACTION REQUESTED A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) EXCEPTED APPOINTMENT		5. EFFECTIVE DATE A. PROPOSED:	6. C. S. OR OTHER LEGAL AUTHORITY										
		B. APPROVED: 20 Aug. 56											
FROM--		7. POSITION TITLE AND NUMBER 8. SERVICE, GRADE, AND SALARY 9. ORGANIZATIONAL DESIGNATIONS 10. HEADQUARTERS	TO-- Inter-Analyst (Gen) BVP-C-1 GS-5132-36-07 \$1525 DD/P FI Staff Division D Project Office of the Chief Branch 2 Section B Washington, D. C. PB Jointly										
<input type="checkbox"/> FIELD	<input type="checkbox"/> DEPARTMENTAL	11. FIELD OR DEPARTMENTAL	<input type="checkbox"/> FIELD <input checked="" type="checkbox"/> DEPARTMENTAL DI										
A. REMARKS (Use reverse if necessary) Request Expedited Clearance for PB Jointly Action Coordinated with D and DI C5 Plans. B65													
B. REQUESTER'S SIGNATURE FRANK D. ROBERTS, Officer, FI/SD		C. REQUEST APPROVED BY Signature: _____ Title: _____											
C. FOR ADDITIONAL INFORMATION CALL X 1111 or telephone extension X 3000													
13. VETERAN PREFERENCE <table border="1"><tr><td>None</td><td>WWII</td><td>OTHER</td><td>S-P-T</td><td>X-POINT</td><td>RS-AE OTHER</td></tr></table>		None	WWII	OTHER	S-P-T	X-POINT	RS-AE OTHER	14. POSITION CLASSIFICATION ACTION <table border="1"><tr><td>NEW</td><td>VICE</td><td>L.A.</td><td>REAL</td></tr></table> SD:D		NEW	VICE	L.A.	REAL
None	WWII	OTHER	S-P-T	X-POINT	RS-AE OTHER								
NEW	VICE	L.A.	REAL										
15. SEX M W		16. APPROPRIATION FROM: TO: 6-230c-23											
17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)		18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)											
19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:													
21. STANDARD FORM 50 REMARKS													
22. CLEARANCES		INITIAL OR SIGNATURE	DATE										
A.		REMARKS: JDS 20 Aug											
B. CECIL OR POS. CONTROL													
C. CLASSIFICATION													
D. PLACEMENT OR EMPL.													
E.													
F. APPROVED BY B. H. Stricklin		R. G. Edgford 8/1955											

CONFIDENTIAL

SECURITY INFORMATION

REPORT OF INTERVIEW		1. DATE OF INTERVIEW 6/12/55	2. PLACE Berkeley, Calif.
3. PREVIOUS APPLICATION <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	4. INTERVIEWER JF Winter	5. REFERRED BY Pushby/FR	
6. NAME (Last name first, in caps) TABASOF, Boris Dimitri			
7. PERMANENT ADDRESS 16315 Bevil Way, San Leandro, Calif.		TELEPHONE PR 60718	
8. BUSINESS ADDRESS		TELEPHONE	
9. TEMPORARY ADDRESS		TELEPHONE	
10. DATE OF BIRTH 11/2/09	11. CITIZENSHIP <input checked="" type="checkbox"/> U.S. <input type="checkbox"/> OTHER (List Country)		
12. PLACE OF BIRTH EKATERINOSAV, Russia	ACQUIRED BY <input type="checkbox"/> Birth <input checked="" type="checkbox"/> Naturalization Date		
13. <input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widower	<input type="checkbox"/> Divorced	14. NO. OF DEPEND. (EXCLUDING WIFE) None	
15. FOREIGN RELATIVES, INCLUDING WIFE (REG. 10-91)			
16. EDUCATION (SCHOOLS, DEGREES, DATES, MAJORS, THESIS TITLE, GRADE AVERAGE OR CLASS STANDING, EXTRA-CURRICULAR ACTIVITIES, ETC.) Russian University, New York, N.Y. 1924-26. General Course. (XXXXXXXXXXXXXX/XXXXXXXXXXXXXX/XXXXXXXXXXXXXX/XXXXXXXXXXXXXX/XXXXXXXXXXXXXX)			
17. MAJOR EMPLOYMENT HISTORY (EMPLOYERS, POSITIONS, DUTIES, SALARIES, REASONS FOR LEAVING) 1/52 to present: YWCA, Oakland, Calif. Building Eng. \$305. mo. 12/45-10/51: American National Red Cross, Cleveland, Ohio. Building Maintenance man. \$265. mo.			
18. MILITARY EXPERIENCE (BRANCH, SERIAL NO., STATIONS, TRAINING DUTIES, COMMAND RESPONSIBILITIES, RANK HELD, RESERVE STATUS, CURRENT PROFICIENCY AND INTEREST). INCLUDE ALSO DRAFT, ACTIVE MILITARY OR RETIRED STATUS. USArmy. T/h. 2/41-11/45. Honorable Discharge. 20248233. Was Special Agt. in Germany and was used as interpreter between US and Soviet forces for short while.			

CONFIDENTIAL
SECURITY INFORMATION

19. AREA EXPERTISE (READ TYPE OF SPECIALTY AND ACCURACY)

Ger., WW II

20. LANGUAGE FACILITY (GIVE TESTS, MAIN SKILL BARRIERS AND NAME RELEASER)

Language	Native Fluency	Fluent but Foreign	Adequate for Translator	Adequate for Research	Adequate for Travel	Spoken	Acquired By
Russian		r,s,w,u					Study and home
German					r,s,w,u		Residence
French					r,s,w,u		Study

21. SALARY REQUESTED GS 7

 PHS INTEREST FA NO

22. ACCEPTABLE STATION Washington, D.C.

 Yes No

PREFERENCE LIMITATIONS

Anywhere in U.S.

 Yes No

Overseas

 Yes No

24. HEALTH

Good

25. FORMS GIVEN

PHS

 ADDS MIL SECY SECE

CARE Required

26. EVALUATION AND RECOMMENDATION (APPEARANCE, WORKING PERSONALITY, WORKHABITS, PHYSICALITY, INTELLIGENCE, EMOTIONAL STABILITY, QUALIFICATIONS FOR INTELLIGENCE WORK, CAREER PLANNING, OVER-ALL IMPRESSION, PERTINENT UNFAVORABLE FACTORS)

PROFESSIONAL

There's nothing outstanding about Tarasoff - just an average joe trying to make a living and without the ambition, energy, perspicacity to make use of a saleable article: knowledge of Russian. Physically he's sort of soft, tends to be overweight - he's about 5'8" tall, and about 190 in weight. His personality is on the negative side, his manner dull.

Tarasoff was greatly interested in the possibility of working for the US Government. He wants that security. And he has about reached the end of the line salary wise as a maintenance man or building superintendent. Tarasoff is willing to work in D.C. but insists on a GS 7 because he has to support a wife and two children. He does not mind the sedentary aspects of Project Detail - I doubt if he'd be interested in anything that wasn't sedentary. He also liked the other aspects of Detail and I would think from talking with him that he would be quite able to handle a job on Detail. He can translate - reads with a great deal of ease. His PHS I notice indicated he's interested only in o/s - this is not what he told me; he is interested in US also but he will go o/s if necessary.

I recommend Tarasoff for a GS 7 on Project Detail.

27. RECOMMENDED FOR	28. SERIAL NUMBER
Pussey/Project Detail	
29. TESTS	<p style="text-align: center;">30. <i>J.W. Winter</i> Signature of Recommender</p>
	7/6/55 Date

CONFIDENTIAL

SECRET

(When Filled In)

1. PERSL. SERIAL NO.		BIOGRAPHIC PROFILE (PART I) SCD: 2 Jun 1951					
2. NAME (Last-First-Middle)				3. SEX		4. DATE OF BIRTH	
Married		<input checked="" type="checkbox"/>		M		2 Nov 1908	
5. MARITAL STATUS		6. DEPENDENT(S) (Exclud. Spouse)		7. NO. YEAR(S) OF BIRTH		8. US NATURALIZATION STATUS	
Married		<input checked="" type="checkbox"/>		3 1923 1965-1949		1936 Russia NA	
9. CAREER STAFF STATUS		MEMBERSHIP		OTHER STATUS		10. LAST HLD. RPT. QUAL. FOR	
<input checked="" type="checkbox"/>		Feb 1959				EVAL. FOR	
11. CURRENT RESERVE STATUS		NONE SERVICE		GRADE		ACTIVE DUTY WITH CIA CAT.-1	
<input checked="" type="checkbox"/>						RELEASE TO MIL. SER. CAT.-2	
12. ASSESSMENT DATE		13. PROFESSIONAL TEST DATE		14. LANGUAGE APTITUDE TEST DATE		TO BE DEFERRED CAT.-3	
None		Feb 1956		None		RETIRED	
15. NON-CIA EMPLOYMENT							
1936-40 J. F. Sullivan, General Contractor, Bronx, NY - Supervisor of Crews							
1941-45 Military Service, US Army, CIC, T/4 - Special Agent							
1945-51 American National Red Cross, Cleveland, Ohio - Building Maintenance							
1951 Aero-Tech, Oakland, Calif - Shop Maint. Inc (2 mos)							
1952-56 YWCA, Oakland, Calif - Building Engineer							
16. NON-CIA EDUCATION Born and lived in Russia until 1920, in Istanbul 1920-23							
1924-26 Russian Univ of New York, NYC - Russian English, History							
1927 Cooper Union Art School, NYC - Fine Arts (10 mos)							
1944-45 MITC, Camp Ritchie, Md - CIC (2 mos); 1945 Univ of Pa - German Lang							
1950-51 Cooper School of Art, Cleveland, Ohio - Commercial Art							
1953-54 Oakland Art Institute, Oakland, Calif - Advertising Art							
17. FOREIGN LANGUAGE ABILITIES							
Russian - R,W,P,S,U Native; Transl & Interpr - Apr 1957							
Ukrainian - R,W,S,U Inter; P High - Apr 1957 - Interpr							
(Language Proficiency, Date Tested) White Russian(Byelo) - R,W,S,U Inter; P High; Interpr - Apr 1957							
18. AGENCY SPONSORED TRAINING							
1956 English Usage Review 1952-3 Spanish							
1957 Intel Orient							
1957 Basic Country Surv-USSR for FDD							
1958 Non-clerical Basic Typing							
1959 Writing Workshop							
(Continued on next page)							
19. CIA EMPLOYMENT HISTORY SINCE 10 SEPT 1947 (Personnel Actions, Military Orders, and Principal Details)							
EFFECTIVE DATE	POSITION TITLE & OCCUPATIONAL CODE	GRADE	SD	ORGANIZATION & ORGAN. TITLE (If Any)		LOCATION	
Feb 1956	Intel Asst	O301.28	7	D	DDP/51stf/DivD/PB JOINTLY	Hq	
Jun 1956	" "	O132.48	7	CD	DDP/FDD/USSR Br	"	
Sep 1956	For Docs Off	O132.48	7	CD	" " " " "	"	
May 1957	" " "	O132.48	9	OD	" " " " "	"	
Jun 1959	I.O.(For Doc)	O132.48	10	OD	DDP/FDD/USSR Br/Mater&IndusSec	"	
May 1960	" " "	O132.48	11	CD	" " " " "	"	
Nov 1962	" " "	O132.48	11	OD	DDP/AH/CS/CS Dev Comp).	"	
Jun 1963	Ops Off (SA)	O136.01	11	D	DDP/AH-3	Mexico City	
Apr 1965	" " "	O136.01	12	D	DDP/AH-1	"	
20. DATE REVIEWED		21. PROFILE REVIEWED BY		22. ITEMS 1-10 REVIEWED & VERIFIED BY EMPLOYEE		23. PROFILE	
10 Nov 1969		hms /hc				14 Jun 1960	

SECRET

(When Filled In)

PERS. SERIAL NO.
019477**BIOGRAPHIC PROFILE (PART I - Continued)**

NAME (Last-First-Middle)

Jasajif Pigeis

DATE OF BIRTH

2 Nov 1908

17. Foreign Language Abilities - Continued:

Bulgarian - R,W Inter (Apr 1959) P,S,U Slight; T None - Apr 1959

Slovak - R,U High; P Native; W,S,T None - Apr 1957

Polish - R (Inter) P,S,U Slight; W,T None - Jun 1959

Czech - R Inter (Feb 1960)

Serb-Croat(Serb) - R Inter (May 1959)

French - R Inter; W,P,S,U,T None - Discards proficiency Feb 1967

DATE REVIEWED
10 Nov 1969PROFILE REVIEWED BY
hms/rcc1200-1a
7-67

SECRET

PROFILE

(4)

SECRET

PERS. SERIAL NO. 19477	BIOGRAPHIC PROFILE (PART 2)	
NAME (Last-First-Middle) TARASOFF, Boris Dimitri	DATE OF BIRTH Nov 1908	
18. SUMMARIES OF EVALUATIVE REPORTS FOR THE PAST TWO YEARS		
<p>Color Photo Inserted Behind Biographic Profile in TRUE NAME</p>		
27. DATE REVIEWED 10 May 1960	28. PROFILE REVIEWED BY OP/POD/QAB/tms	

27. DATE REVIEWED
10 May 196028. PROFILE REVIEWED BY
OP/POD/QAB/tms

FORM NO. 1200 (PART 2) REPLACES FORM 1080 (PART 2) WHICH IS OBSOLETE.

SECRET

57

PROFILE

REF ID: A65124
RET
(Rev. 1 Oct 1968)

PERS. SERIAL NO. 019477	BIOGRAPHIC PROFILE (PART 2)	
NAME (Last-First-Middle) Jaredoff, Boris D.	DATE OF BIRTH 2 Nov 1968	
23. PHOTOGRAPH		
24. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL		
25. ADDITIONAL INFORMATION		
26. DATE REVIEWED 10 Nov 1969	27. PROFILE REVIEWED BY HMS/Rc	28. APPROVAL FOR RELEASE 14

FORM 1200 (PART 2) USE PREVIOUS EDITIONS
2-68

SECRET

PROFILE

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER		
				019-177		
SECTION A						
GENERAL						
1. NAME <i>Jillie J. Miller</i>	2. DATE OF BIRTH 2 Nov 1908	3. SEX M	4. GRADE GS-12	5. SD D		
6. OFFICIAL POSITION/TITLE Ops Officer	7. OFF/DIV/BR OF ASSIGNMENT DDP/WH/1	8. CURRENT STATION Mexico City				
9. CHECK (X) TYPE OF APPOINTMENT						
<input checked="" type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR		
CAREER-PROVISIONAL (See Instructions - Section C)			X ANNUAL	REASSIGNMENT EMPLOYEE		
SPECIAL (Specify):			SPECIAL (Specify):			
11. DATE REPORT DUE IN O.P. 28 February 1969			12. REPORTING PERIOD (From - To) 1 January 1968 thru 31 December 1968			
SECTION B PERFORMANCE EVALUATION						
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>						
SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).						
SPECIFIC DUTY NO. 1 Translation of Russian language product into English transcript						RATING LETTER S
SPECIFIC DUTY NO. 2 Preparation of personality and assessment reports on individual Soviets based on the above.						RATING LETTER S
SPECIFIC DUTY NO. 3 Translation of Russian letters into English						RATING LETTER S
SPECIFIC DUTY NO. 4 Transcription of English language conversations						RATING LETTER P
SPECIFIC DUTY NO. 5						RATING LETTER
SPECIFIC DUTY NO. 6 <i>SECRET</i>						RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION						
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						RATING LETTER S

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, time, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

FEB 25 1969
45711-69

This officer continues to consistently perform at the excellent level which has characterized his work in this Station for several years. His high level of personal dedication and professional competence have become standard.

From his daily work he has an intimate knowledge of and insight into the personalities of individual Soviets and the personal inter-relationships existing between members of the local Soviet colony. The character analyses which he prepares are excellent and an invaluable aid to our Soviet program.

He has had no professional, administrative, or personal problems during the reporting period.

His knowledge of Spanish continues to improve and aids him considerably in his work.

SECTION D**CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

28 Jan 60

SIGNATURE OF EMPLOYEE

James J. Price Jr.

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

41 months

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

28 Jan 69

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

Paul L. Dillion /s/

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

The reviewing officer concurs with the ratings given in Section B and in the narrative evaluation of this officer's performance in Section C. He continues to perform his duties in a superior fashion.

DATE

28 Jan 69

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

Chief of Station

Winston M. Scott /s/

SECRET

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER	
				019477	
SECTION A GENERAL					
1. NAME (Last) (First) (Middle)			2. DATE OF BIRTH	3. SEX	4. GRADE
			2 Nov 1934	M	GS-12
5. OFFICIAL POSITION/TITLE Ops Officer			6. OFF/DIV/BR OF ASSIGNMENT	7. CURRENT STATION	
			DDP/WH/1	Mexico City	
8. CHECK (X) TYPE OF APPOINTMENT			9. CHECK (X) TYPE OF REPORT		
X CAREER		RESERVE	TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR
CAREER-PROVISIONAL (See Instructions - Section C)				ANNUAL	REASSIGNMENT EMPLOYEE
SPECIAL (Specify):			SPECIAL (Specify):		
11. DATE REPORT DUE IN O.P.			12. REPORTING PERIOD (From - To)		
22 February 1968			1 January 1968 - 1 January 1968		
SECTION B PERFORMANCE EVALUATION					
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>					
SPECIFIC DUTY NO. 1					RATING LETTER
Translation of Russian language telephone product into English					S
SPECIFIC DUTY NO. 2					RATING LETTER
Preparation of personality and assessment reports on individual Soviets based on the above.					S
SPECIFIC DUTY NO. 3					RATING LETTER
Translation of Russian letters into English.					S
SPECIFIC DUTY NO. 4					RATING LETTER
Transcription of English language conversations.					P
SPECIFIC DUTY NO. 5					RATING LETTER
SPECIFIC DUTY NO. 6					RATING LETTER
22 MAY 1968					24 May 68
OVERALL PERFORMANCE IN CURRENT POSITION					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>					
RATING LETTER					S

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

This officer continues to perform his duties in the excellent manner that we have come to expect during the 4 1/2 years that he has served in the Station. His work is an indispensable part of the Station's program.

He has had no professional, administrative or personal problems during the reporting period.

He continues to study Spanish in which he shows satisfactory improvement.

SECTION D**CERTIFICATION AND COMMENTS****1. BY EMPLOYEE**

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE <i>/S/</i>
------	-------------------------------------

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION 29	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
--	---

DATE	OFFICIAL TITLE OF SUPERVISOR Ops Officer	TYPED OR PRINTED NAME AND SIGNATURE Paul Dillon
------	---	--

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

The Reviewing Officer concurs in the ratings given this officer and in the narrative evaluation of his performance.

DATE 16 February 1958	OFFICIAL TITLE OF REVIEWING OFFICIAL chief of Station	TYPED OR PRINTED NAME AND SIGNATURE Winston Scott
--------------------------	--	--

SECRET

SECRET

C-2532 (Billadeau)
5 June 1963

MEMORANDUM FOR: Transactions and Records Branch
Office of Personnel

ATTENTION: Mary Coriden

SUBJECT: Boris D. TARASOFF
Anna TARASOFF

1. Cover arrangements are in process, and/or, have been completed for the above-named subjects.
2. Effective immediately, it is requested that your records be properly blocked to deny subjects' current Agency employment to an external inquirer.

THomas K. Strange

THOMAS K. STRANGE
Deputy Chief, GCS/NC

cc: ID/SO

THIS RECORD SHOULD REMAIN
ON TOP OF FILE

SECRET

DT

SECRET

(When Filled In)

BBC: 30 NOV 70

NOTIFICATION OF PERSONNEL ACTION

OEB

1. SERIAL NUMBER 019477	2. NAME (LAST FIRST MIDDLE) Boris D.		4. EFFECTIVE DATE 11 130 70	5. CATEGORY OF EMPLOYMENT REGULAR
3. NATURE OF PERSONNEL ACTION RETIREMENT (MANDATORY) UNDER CIA RETIREMENT AND DISABILITY SYSTEM		7. FINANCIAL ANALYSIS NO CHARGEABLE 1135 R990 MNM	8. CSC OR OTHER LEGAL AUTHORITY P.L. 88-643 SECT. 235 B	
6. FUNDS CPT TO V	V TO V	V TO CF X	CF TO CF	10. LOCATION OF OFFICIAL STATION MEXICO CITY, MEXICO
9. ORGANIZATIONAL DESIGNATIONS DDP/WH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION		11. POSITION TITLE OPS OFFICER		
12. POSITION NUMBER 0136.01		13. GRADE AND STEP 12 5	14. SALARY OR RATE 16084	15. SERVICE DESIGNATION D
16. REMARKS T-R-11				

1. LAST NAME TARASOFF	FIRST NAME Boris	INITIAL(S) D	2. APPOINTMENT DATA Entered on duty Subject to Sec. 203(d), 1951 Leave Act Yes <input type="checkbox"/> No <input type="checkbox"/> Ceased to be subject to Sec. 203(d) on Ann. Leave Bal.	3. TOTAL SERVICE FOR LEAVE (as of date of separation) Years Months Days <input type="checkbox"/> More than 15 years
4. DATE AND NATURE OF SEPARATION 11/30/70 RETIREMENT				
SUMMARY OF ANNUAL AND SICK LEAVE (HOURS)				
5. Balance from prior leave year ended 19 70	1/10	ANNUAL 360	SICK 900	SUMMARY OF HOME LEAVE (DAYS)
6. Current leave year accrual through 19 70	11/28	184	92	14. Date arrived abroad for HI purposes 15. Current balance as of 19 16. 12-month accrual rate 17. Dates leave used, prior 24 months 18. Monthly accrual date 19. Calendar days credit for next accrual date 20. Date basic service period completed
7. Total		544	992	SCD: 6/2/51 Unused Sick Leave 992hrs U.S.C. Ch 63%
8. Reduction in credits, if any (current year)		0	0	
9. Total leave taken		168	0	
10. Balance		376	992	
11. Total hours paid in lump sum 360 hrs + 2 holidays		MILITARY LEAVE		
12. Salary rates(s) From 0830 12/1/70 to 2/03/71	1700 (Hours)	21. Dates during current calendar yr. to 22. Dates during preceding calendar yr. to		
13. Lump sum leave dates From 0830 12/1/70 to 2/03/71	1700 (Hours)	ABSENCE WITHOUT PAY		
14. Signature FOR CHIEF PAYROLL (Title)	1/5/71 (Date)	IWOP or AWOL or Absence Suspension (Hours)		
(Telephone)		23. During leave year in which separated 24. During steep-increase waiting period which began on 1/5/70 25. During 12-month HI accrual period (dates)	0 0	

Standard Form 1150
November 1965
1150-106

RECORD OF LEAVE DATA TRANSFERRED

U.S. CIVIL SERVICE COMMISSION
FPM SUPPLEMENTS 590-51 AND 590-2

1. SERIAL NO.	2. NAME			3. ORGANIZATION	4. FUNDS	5. LWOP HOURS			
019477	<i>Jacob S. Biegel Jr.</i>			\$1 620	CF				
6. OLD SALARY RATE				7. NEW SALARY RATE			8. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.
GS 12	4	\$14,727	04/07/68	GS 12	5	\$15,173	04/03/70		
CERTIFICATION AND AUTHENTICATION									
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.									
SIGNATURE <i>Jacob S. Biegel Jr.</i>					DATE <i>4/14/70</i>				
<input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD									
CLERKS INITIALS					AUDITED BY <i>Dow A. Shulcker</i>				
FORM 7-56 560 E Use previous editions		PAY CHANGE NOTIFICATION			(4-51)				

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-231 AND EXECUTIVE ORDER 11524 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 28 DECEMBER 1969

NAME <i>Jacob S. Biegel Jr.</i>	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
	019477	\$1 620	CF	GS 12 4	\$15,611

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-UCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD	NEW
					SALARY	SALARY
<i>James A. Price Jr.</i>	019477	51 620	CF	GS 12 3	\$11,685	\$12,225

1. SERIAL NO.	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS					
019477	<i>James A. Price Jr.</i>	51 620	CF						
6. OLD SALARY RATE		7. NEW SALARY RATE		8. TYPE ACTION					
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ.
GS 12	3	\$12,225	04/09/67	GS 12	4	\$12,607	04/07/68		
CERTIFICATION AND AUTHENTICATION									
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.									
SIGNATURE <i>Wm. K. Price</i>					DATE <i>7 Feb 68</i>				
<input type="checkbox"/> NO EXCESS LWOP <input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD									
CLERKS INITIALS					AUDITED BY				
FORM 7-66 560 E Use previous editions					PAY CHANGE NOTIFICATION				
					(4-51)				

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 216 OF PL 90-206 AND EXECUTIVE ORDER 11613 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-UCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD	NEW
					SALARY	SALARY
<i>James A. Price Jr.</i>	019477	51 620	CF	GS 12 4	\$12,607	\$13,392

SECRET
(When Filled In)

SF: 12 SEPT. 67

NOTIFICATION OF PERSONNEL ACTION

OCB

1. SERIAL NUMBER 019477	2. NAME (LAST-FIRST-MIDDLE) Jacques J. Perez D.		
3. NATURE OF PERSONNEL ACTION REASSIGNMENT			4. EFFECTIVE DATE 09 10 67
6. FUNDS ►	V TO V <input checked="" type="checkbox"/>	V TO CF <input type="checkbox"/>	7. FINANCIAL ANALYSIS NO. Chargeable 135-0990-0000
9. ORGANIZATIONAL DESIGNATIONS DDP/WH FOREIGN FIELD BRANCH 1 MEXICO CITY, MEXICO STATION			8. CSC OR OTHER LEGAL AUTHORITY 50 USC 403 J
11. POSITION TITLE OPS OFFICER			12. POSITION NUMBER 14459
14. CLASSIFICATION SCHEDULE (GS, EV, etc.) GS			15. OCCUPATIONAL SERIES 0136.01
16. GRADE AND STEP 12 3			17. SALARY OR RATE 11685
18. REMARKS 118 Sept 67			
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL			
19. ACTION CODE 37	20. EMPLOY. CODE 10	21. OFFICE CODING 51620 WHI	22. STATION CODE 45075
20. NFE EXPIRES NO. DA. YR	29. SPECIAL REFERENCE 1 CSC 2 CCA 3 CICA 4 NCAY	30. RETIREMENT DATA CODE	23. INTEGEE CODE 3
31. SEPARATION DATA CODE CODE	32. CORRECTION/CANCELLATION DATA TYPE EOD DATA	26. HQTR. NO. DA. YR. 3 11 102108	27. DATE OF LEI NO. DA. YR. 1
33. SECURITY REG NO.	34. SEX		
35. VET. PREFERENCE CODE 0 - NONE 1 - SPT 2 - TOP	36. SERV. COMP. DATE NO. DA. YR 1 NO 0 DA 0 YR	37. LONG. COMP. DATE NO. DA. YR 1 NO 0 DA 0 YR	38. CAREER CATEGORY CODE 1 AD 2 ST 3 OFC 4 GS 1 NO 0 DA 0 YR
39. FEGLI / HEALTH INSURANCE 0 - WAIVER 1 - YES	40. SOCIAL SECURITY NO.		
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 yrs) 3 - BREAK IN SERVICE (MORE THAN 3 yrs)	42. LEAVE CAT. CODE CODE 1 FORMERLY ENLISTED 2 NO 3 NO	43. FEDERAL TAX DATA FORM EXECUTED 1 - YES 2 - NO	44. STATE TAX DATA CODE 1 NO TAX EXEMPT 2 STATE CODE
SIGNATURE OR OTHER AUTHENTICATION MAH 4/13/67			

SECRET
(When Filled In)

SUT: 13 APR 67

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER 019477	2. NAME (LAST-FIRST-MIDDLE) Larson / pieces D		4. EFFECTIVE DATE 04 09 67		3. CATEGORY OF EMPLOYMENT REGULAR			
5. NATURE OF PERSONNEL ACTION REASSIGNMENT			6. FINANCIAL ANALYSIS NO. CHARGEABLE 7135 0990 0000 50 USC 403 J					
7. CSC OR OTHER LEGAL AUTHORITY FUNDING ➤ V TO V X V TO C			8. LOCATION OF OFFICIAL STATION NEXICO CITY, MEXICO					
9. ORGANIZATIONAL DESIGNATIONS DDPAW FOREIGN FIELD BRANCH I MEXICO CITY, MEXICO STATION			10. POSITION TITLE OPS OFFICER					
11. POSITION NUMBER 0118			12. SERVICE DESIGNATION D					
13. CLASSIFICATION SCHEDULE (GS, LS, etc.) GS		14. OCCUPATIONAL SERIES 0136.01		15. GRADE AND STEP 12 3				
16. SALARY OR RATE 11685			17. REMARKS POSTED ON Or-40 15 APR 67 /pe					
18. SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19. ACTION CODE 32	20. EMPLOY. CODE 10	21. OFFICE CODING 51620	22. STATION CODE WH 45075	23. INTEGEE CODE 3	24. MONTH NO DA YR 11 01 08	25. DATE OF BIRTH NO DA YR 11 01 08	26. DATE OF GRADE NO DA YR	27. DATE OF LEI NO DA YR
28. NTE EXPIRES NO. DA YR 1 1		29. SPECIAL REFERENCE CODE 1 - CSC 2 - CIA 3 - FICA 4 - NONE	30. RETIREMENT DATA CODE 1 - YES 2 - NO	31. SEPARATION DATA CODE 1 - YES 2 - NO	32. CORRECTION/CANCELLATION DATA TYPE EOD DATA	33. SECURITY REQ. NO.	34. SEX	
35. VET. PREFERENCE CODE 1 - NONE 2 - SEP 3 - 100% 4 - 50%		36. SERV. COMP. DATE NO DA YR 1 1 01	37. LONG. COMP. DATE NO DA YR 1 1 01 01	38. CAREER CATEGORY CODE 1 - GS 2 - PAY 3 - TEMP	39. FEGL / HEALTH INSURANCE CODE 1 - YES 2 - NO	40. SOCIAL SECURITY NO.		
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE 1 - NO PREVIOUS SERVICE 2 - NO BREAK IN SERVICE 3 - BREAK IN SERVICE LESS THAN 3 yrs 4 - BREAK IN SERVICE MORE THAN 3 yrs		42. LEAVE CAT. CODE 1 - NO 2 - YES	43. FEDERAL TAX DATA CODE 1 - YES 2 - NO	44. STATE TAX DATA CODE 1 - YES 2 - NO	45. TAX EXEMPTIONS CODE 1 - YES 2 - NO			
46. SIGNATURE OR OTHER AUTHENTICATION LARSON / pieces D						47. APPROVAL 14-00000 When Filled In		

c/wk

039477				51-673	CF	
				NEW SALARY RATE	TYPE ACTION	
Grade	Step	Old Salary Rate	Last Th Date	Rate	Date	Effective Date
GS-12	2	\$11,306	04/10/66	GS-12	3 \$11,652	04/09/67
B. Remarks and Authentication						
NO EXCESS LWOP IN PAY STATUS AT END OF WAITING PERIOD LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS AUDITED BY						
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE. Dowell L. Chapman DATE 15 Feb 5						
PAY CHANGE NOTIFICATION						

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)		3. NATURE OF PERSONNEL ACTION		4. EFFECTIVE DATE	5. CATEGORY OF EMPLOYMENT		
039477	<i>Jaswell L. Chapman</i>		DESIGNATION AS PARTICIPANT IN CIVIL RETIREMENT AND DISABILITY SYSTEM		10-113166	REGULAR		
6. FUNDS	V TO V	V TO CF	7. Financial Analyst No. Chargeable	8. CSC OR OTHER LEGAL AUTHORITY				
	CF TO V	X	7105 0900 0000	PAL 88-843 SEC T. 203				
9. ORGANIZATIONAL DESIGNATIONS			10. LOCATION OF OFFICIAL STATION					
			MEXICO CITY, MEXICO					
11. POSITION TITLE			12. POSITION NUMBER	13. SERVICE DESIGNATION				
14. CLASSIFICATION SCHEDULE (GS, LS, RS, NC)		15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE				
			12					
18. REMARKS								
EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION AND RIGHT OF APPEAL TO THE DIRECTOR OF CENTRAL INTELLIGENCE.								
EOD DATA								
NOTED								
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL								
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING NUMERIC ALPHABETIC	22. STATION CODE	23. INTECREE CODE	24. MGRN. CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEA.
NO DA YD					MO DA YR	MO DA YR	MO DA YR	MO DA YR
28. INT. EXPIRES	29. SPECIAL REFERENCE	30. RETIREMENT DATA CODE	31. SEPARATION DATA CODE	32. CORRECTION CANCELLATION DATA TYPE	33 SECURITY REQ. NO.	34. SEC. REQ. NO.		
				MO DA YR				
35. VET. PREFERENCE	36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. CAREER CATEGORY	39. FESCI / HEALTH INSURANCE	40. SOCIAL SECURITY NO.			
CODE	NO DA YR	NO DA YR	NO DA YR	CODE	0 DRIVER	1 - YES	2 - NO	
41. PREVIOUS CIVILIAN GOVERNMENT SERVICE	42. LEAVE CAT CODE	43. FEDERAL TAX DATA CORRECTED CODE	44. STATE TAX DATA NO TAX EXEMPTIONS	45. FORM EXECUTED 1 - YES	46. NO TAX EXEMPT	47. STATE CODE		
CODE	0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE LESS THAN 2 MOS. 3 - BREAK IN SERVICE MORE THAN 2 MOS.	1 - YES 2 - NO		1 - YES 2 - NO				
SIGNATURE OR OTHER AUTHENTICATION								

663

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-504
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENTS: 3 JULY 1966

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
[REDACTED]	019477	51 620	CF	GS 12 2	\$10,987	\$11,306

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 89-301
PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949,
AS AMENDED, AND A-DCI POLICY DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENTS: 10 OCTOBER 1965

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
[REDACTED]	019477	51 620	CF	GS 12 1	\$10,250	\$10,619

B61

2001

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours			
019477	[REDACTED]	51 020	CF			
5. OLD SALARY RATE		6. NEW SALARY RATE	7. TYPE ACTION			
Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS 12 1		\$10,619	04/11/65	GS 12 2	\$10,987	04/10/66
8. Remarks and Authentication						

NO EXCESS LWOP

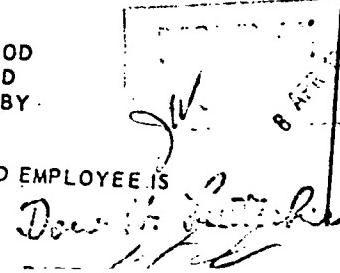
IN PAY STATUS AT END OF WAITING PERIOD

LWOP STATUS AT END OF WAITING PERIOD

CLERKS INITIALS

AUDITED BY

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS
OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: *M. H. Karpas*

Douglas H. Karpas

SECRET
(When Filled In)

DOD: 9 APR 68

NOTIFICATION OF PERSONNEL ACTION													
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE) <i>JANET M. Argosy</i>											
3. NATURE OF PERSONNEL ACTION		4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT									
PROMOTION		04 11 65		REGULAR									
6. FUNDS ➤		V TO V	V TO CF	7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY							
		CF TO V	X	5135 0990 0000		50 USC 403 J							
9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION											
DDP/WH BRANCH 3 MEXICO CITY, MEXICO STATION		MEXICO CITY, MEXICO											
11. POSITION TITLE		12. POSITION NUMBER		13. SERVICE DESIGNATION									
OFS OFFICER		0400		D									
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE							
GS		0136.01		12 1		10250							
18. REMARKS													
POSTED ON PK OF-4b <i>18 APR 1968</i>													
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL													
19. ACTION CODE	20. Employ. CODE	21. OFFICE CODING		22. STATION CODE	23. INTEGEE CODE	24. Hdgts. Code	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LEI				
22	10	NUMERIC	ALPHABETIC	51700	WH	45075	MO DA YR	MO DA YR	MO DA YR	04	11	65	
28. NTE EXPIRES		29. SPECIAL REFERENCE		30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REQ. NO.	34. SEX			
							TYPE	MO DA YR	EOD DATA				
35. VET. PREFERENCE		36. SERV. COMP. DATE		37. LONG. COMP. DATE		38. CAREER CATEGORY	39. FEGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO.				
CODE		0 - NONE 1 - SPT 2 - TO PT	MO DA YR	MO DA YR	MO DA YR	CAM BSY PROV TEMP	CODE	O - WAIVER 1 - YES	HEALTH INS CODE				
41. PREVIOUS GOVERNMENT SERVICE DATA		42. LEAVE CAT. CODE		43. FEDERAL TAX DATA		44. STATE TAX DATA							
CODE		0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE LESS THAN 3 YRS 3 - BREAK IN SERVICE MORE THAN 3 YRS		FORM EXECUTED CODE		NO TAX EXEMPTIONS		FORM EXECUTED	CODE	NO TAX EXEMP	STATE CODE		
SIGNATURE OR OTHER AUTHENTICATION													
POSTED <i>04/13/68 JK</i>													

ADJUSTMENT OF SALARY RATE IN ACCORDANCE WITH THE SCHEDULES OF THE GOVERNMENT EMPLOYEES SALARY REFORM ACT OF 1964 PURSUANT TO THE AUTHORITY OF THE DIRECTOR OF CENTRAL INTELLIGENCE AS PROVIDED IN THE CENTRAL INTELLIGENCE AGENCY ACT OF 1949, AS AMENDED, AND POLICY DIRECTIVE ISSUED BY THE ACTING DIRECTOR OF CENTRAL INTELLIGENCE DATED 8 OCTOBER 1962.

**SALARY CONVERTED TO RATE SHOWN FOR INDIVIDUAL'S GRADE
AND STEP AS INDICATED IN CHART BELOW.**

GENERAL SCHEDULE RATES
Federal Employees Salary Act of 1964

WH.

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours							
U19477	JAMES H. REED	64 700	CF							
5. OLD SALARY RATE		6. NEW SALARY RATE								
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	Adj.
GS 11	3	\$ 8,575	10/28/62	GS 11	4	\$ 8,840	10/27/63			
7. TYPE ACTION POSTED ON 10-41										
8. Remarks and Authentication <input checked="" type="checkbox"/> / NO EXCESS LWOP <input checked="" type="checkbox"/> / IN PAY STATUS AT END OF WAITING PERIOD <input checked="" type="checkbox"/> / LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS AUDITED BY Joseph B. Gay										
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.										
SIGNATURES: J. B. Gay DATE: Oct 1963										
PAY CHANGE NOTIFICATION										

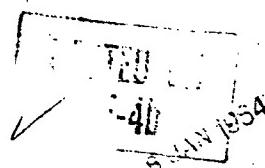
Form 9-61 560

Obsolete Previous Edition

(4-51)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 82-793 AND DCT
MEMORANDUM DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS,
EFFECTIVE 5 JANUARY 1964.

NAME: JAMES H. REED
 SERIAL: 019477 OHRN FUNDS: 51 700 GR-ST: CF OLD SALARY: GS 11 4 NEW SALARY: \$ 8,840 \$ 9,250



SECRET
(When Filled In)

LLG: 5 JUNE 63

OAB

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)		3. NATURE OF PERSONNEL ACTION		4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT		
019477		<i>11/11/63</i>		EXCEPTED APPOINTMENT (CAREER)		NO. DA. YR. 06 05 63		REGULAR		
6. FUNDS		V TO V	V TO CF			7. COST CENTER NO. CHARGEABLE		8. ISC OR OTHER LEGAL AUTHORITY		
		CF TO V	X	CF TO CF		3135 5700 1000		50 USC 403 J		
9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION								
DDP WH BRANCH 3 MEXICO CITY, MEXICO		MEXICO CITY, MEXICO								
11. POSITION TITLE				12. POSITION NUMBER		13. SERVICE DESIGNATION				
OPS OFFICER				0400		D				
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE				
GS		0136.01		11 3		8575				
18. REMARKS										
<i>POSTED ON 11/11/63</i>										
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL										
19. ACTION CODE	20. Employer Code	21. OFFICE CODING	22. STATION CODE	23. INTEGREE CODE	24. Hdgtn. Code	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LE		
13	10	64700 WH	45075	-	3	11 02 08	05 01 60	10 28 62		
28. NTE EXPIRES	29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO.	34. SEX				
NO. DA		1 - CSC 2 - FICA 3 - NONE	CODE	TYPE	NO. DA. YR.					
1		1								
35. VET. PREFERENCE	36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. CAREER CATEGORY	39. FEGLI / HEALTH INSURANCE						
CODE	NO. DA. YR.	NO. DA. YR.	CAN RESV. CODE	CODE	O - WAIVER	HEALTH INS CODE				
1	06 02 51	02 20 56	PROV. CLAW	C	1	1 - YES				
41. PREVIOUS GOVERNMENT SERVICE DATA	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA	44. STATE TAX DATA							
CODE		FORM EXECUTED CODE	NO TAX EXEMPTIONS	FORM EXECUTED	CODE	NO TAX EXEMPT	STATE CODE			
1 - NO PREVIOUS SERVICE 2 - LONG BREAK IN SERVICE 3 - BREAK IN SERVICE LESS THAN 3 MONTHS 4 - BREAK IN SERVICE MORE THAN 3 MONTHS	6	1 - YES 2 - NO	0 0	1 - YES 2 - NO						
SIGNATURE OR OTHER AUTHENTICATION										
<i>N/T</i>										
<i>POSTED 11/11/63</i>										

SECRET
(When Filled In)

JGD 28 AUG 63

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)						
019477	TARASOFF BORIS D						
3. NATURE OF PERSONNEL ACTION							
RESIGNATION (CORRECTION)							
6. FUNDS	X	V TO V	V TO CF				
		CF TO V	CF TO CF				
9. ORGANIZATIONAL DESIGNATIONS							
DDP WH CS/CS DEVELOPMENT COMPLEMENT							
10. LOCATION OF OFFICIAL STATION							
WASH., D. C.							
11. POSITION TITLE							
I O FOREIGN DOC							
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES	16. GRADE AND STEP				
GS		0132.62	11 3				
17. SALARY OR RATE							
8575							
18. REMARKS							
THIS ACTION CORRECTS FORM 1150 EFFECTIVE DATE 06/04/63 AS FOLLOWS: ITEM # 13 SERVICE DESIGNATION WHICH READ, D TO READ, OD.							
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL							
19. ACTION CODE	20. Employer Code	21. OFFICE CODING	22. STATION CODE	23. INTEGEE CODE	24. Hdgfr. Code	25. DATE OF BIRTH	26. DATE OF GRADE
45	18	NUMERIC	ALPHABETIC			MO. DA. YR.	MO. DA. YR.
28. NTE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REG NO.
MO. DA. YR.		1 - CSC 2 - FICA 3 - NONE	CODE	TYPE	MO. DA. YR.	EOD DATA	34. SEX
35. VET. PREFERENCE		36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. CAREER CATEGORY	39. FEGLI / HEALTH INSURANCE	40. SOCIAL SECURITY NO.	
CODE		MO. DA. YR.	MO. DA. YR.	CAR RENT PROV TEMP	CODE	O - WAIVER 1 - YES	HEALTH INS. CODE
41. PREVIOUS GOVERNMENT SERVICE DATA				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA	44. STATE TAX DATA	
CODE				FORM EXECUTED	NO TAX EXEMPTIONS	FORM EXECUTED	NO TAX EXEMPT STATE CODE
				1 - YES 2 - NO		1 - YES 2 - NO	
SIGNATURE OR OTHER AUTHENTICATION							
POSTED <i>[Signature]</i> [Stamp]							

FORM 1150
11-62Use Previous
Edition

SECRET

AUG
28 1963GSA F-1
Revised from GSA GEN. REG. NO. 25, 1957
(When Filled In)

(4-51)

SECRET
(When Filled In)

MHC: 5 JUNE 63

DEF		NOTIFICATION OF PERSONNEL ACTION															
1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)																
019477	TARASOFF, BORIS D																
3. NATURE OF PERSONNEL ACTION RESIGNATION																	
4. FUNDS ➡		V TO V	V TO CF	5. EFFECTIVE DATE MO. DA YR. 06 04 63		6. CATEGORY OF EMPLOYMENT REGULAR		7. COST CENTER NO. CHARGEABLE 3235 1990 1000		8. CSC OR OTHER LEGAL AUTHORITY							
		CF TO V	CF TO CF														
9. ORGANIZATIONAL DESIGNATIONS DDP WH CS/CS DEVELOPMENT COMPLEMENT																	
11. POSITION TITLE I O FOREIGN DOC				12. POSITION NUMBER 9997		13. SERVICE DESIGNATION D		14. CLASSIFICATION SCHEDULE (GS, LB, etc.) GS				15. OCCUPATIONAL SERIES 0132.62		16. GRADE AND STEP 11 3		17. SALARY OR RATE 8575	
				18. REMARKS													
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL																	
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING		22. STATION CODE	23. INTEGEE CODE	24. Hdgtr. Code.	25. DATE OF BIRTH MO. DA YR. 11 02 08	26. DATE OF GRADE MO. DA YR.	27. DATE OF LEI MO. DA YR.								
45	18	NUMERIC	ALPHABETIC														
28. NTE EXPIRES MO. DA YR.		29. SPECIAL REFERENCE	30. RETIREMENT DATA 1 - CSC 2 - FICA 3 - NONE		31. SEPARATION DATA CODE 1BD0091	32. CORRECTION/CANCELLATION DATA TYPE	33. SECURITY REQ. NO.	34. SEX									
35. VET. PREFERENCE		36. SERV. COMP. DATE MO. DA YR.	37. LONG. COMP. DATE MO. DA YR.	38. CAREER CATEGORY CAN RESV. PRIVU TEMP	39. FEGLI / HEALTH INSURANCE CODE	40. SOCIAL SECURITY NO. O - WAIVER 1 - YES 2 - NO											
CODE	O - NONE 1 - 5 PT. 2 - 10 PT.	MO. DA YR.	MO. DA YR.	CAN RESV. PRIVU TEMP	CODE	O - WAIVER 1 - YES 2 - NO											
41. PREVIOUS GOVERNMENT SERVICE DATA CODE 0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)				42. LEAVE CAT. CODE	43. FEDERAL TAX DATA FORM EXECUTED: CODE 1 - YES 2 - NO	44. STATE TAX DATA NO. TAX EXEMPTIONS	FORM EXECUTED 1 - YES 2 - NO	CODE	NO. TAX STATE CODE EXEMPT								
SIGNATURE OR OTHER AUTHENTICATION																	
<i>[Signature]</i>																	
POSTED <i>[Signature]</i> 6/6/63 2JK																	

SECRET

(When Filled In)

ABM: 26 NOV 62

NOTIFICATION OF PERSONNEL ACTION

OCF

NOTIFICATION OF PERSONNEL ACTION															
OCF															
1. SERIAL NUMBER		2. NAME (LAST-FIRST-MIDDLE)													
019477		TARASOFF BORIS D													
3. NATURE OF PERSONNEL ACTION		4. EFFECTIVE DATE		5. CATEGORY OF EMPLOYMENT											
REASSIGNMENT		NO. DA. YR		REGULAR											
6. FUNDS		X	V TO V		V TO CF	7. COST CENTER NO. CHARGEABLE		8. CSC OR OTHER LEGAL AUTHORITY							
			CF TO V		CF TO CF	3235 1990 1000		50 USC 403 J							
9. ORGANIZATIONAL DESIGNATIONS		10. LOCATION OF OFFICIAL STATION													
DDP WH CS/CS DEVELOPMENT COMPLEMENT		WASH., D. C.													
11. POSITION TITLE		12. POSITION NUMBER		13. CAREER SERVICE DESIGNATION											
I O FOREIGN DOC		9997		OD											
14. CLASSIFICATION SCHEDULE (GS, LS, etc.)		15. OCCUPATIONAL SERIES		16. GRADE AND STEP		17. SALARY OR RATE									
GS		0132.62		11 3		8575									
18. REMARKS															
SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL															
19. ACTION CODE	20. Employ. Code	21. OFFICE CODING		22. STATION CODE	23. INTEGEE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF LE						
37	18	NUMERIC	ALPHABETIC	WH	75013	1	11 02 08								
28. RTE EXPIRES		29. SPECIAL REFERENCE	30. RETIREMENT DATA		31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA		33. SECURITY REG. NO.		34. SER. REG. NO.					
MO. DA. YR.			1 - CSC 2 - FICA 3 - NONE	CODE	TYPE	MO. DA. YR.									
35. VET. PREFERENCE		36. SERV. COMP. DATE	37. LONG. COMP. DATE	38. CAREER CATEGORY	39. REGLI / HEALTH INSURANCE		40. SOCIAL SECURITY NO.								
CODE	0 - NO 1 - 8 PT 2 - 10 PT	MO. DA. YR.	MO. DA. YR.	CAR. GRSV. PROV. TEMP. CODE	CODE	0 - MAINTER 1 - YES	HEALTH INS. CODE								
41. PREVIOUS GOVERNMENT SERVICE DATA						42. LEAVE CAT CODE		43. FEDERAL TAX DATA		44. STATE, TAI DATA					
CODE	0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)			FORM EXECUTED	CODE	NO TAX EXEMPTIONS		FORM EXECUTED	CODE	NO TAX EXEMPT					
								1 - YES 2 - NO			1 - YES 2 - NO				
SIGNATURE OR OTHER AUTHENTICATION															
POSTED <i>[Signature]</i>															

FORM 4-62 1150

[Use Previous Edition](#)

11/26/62 ^{SECRET} *ABM*

GROUP 1
LAWRENCE HARRIS 2007 PRACTICE
GRADUATION TEST
GRADUATION TEST

(When Filled In)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND
DCI MEMORANDUM DATED 1 AUGUST 1964, SALARY IS ADJUSTED AS FOLLOWS.
EFFECTIVE 14 OCTOBER 1962

NAME	SERIAL	ORGN	FUNDS	OLD	OLD	NEW	NEW
				GR-ST	SALARY	GR-ST	SALARY
TARASOFF BORIS D	019477	P6100	V	11 2	\$ 7820	11 2	\$ 8310

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
019477	TARASOFF BORIS D	86 100 V	
5. OLD SALARY RATE		6. NEW SALARY RATE	
Grade	Step	Salary	Effective Date
GS-11	2	\$ 8,310	10/29/61
S-11	3	\$ 8,575	10/28/62
7. TYPE ACTION			
PSI	LSD	ADJ.	
8. Remarks and Authentication			
<input checked="" type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> IN PAY STATUS AT EN. OF WAITING PERIOD <input checked="" type="checkbox"/> LWOP STATUS AT END OF WAITING PERIOD CLERKS INITIALS <i>JW</i> AUDITED BY <i>SL</i>			
I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.			
SIGNATURE		DATE: 10/24/62	
PAY CHANGE NOTIFICATION			

SECRET
(When Filled In)

1. Serial No.	2. Name			3. Cost Center Number			4. LWOP Hours				
119477	TARASOFF BORIS D			101/EDD R-13							
5. OLD SALARY RATE				6. NEW SALARY RATE					7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	FBI	LBI	Adj.	
GS-11	1	\$ 7,560	05/21/61	11	2	\$ 7,620	10/29/61				
8. Remarks and Authentication											
<input checked="" type="checkbox"/> NO EXCESS LWOP <input checked="" type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD <input checked="" type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD											
PAY CHANGE NOTIFICATION											

SECRET

(4-51)

Form 560

Obsolete Previous
Edition

IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD	NAME	SERIAL	ORGN	GR-ST	OLD SALARY	NEW SALARY
OD	TARASOFF BORIS D	119477	27 20	GS-11 1	\$ 7,030	\$ 7,560

/S/ EMMETT D. ECHOLS
DIRECTOR OF PERSONNEL

SECRET

(When filled in)

NOTIFICATION OF PERSONNEL ACTION

BWS: 29 APR 1960

1. Serial No.	2. Name (Last-First-Middle)			3. Date Of Birth	4. Mar. Prof.	5. Sex	6. CS. EOD
119477	TARASOFF BORIS D			Mo. Da. Yr.	Mo. Da. Yr.	Mo. Da. Yr.	Mo. Da. Yr.
SCD				11 02 08	5 22 1	M 1	02 20 56
Mo. Da. Yr.	8. CSC Rec'd.	9. CSC Or Other Legal Authority	10. Acmt. Affidav.	11. FECOLI	12. LCD	13. Other	
06 02 51	Yes - 1 No - 2	Code 1	50 USCA 403	Mo. Da. Yr.	Mo. Da. Yr.	Mo. Da. Yr.	Mo. Da. Yr.
				N-2	02 20	56	Yes - 1 No - 2

PREVIOUS ASSIGNMENT

14. Organizational Designations DDI 00 FDD USSR BRANCH MATERIALS & INDUSTRY SECT.	Code 2720	15. Location Of Official Station WASH., D. C.	Station Code 75013		
16. Dept. - Field Dept - 2 USInd - 4 Frgn - 6	17. Position Title 10 FOREIGN DOC	18. Posnus No. 1146	19. Serv. 20. Occup. Series GS 0132.48		
21. Grade & Step 10 1	22. Salary Or Rate \$ 6505	23. SD 00	24. Date Of Grade Mo. Da. Yr. 06 14 59	25. PSI Due Mo. Da. Yr. 06 12 60	26. Appropriation Number 9 4300 20 001

ACTION

27. Nature Of Action PROMOTION	Code 30	28. Eff. Date 05 01 60	29. Type Of Employee REGULAR	Code 01	30. Separation Data
-----------------------------------	------------	---------------------------	---------------------------------	------------	---------------------

PRESENT ASSIGNMENT

31. Organizational Designations DDI 00 FDD USSR BRANCH MATERIALS & INDUSTRY SECTION	Code 2720	32. Location Of Official Station WASH., D. C.	Station Code 75013		
33. Dept. - Field Dept - 2 USInd - 4 Frgn - 6	34. Position Title 10 (FOREIGN DOC)	35. Positions Fld. 1146	36. Serv. 37. Occup. Series GS 0132.48		
39. Grade & Step 11 1	39. Salary Or Rate \$ 7030	40. SD 00	41. Date Of Grade Mo. Da. Yr. 05 01 60	42. PSI Due Mo. Da. Yr. 10 29 61	43. Appropriation Number 02 23 1010 0000

44. Remarks



SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

MCM 12 JUNE 59

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth	4. Vet. Prof.	5. Sex	6. CS - EOD
119477	TARASOFF BORIS D	Mo. Da. Yr. 11 02 08	None-0 5 Pt-1 10 Pt-9	Code 1 M 1	Mo. Da. Yr. 02 20 56
7. SCD	8. CSC Recdmt.	9. CSC Or Other Legal Authority	10. Adm't. Attidav.	11. FECILI	12. LCD
Mo. Da. Yr. 06 02 51	Yes - 1 No - 2	Code 1	Mo. Da. Yr. No-1 No-2	Code 02	Mo. Da. Yr. 20 56 No - 2
		50 USCA 403			Code 2

PREVIOUS ASSIGNMENT

14. Organizational Designations DDI OFFICE OF OPERATIONS FDD USSR BRANCH MATERIALS & INDUSTRY SECT.	Code	15. Location Of Official Station WASH., D. C.	Station Code		
16. Dept. - Field Dept - 2 Code USId - 4 2 Frgn - 6	17. Position Title 10 FOREIGN DOC	18. Position No. 1147	19. Serv. 20. Occup. Series GS 0132.48		
21. Grade & Step 09 3	22. Salary Or Rate \$ 6285	23. SD 00	24. Date Of Grade Mo. Da. Yr. 06 14 59	25. PSI Due Mo. Da. Yr. 06 12 60	26. Appropriation Number 9 4300 20 001

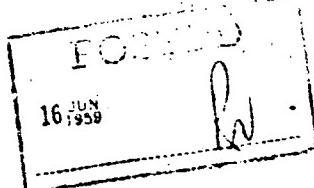
ACTION

27. Nature Of Action PROMOTION	Code 30	28. Eff. Date Mo. Da. Yr. 06 14 59	29. Type Of Employee REGULAR	Code 01	30. Separation Data
-----------------------------------	------------	--	---------------------------------	------------	---------------------

PRESENT ASSIGNMENT

31. Organizational Designations DDI OO FDD USSR BRANCH MATERIALS & INDUSTRY SECT.	Code	32. Location Of Official Station WASH., D. C.	Station Code 75013		
33. Dept. - Field Dept - 2 Code USId - 4 2 Frgn - 6	34. Position Title 10 FOREIGN DOC	35. Position No. 1146	36. Serv. 37. Occup. Series GS 0132.48		
38. Grade & Step 10 1	39. Salary Or Rate \$ 6505	40. SD 00	41. Date Of Grade Mo. Da. Yr. 06 14 59	42. PSI Due Mo. Da. Yr. 06 12 60	43. Appropriation Number 9 4300 20 001

44. Remarks



SECRET

(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME				3. ASSIGNED ORGAN	4. FUNDS	5. ALLOTMENT					
119477	TARASOFF BORIS D				DDI/FDD - 25	V-20						
6. OLD SALARY RATE				7. NEW SALARY RATE								
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE			
			MO	DA	YR.				MO	DA	YR.	
GS 9	2	\$ 6,135	05	18	58	GS 9	3	\$ 6,285	05	17	59	
TO BE COMPLETED BY THE OFFICE OF THE COMPTROLLER												
8. CHECK ONE IF EXCESS LWOP, CHECK FOLLOWING:				9. NUMBER OF HOURS LWOP				10. INITIALS OF CLERK				11. AUDITED BY
<input checked="" type="checkbox"/> NO EXCESS LWOP				<input type="checkbox"/> EXCESS LWOP								<i>JK</i>
<input type="checkbox"/> IN PAY STATUS AT END OF WAITING PERIOD												
<input type="checkbox"/> IN LWOP STATUS AT END OF WAITING PERIOD												
TO BE COMPLETED BY THE OFFICE OF PERSONNEL												
12. PROJECTED SALARY RATE AND EFFECTIVE DATE						13. REMARKS						
GRADE	STEP	SALARY	MO.	DA.	YR.							
14. AUTHENTICATION												
<i>69 50 05 11 11 11 11 11 11 11 11 11</i> <i>PERIODIC STEP INCREASE AUTHENTICATION</i> <i>PAYROLL BRANCH</i>												

FORM NO. 560b
1 MAR. 66

SECRET

PERSONNEL FOLDER (4)

IN LIEU OF FORM 1150 THIS NOTIFICATION EFFECTS RESLOTTING RESULTING
FROM R-20-250

SER #	NAME	SD	OLD SLOT	NEW SLOT	DATE
-------	------	----	----------	----------	------

119477	TARASOFF BORIS D	UD	0653.04	1147	02/24/59
--------	------------------	----	---------	------	----------

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN.	4. FUNDS	5. ALLOTMENT							
119477	TARASOFF, BORIS D	DDI/FDD	V-20								
6. OLD SALARY RATE			7. NEW SALARY RATE								
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			MO.	DA.	YR.				MO.	DA.	YR.
GS 9	1	\$ 5,440				GS 9	2	\$ 5,575	05	18	58
REMARKS											

Pd

CERTIFICATION

I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY.

TYPE, OR PRINTED, NAME OF SUPERVISOR	DATE	SIGNATURE OF SUPERVISOR
TALBOT SIELEFELDT	3 April 1958	J. Sielefeldt

PERIODIC STEP INCREASE - CERTIFICATION

FORM NO. 560
1 MAR. 58

SECRET

PERSONNEL FOLDER

(4)

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN.	4. FUNDS	5. ALLOTMENT							
119477	TARASOFF, BORIS D	DDI/FDD	V-20								
6. OLD SALARY RATE			7. NEW SALARY RATE								
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			MO.	DA.	YR.				MO.	DA.	YR.
GS 9	1	\$ 5,440				GS 9	2	\$ 5,575	05	18	58
TO BE COMPLETED BY THE OFFICE OF COMPTROLLER											

8. CHECK ONE NO EXCESS LWOP EXCESS LWOP
IF EXCESS LEAVE LWOP, CHECK FOLLOWING:
 IN PAY STATUS AT END OF WAITING PERIOD
 IN LWOP STATUS AT END OF WAITING PERIOD

9. NUMBER OF HOURS LWOP

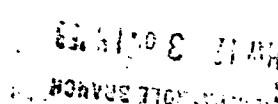
10. INITIALS OF CLERK  11. AUDITED BY 

12. PROJECTED SALARY RATE AND EFFECTIVE DATE

13. REMARKS

GRADE	STEP	SALARY	MO.	DA.	YR.

14. AUTHENTICATION


HORVATH, BUDWEISER

PERIODIC STEP INCREASE - AUTHENTICATION

SECRET

PERSONNEL FOLDER

(4)

14-00000

S E C R E T

GENERAL SCHEDULE SALARY INCREASE RETROACTIVELY EFFECTIVE
12 JANUARY 1958 AUTHORIZED BY P. L. 85 - 462 AND DCI
DIRECTIVE. SALARY AS OF 15 JUNE 1958 ADJUSTED AS FOLLOWS

NAME	SERIAL	GRADE-STEP	OLD SALARY	NEW SALARY
TARASOFF BORIS D	119477	GS-09-2	\$ 5,575	\$ 6,135

GORDON M. STEWART
/S/ DIRECTOR OF PERSONNEL

S E C R E T

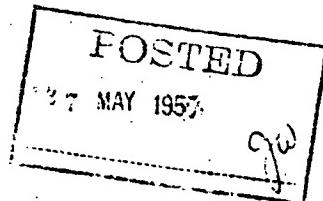
STANDARD FORM 50 (G-PART)
REV. APRIL 1951
PROLICATED BY
U.S. CIVIL SERVICE COMMISSION
CHAPTER II, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

200

1. NAME (ONE-GIVEN NAME, INITIALS, AND SURNAME) MR. BORIS D. BARASOFF	2. DATE OF BIRTH 119477	3. JOURNAL OR ACTION NO. 17 May 1957	4. DATE																
This is to notify you of the following action affecting your employment:																			
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) PROMOTION	6. EFFECTIVE DATE 30	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY 50 USCA 403 J																	
FROM GS-0132.48-7 \$4660.00 per annum	8. POSITION TITLE Foreign Documents Off. K-653.04	TO GS-0132.48-9 \$5440.00 per annum																	
9. SERVICE, SERIES, GRADE, SALARY	10. ORGANIZATIONAL DESIGNATIONS 232040	11. HEADQUARTERS DDI/00 Foreign Documents Division USSR Branch																	
12. FIELD OR DEPTL	13. FIELD	14. DEPARTMENTAL																	
15. VETERAN'S PREFERENCE		16. POSITION CLASSIFICATION ACTION																	
<table border="1"> <tr> <th rowspan="2">NONE</th> <th rowspan="2">WWII</th> <th rowspan="2">OTHER</th> <th rowspan="2">S-PT</th> <th colspan="2">10-POINT</th> </tr> <tr> <th>1</th> <th>2</th> <th>3</th> <th>4</th> <th>5</th> <th>6</th> </tr> </table>		NONE	WWII	OTHER	S-PT	10-POINT		1	2	3	4	5	6	<table border="1"> <tr> <th>NEW</th> <th>VICE</th> <th>I. A.</th> <th>REAL</th> </tr> </table>		NEW	VICE	I. A.	REAL
NONE	WWII					OTHER	S-PT	10-POINT											
		1	2	3	4			5	6										
NEW	VICE	I. A.	REAL																
				SD-00															
17. SEX M		18. APPROPRIATION FROM: 7-4301-30 TO: 750-13		19. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes															
				18. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY) 7 MAY 1957															
				19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED STATE:															
20. REMARKS: 4 EOD 08/20/56																			



ENTRANCE PERFORMANCE RATINGS: **Director of Personnel**

4. PERSONNEL FOLDER COPY

* U. S. GOVERNMENT PRINTING OFF

713 - 5123157

SECRET
(WHEN PULLED BY)

1. EMP. SERIAL NO.		2. NAME		3. ASSIGNED ORGANIZATION		4. VETS. & ACCIDENT					
119477		TARASOFF BORIS D		DDI/FDD - 25		V-20					
6. OLD SALARY RATE				7. NEW SALARY RATE							
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			W2	W4	W6				SA	SA	SA
7	1	\$ 4,525.02	20	56		7	2	\$ 4,660.02	24	57	
REMARKS											
CERTIFICATION											
I CERTIFY THAT THE SERVICE AND CONDUCT OF THE ABOVE NAMED EMPLOYEE ARE SATISFACTORY.											
TYPED, OR PRINTED, NAME OF SUPERVISOR			DATE			SIGNATURE OF SUPERVISOR					
Talbot Bielefeldt			7 Jan 57			<i>T. Bielefeldt</i>					
PERIODIC STEP INCREASE - CERTIFICATION											
FORM NO. 560 1 MAR. 58		SECRET				PERSONNEL FOLDER				(4)	

STANDARD FORM 50 (5 PART)
REV. APRIL 1951
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER III, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.-MISS-MRS--ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
MR. BORIS D. TARASOFF	119477	2 Nov 1908	3 October 1956
This is to notify you of the following action affecting your employment:			
5. NATURE OF ACTION (USE STANDARD TECHNOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY	
REASSESSMENT	56	7 Oct 1956	50 USC 403 J
FROM	TO		
K-777-99 GS-0132.48-7 \$4525.00 per annum	9. POSITION TITLE Foreign Documents Off. X-653.04-7 GS-0132.48-7 \$4525.00 per annum	10. SERVICE, SERIES, GRADE, SALARY 11. ORGANIZATIONAL DESIGNATIONS 232940 12. HEADQUARTERS 2 13. FIELD OR DEPTL FIELD DEPARTMENTAL 14. POSITION CLASSIFICATION ACTION NEW VICE I. A. REAL SD-CD	
15. VETERAN'S PREFERENCE NONE WWII OTHER S-PT 10 POINT X 2-100 0-100	16. APPROPRIATION FROM: 7-4301-60 17. SUBJECT TO C. S. RETIREMENT ACT YES-NO Yea	18. DATE OF APPOINT- MENT AFFIDAVITS FACSIMILES ONLY	19. LEGAL RESIDENCE CLAIMED <input type="checkbox"/> PROVED STATE:
18. REMARKS: 4 EOD 02/20/56			

POSTED

OCT 5 1956

STANDARD FORM 50 (4 PAGES)

REV. APRIL 1951

PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER VI, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGEN.

1v1

NOTIFICATION OF PERSONNEL ACTION

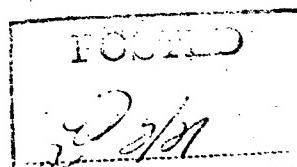
1. NAME (MR - MRS - MS - ONE GIVEN NAME, INITIALS, AND SURNAME) Mr. Boris D. Turovoff	2. DATE OF BIRTH 2 Nov 1908	3. GENERAL OR ACTION NO. 	4. DATE 13 Sep 1956
This is to notify you of the following action affecting your employment:			
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY) Reassignment (Change of Service Designation) 57	6. EFFECTIVE DATE 9 Sep 1956	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY 50 USC 403 j	
FROM Install. Asst. BDP-014-1 GS-0301.80-7 DPF/WI Staff Division D, Project PB Jointly Office of the Chief Branch 2, Section B		8. POSITION TITLE 9. SERVICE, SERIES, GRADE, SALARY 10. ORGANIZATIONAL DESIGNATIONS 232040	TO Foreign Docs. Off. E-777-99 GS-0132.48-7 \$4525.00 per annum DDI/CD FBI USGR Branch
11. HEADQUARTERS 2		12. FIELD OR DEPT'L Washington, D. C.	
<input type="checkbox"/> FIELD	<input type="checkbox"/> DEPARTMENTAL	<input type="checkbox"/> FIELD	<input checked="" type="checkbox"/> DEPARTMENTAL
13. VETERAN'S PREFERENCE NONE WWII OTHER 5-PT. 10-POINT <input checked="" type="checkbox"/>		14. POSITION CLASSIFICATION ACTION NEW VICE I. A. REAL From: SD/D To: SD/CD	
15. SEX <input checked="" type="checkbox"/> M	16. APPROPRIATION FROM: 7-2306-83 TO: 7-4301-80	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO) Yes	18. DATE OF APPOINT- MENT AFFIDAVIT (ACKNOWLEDGEMENTS ONLY) STATE:
19. LEGAL RESIDENCE <input type="checkbox"/> CLAIMED <input type="checkbox"/> PROVED			
20. REMARKS: b EOD 02/20/56			
<div style="text-align: center;"> 4714 </div>			
ENTRANCE PERFORMANCE RATING: Director of Personnel			
4. PERSONNEL FOLDER COPY 773 7/14/56			

STANDARD FORM 50 (18 PART)
16 APRIL 1951
PRECEIVED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER XI, FEDERAL PERSONNEL MANUAL

FEDERAL INTELLIGENCE AGENCY

P.C. 16 Dec. 1955
C-1735 tat

NOTIFICATION OF PERSONNEL ACTION

1. NAME (ONE -MISS-MRS-HON; GIVEN NAME, INITIALS AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE																																																																															
MR. ERIC D. TIRICOPO	2 Nov. 1933		29 Feb. 1956																																																																															
This is to notify you of the following action affecting your employment:																																																																																		
5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY																																																																																
RECRUITED - PERIODIC	29 Feb. 1956	50 U.S.C.A. § 3																																																																																
FROM	TO																																																																																	
	8. POSITION TITLE	Intel. Asst. RVP-S141																																																																																
	9. SERVICE, SERIES, GRADE, SALARY	GS-301.28-7 \$1535.00 p.a.																																																																																
	10. ORGANIZATIONAL DESIGNATIONS	DDP/PI Staff Division D, Project PBJINTLY Office of the Chief Branch 2 Section B																																																																																
	11. HEADQUARTERS	Washington, D. C.																																																																																
FIELD	DEPARTMENTAL	FIELD	DEPARTMENTAL																																																																															
13. VETERAN'S PREFERENCE		14. POSITION CLASSIFICATION ACTION																																																																																
NONE	WWII	OTHER	S-P.T.	10-POINT	NEW	VICE	I. A.	REAL.	SCD	RCC																																																																								
	X			DISAG																																																																														
15. SEX	16. APPROPRIATION		17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)		18. DATE OF APPOINT- MENT AFFIDAVITS (ACCESSIONS ONLY)		19. LEGAL RESIDENCE CLAIMED <input type="checkbox"/> PROVED STATE: Calif.																																																																											
M	FROM: TO: 6-2396-23		YES		29 Feb. 1956																																																																													
20. REMARKS: Subject to the satisfactory completion of a trial period of one year. Subject to the satisfactory completion of a medical examination.																																																																																		
RC-93																																																																																		
DOB: 2/2/56 CSNOD: 2/20/56 LSD: 2/20/56 SCD: 6/02/51																																																																																		
PSI Due: 2/24/57																																																																																		
 2/27/56																																																																																		
ENTRANCE PERFORMANCE RATING:																																																																																		
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SECRET

FITNESS REPORT						EMPLOYEE SERIAL NUMBER 019477		
SECTION A			GENERAL					
1. NAME (Last) (First) (Middle)			2. DATE OF BIRTH		3. SEX	4. GRADE	5. SD	
T. D. L. / J. S. C. R.			2 Nov. 08		M	GS-12	D	
6. OFFICIAL POSITION TITLE Ops Off			7. OFF/DIV/BR OF ASSIGNMENT		8. CURRENT STATION DDP/WL/Br. 1 Mexico City			
9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C) SPECIAL (Specify):			10. CHECK (X) TYPE OF REPORT INITIAL <input checked="" type="checkbox"/> ANNUAL SPECIAL (Specify):		11. REPORTING PERIOD (From- To) 1 January - 15 July 1970,			
SECTION B PERFORMANCE EVALUATION								
U-Unsatisfactory		Performance is unacceptable. A rating in this category requires immediate and positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.						
M-Marginal		Performance is deficient in some aspects. The reasons for assigning this rating should be stated in Section C and remedial actions taken or recommended should be described.						
P-Proficient		Performance is satisfactory. Desired results are being produced in the manner expected.						
S-Strong		Performance is characterized by exceptional proficiency.						
O-Outstanding		Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.						
SPECIFIC DUTIES								
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).								
SPECIFIC DUTY NO. 1		Translation of Russian language materials into English transcript.						RATING LETTER S
SPECIFIC DUTY NO. 2		Preparation of personality and assessment reports on individual Soviets based on above.						RATING LETTER S
SPECIFIC DUTY NO. 3		Transcription of English language conversations.						RATING LETTER P
SPECIFIC DUTY NO. 4								RATING LETTER
SPECIFIC DUTY NO. 5								RATING LETTER
SPECIFIC DUTY NO. 6								RATING LETTER AUG 1970
OVERALL PERFORMANCE IN CURRENT POSITION								
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance:								
								RATING LETTER S

SECRET

(Over Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

This officer has continued to perform his assigned tasks in superior fashion. Not only is he a skilled transcriber/translator, he is also able to put his experience and knowledge into words in preparing character analyses which have been of great value to the Station's operational program. Although his work load is often quite heavy, he can always be counted on to complete his assignments promptly and he willingly puts in the extra time frequently needed.

His team spirit and dedication are shown by the fact that on several occasions, in spite of advancing age and recent illness, he spent long hours in base houses on live-monitoring assignments. He will be greatly missed when he retires in the near future.

As previously noted, this officer does not handle operational funds or have supervisory responsibilities. He has had no cover problems, nor has he required any unusual administrative support, other than that which is to be expected in connection with his forthcoming retirement.

SECTION D**CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT.

DATE

SIGNATURE OF EMPLOYEE

Donald F. Vogel

/S/

2.

BY SUPERVISORMONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

19 months

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

Ops Officer

Donald F. Vogel /s/

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur in the above ratings and comments. I am not able to add any meaningful comments due to the highly specialized nature of Subject's duties.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
	Deputy Chief of Station	Paul V. Harwood /s/

SECRET

SECRET

(When Filled In)

FITNESS REPORT						EMPLOYEE SERIAL NUMBER 019477
SECTION A						GENERAL
1. NAME [Redacted]			2. DATE OF BIRTH 2 NOV 1908	3. SEX M	4. GRADE GS-12	5. SD D
6. OFFICIAL POSITION TITLE Ops Officer			7. OFF/DIV/BR OF ASSIGNMENT DDP/WH/Bf.1	8. CURRENT STATION Mexico City		
9. CHECK (X) TYPE OF APPOINTMENT						10. CHECK (X) TYPE OF REPORT
<input checked="" type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	INITIAL	REASSIGNMENT SUPERVISION		
CAREER-PROVISIONAL (See Instructions - Section C)			<input checked="" type="checkbox"/> ANNUAL	REASSIGNMENT EMPLOYEE		
SPECIAL (Specify):						SPECIAL (Specify):
11. DATE REPORT DUE IN O.P. 28 February 1970						12. REPORTING PERIOD (From- To) 1 January thru 31 December 1969
SECTION B PERFORMANCE EVALUATION						
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation; Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>						
SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).						
SPECIFIC DUTY NO. 1 Translation of Russian language materials into English transcript.						RATING LETTER S
SPECIFIC DUTY NO. 2 Preparation of personality and assessment reports on individual Soviets based on the above.						RATING LETTER S
SPECIFIC DUTY NO. 3 Transcription of English language conversations.						RATING LETTER P
SPECIFIC DUTY NO. 4						RATING LETTER
SPECIFIC DUTY NO. 5						RATING LETTER
SPECIFIC DUTY NO. 6						RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION						
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>						
						RATING LETTER S

SECRET

(When Filled In)

SECTION C		NARRATIVE COMMENTS	
<p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.</p> <p>This officer continues to perform his assigned duties in a superior fashion. Illness put him out of action for some time, but otherwise the Station received the fine performance which has come to be routine with him. This officer's experience and dedication make it possible for him to work effectively with an absolute minimum of supervision. He responds instinctively to items of operational significance, and his experience and knowledge make it possible for him to write penetrating analyses of target personalities, and interrelationships among these persons, based solely on what he hears.</p> <p>This officer has also been called upon to transcribe material from audio operations, in addition to the telephone material which is his normal assignment. He has also handled this well, although his advancing age and less acute hearing make this task much more difficult for him.</p> <p>While not called upon to use Spanish normally, he has sufficient fluency to handle material in Spanish when required.</p> <p>This officer uses his time well and takes good care of the equipment assigned to him. He does not handle operational funds nor does he have any supervisory responsibilities.</p>			
SECTION D			
CERTIFICATION AND COMMENTS			
1. BY EMPLOYEE			
I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT			
DATE	SIGNATURE OF EMPLOYEE		
20 January 1970	 /s/		
2. BY SUPERVISOR			
MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION		
12 months	 /s/		
DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE	
20 January 1970	Donald F. Vogel /s/	Ops Officer	
3. BY REVIEWING OFFICIAL			
COMMENTS OF REVIEWING OFFICIAL			
<p>I can add nothing substantive to the above report since I have little opportunity to deal at first hand with Subject's output. The rating officer is both meticulous and fair and I have full confidence in his evaluation of Subject.</p>			
DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE	
20 January 1970	Chief, Ops Officer	Paul V. Harwood /s/	

SECRET

SECRET

(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER 019477
SECTION A					
1. NAME <i>T. A. Smith Jr.</i>			GENERAL		
2. DATE OF BIRTH <i>2 Nov. 1908</i>		3. SEX <i>M</i>	4. GRADE <i>GS-12</i>	5. SD <i>D</i>	
6. OFFICIAL POSITION TITLE <i>Ops Officer</i>			7. OFF/DIV/BR OF ASSIGNMENT <i>DDP/WH/1</i>		
8. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY <small>CAREER-PROVISIONAL (See Instructions - Section C)</small>			9. CURRENT STATION <i>Mexico City</i>		
10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> ANNUAL <small>SPECIAL (Specify):</small>			11. DATE REPORT DUE IN O.P. <i>28 February 1969</i>		
12. REPORTING PERIOD (From - To) <i>1 January 1968 thru 31 December 1968</i>					
SECTION B PERFORMANCE EVALUATION					
<p><u>W - Weak</u> Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p><u>A - Adequate</u> Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p><u>P - Proficient</u> Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p><u>S - Strong</u> Performance is characterized by exceptional proficiency.</p> <p><u>O - Outstanding</u> Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p>					
SPECIFIC DUTY NO. 1 <i>Translation of Russian language product into English transcript</i>					RATING LETTER <i>S</i>
SPECIFIC DUTY NO. 2 <i>Preparation of personality and assessment reports on individual Soviets based on the above.</i>					RATING LETTER <i>S</i>
SPECIFIC DUTY NO. 3 <i>Translation of Russian letters into English</i>					RATING LETTER <i>S</i>
SPECIFIC DUTY NO. 4 <i>Transcription of English language conversations</i>					RATING LETTER <i>P</i>
SPECIFIC DUTY NO. 5					RATING LETTER
SPECIFIC DUTY NO. 6					RATING LETTER <i>S</i>
OVERALL PERFORMANCE IN CURRENT POSITION					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>					RATING LETTER <i>S</i>

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

FEB 25 1969 PH '69

This officer continues to consistently perform at the excellent level which has characterized his work in this Station for several years. His high level of personal dedication and professional competence have become standard.

From his daily work he has an intimate knowledge of and insight into the personalities of individual Soviets and the personal inter-relationships existing between members of the local Soviet colony. The character analyses which he prepares are excellent and an invaluable aid to our Soviet program.

He has had no professional, administrative, or personal problems during the reporting period.

His knowledge of Spanish continues to improve and aids him considerably in his work.

SECTION D**CERTIFICATION AND COMMENTS**

1.

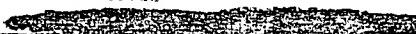
BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

28 Jan 60

SIGNATURE OF EMPLOYEE



2.

BY SUPERVISORMONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

41 months

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

28 Jan 69

OFFICIAL TITLE OF SUPERVISOR

Ops Officer

TYPED OR PRINTED NAME AND SIGNATURE

Paul L. Dillion /s/

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

The reviewing officer concurs with the ratings given in Section B and in the narrative evaluation of this officer's performance in Section C. He continues to perform his duties in a superior fashion.

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

28 Jan 69

Chief of Station

Winston M. Scott /s/

SECRET

SECRET
(When Filled In)

FITNESS REPORT					EMPLOYEE SERIAL NUMBER 019477	
SECTION A						
GENERAL						
1. NAME	(First) [REDACTED]	(Middle) [REDACTED]	2. DATE OF BIRTH	3. SEX	4. GRADE	
[REDACTED]			2 Nov 1908	M	G3a12 D	
6. OFFICIAL POSITION TITLE Ops Officer			7. OFF DIV BR OF ASSIGNMENT	8. CURRENT STATION		
8. CHECK (X) TYPE OF APPOINTMENT			10. CHECK (X) TYPE OF REPORT			
<input checked="" type="checkbox"/> CAREER	<input type="checkbox"/> RESERVE	<input type="checkbox"/> TEMPORARY	INITIAL	REASSIGNMENT SUPERVISOR		
CAREER-PROVISIONAL (See Instructions - Section C)			ANNUAL	REASSIGNMENT EMPLOYEE		
SPECIAL (Specify):			12. REPORTING PERIOD (From To)			
11. DATE REPORT DUE IN O.P.			1 January 1967 - 1 January 1968			
SECTION B						
PERFORMANCE EVALUATION						
W - Weak	Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.					
A - Adequate	Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.					
P - Proficient	Performance is more than satisfactory. Desired results are being produced in a proficient manner.					
S - Strong	Performance is characterized by exceptional proficiency.					
O - Outstanding	Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.					
SPECIFIC DUTIES						
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).						
SPECIFIC DUTY NO. 1						RATING LETTER
Translation of Russian language telephone product into English					S	
SPECIFIC DUTY NO. 2						RATING LETTER
Preparation of personality and assessment reports on individual Soviets based on the above.					S	
SPECIFIC DUTY NO. 3						RATING LETTER
Translation of Russian letters into English.					S	
SPECIFIC DUTY NO. 4						RATING LETTER
Transcription of English language conversations.					P	
SPECIFIC DUTY NO. 5						RATING LETTER
SPECIFIC DUTY NO. 6						RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION						RATING LETTER
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.						S

SECRET

NARRATIVE COMMENTS

SECTION C

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manager of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

Hay 72
This officer continues to perform his duties in the excellent manner that we have come to expect during the 4 1/2 years that he has served in the Station. His work is an indispensable part of the Station's program.

He has had no professional, administrative or personal problems during the reporting period.

He continues to study Spanish in which he shows satisfactory improvement.

CERTIFICATION AND COMMENTS

SECTION D

BY EMPLOYEE

1.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

SIGNATURE OF EMPLOYEE

*/S/**Jerryff Dillon*

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

29

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

Ops Officer

Paul Dillon

BY REVIEWING OFFICIAL

3.

COMMENTS OF REVIEWING OFFICIAL

The Reviewing Officer concurs in the ratings given this officer and in the narrative evaluation of his performance.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
16 February 1968	Chief of Station	Winston Scott

SECRET

SECRET

C18177
EMPLOYEE SERIAL NUMBER
019122
260336

FITNESS REPORT				GENERAL			
1. NAME (Last) (First) (Middle) [Redacted]				4. DATE OF BIRTH	5. SEX	6. GRADE	7. SD
				2 Nov 1908	M	GS-12	D
8. OFFICIAL POSITION TITLE Ops Officer				9. OFF DIV/BR OF ASSIGNMENT	10. CURRENT STATION		
				DDP/WH-1	Mexico City		
11. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY <small>CAREER-PROVISIONAL (See Instructions - Section C)</small> <small>SPECIAL (Specify):</small>				12. CHECK (X) TYPE OF REPORT	<small>REASSIGNMENT SUPERVISOR</small> <small>REASSIGNMENT EMPLOYEE</small>		
				<input checked="" type="checkbox"/> ANNUAL			
13. DATE REPORT DUE IN O.P. 28 February 1967				14. REPORTING PERIOD (From- to) 1 January 1966-31 December 1966			
SECTION B PERFORMANCE EVALUATION							
W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment, or to separation. Describe action taken or proposed in Section C. A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence. P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner. S - Strong Performance is characterized by exceptional proficiency. O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.							
SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							
SPECIFIC DUTY NO. 1 Translation of Russian language telephone tap product into English transcript.							RATING LETTER O
SPECIFIC DUTY NO. 2 Preparation of personality and assessment reports on individual Soviets based on the above.							RATING LETTER S
SPECIFIC DUTY NO. 3 Translation of Russian letters into English.							RATING LETTER S
SPECIFIC DUTY NO. 4 Translation of Spanish language telephone product into English and transcription of English conversations							RATING LETTER P
SPECIFIC DUTY NO. 5 <small>35 MMAC 16.7 pc.</small>							RATING LETTER P
SPECIFIC DUTY NO. 6 <small>27 MAR 1967 14 JUN 1967</small>							RATING LETTER S
OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.							
FORM 45 USE PREVIOUS EDITIONS 4-68				SECRET <small>GROUP 1 Excluded from automatic downgrading and declassification</small>			

SECRET

(When Filled In)

SECTION C

NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain rating given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If extra space is needed to complete Section C, attach a separate sheet of paper.

[REDACTED] continues to show a high degree of competence in his primary responsibility, which is translating and transcribing Russian telephone conversations. He works quickly and accurately and has a fine feeling for the subtleties of the Russian language. His character analyses of Soviets have been of great assistance in the Station's operational planning. He continues to maintain his deep cover status well and presents no problem of either an administrative or a personal nature. His wife continues to assist him with his work, and together they make an excellent team.

Subject is very cost conscious in his operational duties.

SECTION D

CERTIFICATION AND COMMENTS

BY EMPLOYEE

1.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

3 Feb 67

SIGNATURE OF EMPLOYEE

[REDACTED] /s/ [REDACTED]

Janet J. Bassett

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

3 Feb 67

OFFICIAL TITLE OF SUPERVISOR

Ops Officer

TYPED OR PRINTED NAME AND SIGNATURE

/s/ Cynthia Hausmann

3.

COMMENTS OF REVIEWING OFFICIAL

I agree with the rating officer's evaluation. The Station is fortunate that [REDACTED] intends to remain permanently in Mexico where he makes an invaluable contribution to the SB Section's program and presents no difficulties whatsoever.

DATE

3 Feb 67

OFFICIAL TITLE OF REVIEWING OFFICIAL

Ops Officer

TYPED OR PRINTED NAME AND SIGNATURE

/s/ Paul L. Dillon

SECRET

SECRET

(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 019477
SECTION A				
1. NAME <i>Jacobsen, Peter W.</i>		GENERAL		
2. DATE OF BIRTH 2 Nov 08		3. SEX M	4. GRADE GS-12	5. SD D
6. OFFICIAL POSITION TITLE Ops Officer		7. OFF/DIV/BR OF ASSIGNMENT DDP/WH/1		
8. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER RESERVE TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C)		9. CURRENT STATION Mexico City		
10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> ANNUAL		11. REASSIGNMENT SUPERVISOR REASSIGNMENT EMPLOYEE		
12. SPECIAL (Specify): SPECIAL (Specify): 13. DATE REPORT DUE IN O.P. 16 August 1965 - 31 December 1965		14. REPORTING PERIOD (From- To)		
SECTION B				
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>				
PERFORMANCE EVALUATION				
<p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).</p> <p>SPECIFIC DUTY NO. 1 Translation of Russian telephone and audio products into English transcript RATING LETTER S</p> <p>SPECIFIC DUTY NO. 2 Processing transcribed telephone materials into a format which allows for immediate analysis and filing RATING LETTER S</p> <p>SPECIFIC DUTY NO. 3 Preparation of personality and assessment reports on individual Soviets on the basis of the above material RATING LETTER S</p> <p>SPECIFIC DUTY NO. 4 RATING LETTER</p> <p>SPECIFIC DUTY NO. 5 RATING LETTER</p> <p>SPECIFIC DUTY NO. 6 RATING LETTER</p>				
OVERALL PERFORMANCE IN CURRENT POSITION				
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p> <p>POSTED ON OF-4b</p>				
RATING LETTER S				

SECRET

NARRATIVE COMMENTS

SECTION C

Indicate significant strengths or weaknesses demonstrated in current position keeping ~~in view of personnel~~ their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendation at beginning. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial, supervisory duties and cost consciousness in the use of personnel, space, equipment and funds, must be commented on, if applicable. If more space is needed to complete Section C, attach a separate sheet of paper.

There has been no change in the excellent performance of ~~of personnel~~ officer and his wife, a contract employee, who assists him in all facets of his work.

There have been no problems of either a professional or personal nature during the reporting period.

Officer
AUG 15 2021 00

CERTIFICATION AND COMMENTS

BY EMPLOYEE

1.

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

16 June 1966

SIGNATURE OF EMPLOYEE

1st Lieutenant J. B. D.

BY SUPERVISOR

2.

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

9 1/2

DATE

OFFICIAL TITLE OF SUPERVISOR

TYPED OR PRINTED NAME AND SIGNATURE

16 June 1966

Chief/SR/Mex.

Paul J. Dillon /s/

3.

COMMENTS OF REVIEWING OFFICIAL

BY REVIEWING OFFICIAL

Concur.

DATE

16 June 1966

OFFICIAL TITLE OF REVIEWING OFFICIAL

Chief of Station

TYPED OR PRINTED NAME AND SIGNATURE

Winston H. Scott /s/

SECRET

SECRET

12 AUG 1

FITNESS REPORT (CONTINUED)

J.W. Kaufman

Subject has not been in a supervisory position and his present assignment outside on unofficial cover working as a loner gives no indication as to his supervisory ability. It is believed Subject probably serves best as an independent analyst without supervisory responsibilities.

W.J. Kaufman

W.J. Kaufman
C/WH/1



SECRET

SECRET
(When Filled In)EMPLOYEE SERIAL NUMBER
011477
264216

FITNESS REPORT					
SECTION A				GENERAL	
1. NAME <i>Jardine, David</i>	2. DATE OF BIRTH <i>2 Nov 1908</i>	3. SEX <i>M</i>	4. GRADE <i>GS-12</i>	5. SD <i>D</i>	
6. OFFICIAL POSITION TITLE <i>Operations Officer</i>	7. OFF/DIV/BR OF ASSIGNMENT <i>/WH/1</i>	8. CURRENT STATION <i>Mexico City</i>			
9. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C)		10. CHECK (X) TYPE OF REPORT <input type="checkbox"/> INITIAL <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify): SPECIAL (Specify):			
11. DATE REPORT DUE IN U.P. <i>30 Sep 1964</i>		12. REPORTING PERIOD (From - To) <i>30 Sep 1964 - 15 Aug 1965</i>			
SECTION B PERFORMANCE EVALUATION					
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>					
SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).					
SPECIFIC DUTY NO. 1 Translation of Russian language telephone and audio product into English transcript.					RATING LETTER S
SPECIFIC DUTY NO. 2 Preparation of characterization-assessment personality reports on the Soviet complement.					RATING LETTER S
SPECIFIC DUTY NO. 3 Processing of transcribed telephone materials into format facilitating immediate analysis and handling by the Station.					RATING LETTER S
SPECIFIC DUTY NO. 4					RATING LETTER
SPECIFIC DUTY NO. 5					RATING LETTER
SPECIFIC DUTY NO. 6					RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION					
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>					
25 APR 1965					
FORM 45 4-62	SECRET			GROUP 1 Excluded from automatic downgrading and declassification	

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicates significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

14-2395-112

Subject has continued to demonstrate a very high level of interest and competence in his work. Beyond the relatively technical aspect of producing transcriptions, which he accomplishes with timeliness, accuracy and thoroughness, he strives to provide the Station and Headquarters with an insight in depth on the local Soviet complement. He does this capably, particularly when one understands the limitations of his technical access. His wife, a contract employee, assists him in the preparation of the technical product. However, her over-all contribution goes beyond this, since Subject and his wife work together in effort to distill the meaning of their product in terms of personality assessment. They are uniquely well adjusted to their deep cover circumstances, are of little burden administratively to the Station, and are presently interested in continuing their assignment in Mexico City indefinitely.

SECTION D**CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

4 February 1966

SIGNATURE OF EMPLOYEE

1st [Signature] (Ba.)

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

2-6-

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

22 Dec 1965

OFFICIAL TITLE OF SUPERVISOR

Operations Officer

TYPED OR PRINTED NAME AND SIGNATURE

Herbert Manell /s/

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Chief of Station, Mexico City concurs in this Fitness Report as submitted by [redacted] supervisor for the period reported.

DATE

12 April 1966

OFFICIAL TITLE OF REVIEWING OFFICIAL

Chief of Station

TYPED OR PRINTED NAME AND SIGNATURE

Winston M. Scott /s/

SECRET

SECRET

(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER <i>611-100-0001</i>
SECTION A NAME <i>Tara M. [Signature]</i> (First) (Middle) 6. OFFICIAL POSITION TITLE Operations Officer 8. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C) SPECIAL (Specify): 11. DATE REPORT DUE IN G.P. <i>30 November 1963</i>				2. DATE OF BIRTH <i>2 Nov 1908</i> 3. SEX <i>M</i> 4. GRADE <i>Sgt.</i> <i>D</i> 7. OFF/Div/Br OF ASSIGNMENT <i>DDP WH 3</i> 9. CURRENT STATION <i>DDP WH 3</i> 10. CHECK (X) TYPE OF REPORT <input checked="" type="checkbox"/> INITIAL <input type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify): 12. REPORTING PERIOD (From To) <i>4 June 1963 To December 1963</i>
SECTION B W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C. A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence. P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner. S - Strong Performance is characterized by exceptional proficiency. O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.				
PERFORMANCE EVALUATION				
SPECIFIC DUTIES <p>List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).</p>				
SPECIFIC DUTY NO. 1	<i>Translation of Russian language telephone and audio products into English transcript.</i>			RATING LETTER <i>P</i>
SPECIFIC DUTY NO. 2				RATING LETTER
SPECIFIC DUTY NO. 3				RATING LETTER
SPECIFIC DUTY NO. 4	<div style="border: 1px solid black; padding: 5px; text-align: center;"> POSTED ON <i>18 Dec 1963</i> </div>			RATING LETTER
SPECIFIC DUTY NO. 5				RATING LETTER
SPECIFIC DUTY NO. 6				RATING LETTER
OVERALL PERFORMANCE IN CURRENT POSITION				
<p>Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.</p>				
RATING LETTER <i>P</i>				

OVERALL PERFORMANCE

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

21 NOV 1963

SECRET

SECRET

(When Filled In)

SECTION C**NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

The relatively limited period of Subject's assignment to the Station, coupled with the normal complications attendant to a staffer's conversion to the DDP and to a deuce cover status on a first assignment abroad, compels the supervisor to make a tentative assessment only at this time. However, from all indications to date it would appear that Subject and his family are acclimating themselves very well to the environmental, cover and work situation. Subject is interested in his work, applies himself conscientiously and is prompt in completing his assignments whether the work load for a day is light, or is heavy and requires unpaid overtime concentration. The translation product is presently exact and conforms to the Station's standards for such work. As Subject becomes more familiar with specific Station requirements, through experience and with closer supervision than afforded to date, he will be able to make a more imaginative contribution to his work, an effort that he has already begun.

SECTION D**CERTIFICATION AND COMMENTS**

1.

BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE

25 October 1963

SIGNATURE OF EMPLOYEE

/S/ [Signature]

2.

BY SUPERVISORMONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

4

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE

25 October 1963

OFFICIAL TITLE OF SUPERVISOR

Operations Officer

TYPED OR PRINTED NAME AND SIGNATURE

/S/ Herbert Manell

3.

BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

DATE

15 Nov 63

OFFICIAL TITLE OF REVIEWING OFFICIAL

C. W. B.

TYPED OR PRINTED NAME AND SIGNATURE

J. Roberts

SECRET

S-E-C-R-E-T
(200 hours, full time)

TRAINING REPORT

Spanish Basic Reading, Speaking, Writing
(200 hours, full time)

02/24/63 - 02/15/63

Student : Boris D. Tarasoff
Year of Birth : 1908
Grade : 11
EOD Date : 02/56

Office : WH
Service Designation: D
No. of Students : 4
Instructor: Mrs. L. Edwards

COURSE OBJECTIVES - CONTENT AND METHOD

This is a 20-week, full-time course. The general aim of the course is to enable the student to use the spoken language with moderate facility and accuracy in a large number of everyday situations while providing a basis for further learning of the language either by actual use in the area or by further formal study. The major objectives of the course are to develop an ability: 1) to distinguish and produce the sounds of the language; 2) to use a large variety of basic sentences and expressions in the spoken language and apply them by re-combination to new situations; 3) to comprehend spoken Spanish in a variety of current everyday situations; 4) to develop the skills and techniques needed to read Spanish texts with minimum use of the dictionary; 5) to write the language in basic form, including letters, telegrams, short composition, etc.

The entire working day, 5 days a week, is devoted exclusively to language study. Four to five hours daily (a maximum of 25 hours a week) are devoted to guided drill and conversation practice with native speakers. The balance of the day is devoted to language laboratory drill and preparation of assigned material. Three days at mid-term and the final week of the course are spent in a special language-house in which Spanish is spoken exclusively.

ACHIEVEMENT RECORD

Student progress is evaluated primarily on oral recitation in the form of drills and free conversation based on memorized material. In addition, several tests are given during the course. The number of students receiving each adjectival rating on overall course performance is shown below. This student's rating is indicated by the asterisk.

Incomplete	Unsatisfactory	Satisfactory	Excellent
1	2*	2	1

Mr. Tarasoff's application and interest throughout the course was unstinting. Progress in all course objectives was modest but steady. In future study particular attention should be given to pronunciation and structure.

FOR THE DIRECTOR OF TRAINING: LEONARD C. KATZMAN PLK 14 Jun 63
Chief Instructor Date

S-E-C-R-E-T
(When filled in)

Form 1 Controlled Item Serial Number Registration Date

SECRET

(When Filled-In)

٢٥٠

Seen by C. A. M.

FITNESS REPORT						EMPLOYEE SERIAL NUMBER 019477	
SECTION A			GENERAL				
1. NAME Tarasoff		(Last) (First) Boris	(Middle) D.	2. DATE OF BIRTH 2 Nov 1908	3. SEX M	4. GRADE GS-11	5. SD OD
6. OFFICIAL POSITION TITLE IO (Foreign Doc.)			7. OFF/DIV/BR OF ASSIGNMENT CO/FDD/USSR Branch				
8. CHECK (X) TYPE OF APPOINTMENT <input checked="" type="checkbox"/> CAREER <input type="checkbox"/> RESERVE <input type="checkbox"/> TEMPORARY CAREER-PROVISIONAL (See Instructions - Section C)			10. CHECK (X) TYPE OF REPORT <input type="checkbox"/> INITIAL <input checked="" type="checkbox"/> ANNUAL <input type="checkbox"/> SPECIAL (Specify): REASSIGNMENT SUPERVISION X REASSIGNMENT EMPLOYEE				
11. DATE REPORT DUE IN O.P. 21 October 1962			12. REPORTING PERIOD (From - to) 1 Oct 61 - 20 Sept 1962				
SECTION B PERFORMANCE EVALUATION							
<p>W - Weak Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.</p> <p>A - Adequate Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.</p> <p>P - Proficient Performance is more than satisfactory. Desired results are being produced in a proficient manner.</p> <p>S - Strong Performance is characterized by exceptional proficiency.</p> <p>O - Outstanding Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.</p>							
SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							
SPECIFIC DUTY NO. 1		Reads Russian-language newspapers, periodicals and books to find information of intelligence value on Soviet heavy and construction machinery industries				RATING LETTER O	
SPECIFIC DUTY NO. 2		Evaluates materials found in published sources for processing through internal reports or through contract translations				RATING LETTER S	
SPECIFIC DUTY NO. 3		Extracts and translates items for internal reports				RATING LETTER P	
SPECIFIC DUTY NO. 4		Compiles Quarterly Scheduled report, <u>Commodity Output of USSR Union Republics</u>				RATING LETTER S	
SPECIFIC DUTY NO. 5		Scans Russian-language newspapers, periodicals, and books and selects items of interest to the entire Industry and Materials Section of USSR Branch, FDD				RATING LETTER O	
SPECIFIC DUTY NO. 6						RATING LETTER	
OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.							
						RATING LETTER S	

SECRET

(When Filled In)

SECTION C		NARRATIVE COMMENTS
<p>Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.</p> <p style="text-align: right;">24 44 62</p> <p>During his rating period, as during his entire tour of duty in FDD, Mr. Tarasoff has demonstrated himself to be a mature highly-capable intelligence officer. His professional ability and personality contributed greatly to the smooth operation of his section.</p>		
SECTION D		CERTIFICATION AND COMMENTS
<p>1. BY EMPLOYEE</p> <p>I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT</p> <p>DATE <u>26 Sept 1962</u> SIGNATURE OF EMPLOYEE <u>John D. Tarasoff</u></p>		
<p>2. BY SUPERVISOR</p> <p>MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION <u>1 yr, 10 mos.</u> IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION</p> <p>DATE <u>Sept 14 29 Sept 1962</u> OFFICIAL TITLE OF SUPERVISOR <u>Chief, Industry and Materials Section, USSR Branch</u> TYPED OR PRINTED NAME AND SIGNATURE <u>EDWIN R. STRAKNA</u></p>		
<p>3. BY REVIEWING OFFICIAL</p> <p>COMMENTS OF REVIEWING OFFICIAL</p> <p>I agree with this rating. Mr. Tarasoff has common sense and intelligence sense. He appreciates the significance of information, for intelligence purposes, both in the fields for which he is responsible and in other fields as well. His ability to scan rapidly a great volume of Russian-language material, and extract or note items of value, will be sorely missed.</p>		
DATE <u>24 29 Sept 1962</u>	OFFICIAL TITLE OF REVIEWING OFFICIAL <u>Chief, USSR Branch</u>	TYPED OR PRINTED NAME AND SIGNATURE <u>T. Bielefeld TALBOT BIELEFELDT</u>

SECRET

SECRET
(When Filled In)

FITNESS REPORT				EMPLOYEE SERIAL NUMBER							
				19477							
SECTION A GENERAL											
1. NAME Tarasoff, Boris D.			2. DATE OF BIRTH 2 November 1908		3. SEX M	4. GRADE GS-11					
5. SERVICE DESIGNATION OD		6. OFFICIAL POSITION TITLE IO (Foreign Doc.)			7. OFF/DIV/BR OF ASSIGNMENT OO/FDD/USSR Branch						
8. CAREER STAFF STATUS <table border="1"><tr><td>NOT ELIGIBLE PENDING</td><td>MEMBER DECLINED</td><td>DEFERRED DENIED</td></tr></table>			NOT ELIGIBLE PENDING	MEMBER DECLINED	DEFERRED DENIED	9. TYPE OF REPORT <table border="1"><tr><td>INITIAL X ANNUAL</td><td>REASSIGNMENT/SUPERVISOR REASSIGNMENT/EMPLOYEE</td></tr></table>				INITIAL X ANNUAL	REASSIGNMENT/SUPERVISOR REASSIGNMENT/EMPLOYEE
NOT ELIGIBLE PENDING	MEMBER DECLINED	DEFERRED DENIED									
INITIAL X ANNUAL	REASSIGNMENT/SUPERVISOR REASSIGNMENT/EMPLOYEE										
10. DATE REPORT DUE IN O.P. 31 Oct 1961		11. REPORTING PERIOD 1 Oct 60-31 Sep 61 To			SPECIAL (Specify)						
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES											
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (Indicate number of employees supervised).											
1 - Unsatisfactory		2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior					
SPECIFIC DUTY NO. 1 Reads Soviet newspapers, journals, and books for information on Soviet heavy machine building, industrial organizations, on subjects covered by other section members.		RATING NO. 7	SPECIFIC DUTY NO. 4 Compiles quarterly scheduled report Commodity Output of USSR Union Republics		RATING NO. 5						
SPECIFIC DUTY NO. 2 Judges value of information in Soviet publications, and selects such information for publication in scheduled reports or for contract translation.		RATING NO. 6	SPECIFIC DUTY NO. 5 Performs special assignments for other CIA components, such as interpreting from tapes and writing reverse translations.		RATING NO. 6						
SPECIFIC DUTY NO. 3 Writes and compiles articles for scheduled reports.		RATING NO. 5	SPECIFIC DUTY NO. 6		RATING NO.						
SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION											
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.											
1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding.						RATING NO. 6					
SECTION D DESCRIPTION OF THE EMPLOYEE											
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee											
1 - Least possible degree		2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree						
CHARACTERISTICS				NOT APPLI-CABLE	NOT OBSERVED	RATING					
GETS THINGS DONE						X					
RESOURCEFUL						X					
ACCEPTS RESPONSIBILITIES						X					
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES						X					
DOES HIS JOB WITHOUT STRONG SUPPORT						X					
FACILITATES SMOOTH OPERATION OF HIS OFFICE						X					
WRITES EFFECTIVELY						X					
SECURITY CONSCIOUS						X					
THINKS CLEARLY						X					
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS						X					
OTHER (Specify):											
SEE SECTION "E" ON REVERSE SIDE											

SECRET

(When Filled In)

SECTION E**HARRAETIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE**

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development or assuming greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

Serious-minded, hard-working, well-informed. Has good knowledge of the USSR, its people, and its institutions. Innately an intelligence officer, he has the ability to discern news of intelligence value where others see nothing. Maintains an image of the world and the USSR, the US and the CIA in his mind, and seldom makes incorrect prediction or estimate regarding World or Soviet affairs.

His intellectual maturity of the Russian language makes him adaptable to a large variety of assignments. Is characterized by resolutness, steadfastness, and ability to resist pressure or propaganda.

His work in the section has been excellent throughout, and he covers subject fields equivalent to the work of 3 people in 1955. He works very well as part of a team.

His qualifications are an asset both for work in FDD and for assignments involving personal contacts and utilizing spoken Russian.

SECTION F**CERTIFICATION AND COMMENTS****1.****BY EMPLOYEE**

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

25 October 1961

SIGNATURE OF EMPLOYEE**2.****BY SUPERVISOR****MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION****IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION**

9 Is at present on detached duty. Will be shown copy on his return.

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.**DATE****EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS****REPORT MADE WITHIN LAST 30 DAYS****OTHER (Specify):****DATE****OFFICIAL TITLE OF SUPERVISOR**

25 October 1961

Chief, Industry & Materials
Section

TYPED OR PRINTED NAME AND SIGNATURE

Edwin R. Strakna
Edwin R. Strakna

3.**BY REVIEWING OFFICIAL****X**

I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.

X

I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.

X

I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.

X

I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

This supervisor tends to rate a little high in his over-all evaluations; Mr. Tarasoff's performance is not outstanding in every respect; however, he is a superior employee, and has an unusual amount of native common sense and intelligence insight.

*literally

DATE**OFFICIAL TITLE OF REVIEWING OFFICIAL****TYPED OR PRINTED NAME AND SIGNATURE**

25 October 1961

Chief, USSR Branch

J. Bielefeldt
Talbot Bielefeldt

SECRET

31 OCT 1950

SECRET
(When Filled In)

Seen by OD/CSB

FITNESS REPORT				EMPLOYEE SERIAL NUMBER 19477			
GENERAL							
1. NAME (Last) Tarsoff	(First) Boris	(Middle) D.	2. DATE OF BIRTH 2 NOV 1908	3. SEX M	4. GRADE GS-11		
5. SERVICE DESIGNATION CD	6. OFFICIAL POSITION TITLE CO (S2C, COO)			7. OFF/DIV/BR OF ASSIGNMENT CO/TDD/WASR Branch			
8. CAREER STAFF STATUS			9. TYPE OF REPORT				
NOT ELIGIBLE	<input checked="" type="checkbox"/> MEMBER	DEFERRED	INITIAL	REASSIGNMENT/SUPERVISOR			
PENDING	<input type="checkbox"/> DECLINED	DENIED	<input checked="" type="checkbox"/> ANNUAL	REASSIGNMENT/EMPLOYEE			
10. DATE REPORT DUE IN O.P.	11. REPORTING PERIOD		SPECIAL (Specify)				
31 Oct 60	From 1 Oct 59	To 30 Sep 60					
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES							
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).							
1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior	7 - Outstanding	
SPECIFIC DUTY NO. 1 Scans Soviet documents for information on a wide range of industrial subjects for use in his own and others' reports			RATING NO. 6	SPECIFIC DUTY NO. 4			RATING NO.
SPECIFIC DUTY NO. 2 Writes intelligence information reports on chemical, metallurgical, construction, and power machinery			RATING NO. 5	SPECIFIC DUTY NO. 5			RATING NO.
SPECIFIC DUTY NO. 3 Handles special projects, oral and written, as required			RATING NO. 5	SPECIFIC DUTY NO. 6			RATING NO.
SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION							
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.							
1. Performance in many important respects fails to meet requirements. 2. Performance meets most requirements but is deficient in one or more important respects. 3. Performance clearly meets basic requirements. 4. Performance clearly exceeds basic requirements. 5. Performance in every important respect is superior. 6. Performance in every respect is outstanding.						RATING NO. 5	
SECTION D DESCRIPTION OF THE EMPLOYEE							
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee							
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree			
CHARACTERISTICS			NOT APPLI-CABLE	NOT OBSERVED	RATING		
GETS THINGS DONE					1	2	
RESOURCEFUL					3	4	
ACCEPTS RESPONSIBILITIES					3	5	
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES					3	5	
DOES HIS JOB WITHOUT STRONG SUPPORT					3	5	
FACILITATES SMOOTH OPERATION OF HIS OFFICE					3	5	
WRITES EFFECTIVELY					3	5	
SECURITY CONSCIOUS					3	5	
THINKS CLEARLY					3	5	
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS					3	5	
OTHER (Specify):							
SEE SECTION "E" ON REVERSE SIDE							

SECRET

(Not Filled In)

SECTION E

NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for greater responsibilities. Amplify or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for determining future personnel actions.

His native Russian language facility is of tremendous assistance to the section and the agency. His rapid scanning of Soviet documents for his own projects turns up valuable bits of information on other subjects, which he is always careful to refer to the proper persons. He is always ready to assist with language problems and if he doesn't know the answer he exhausts all possible means to find it. He is called on for special branch or division projects involving reverse translation, and he has held a number of TDY assignments requiring spoken Russian. The morsels of intelligence gleaned for his own reports from the masses of material which he scans are briefly and tersely stated. Is a systematic worker, keeps good files, and avoids duplication. Plans and organizes his activities carefully so that he always manages to complete a project well ahead of the target date. Has constant informal contact with all his consumers and goes to any length to give them what they want, provided that their request is reasonable and justifiable. If they ask for something which he knows is of no value or which has been duplicated elsewhere, he has no difficulty in persuading them to cancel the requirement, since they have learned that they can trust his work and his genuine desire to help. It is not hard to discern that he sometimes gets tired with the monotony of his work, but an occasional tour of TDY is generally sufficient to revive his enthusiasm for another year at his desk. Has an uneven temperament, sometimes gloomy and sometimes bantering, but only rarely does this affect his working relationships.

SECTION F

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

SIGNATURE OF EMPLOYEE

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

52

Employee on TDY

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (Specify):

DATE

OFFICIAL TITLE OF SUPERVISOR
Chief, Materials and Industry
Section, USSR BranchTYPED OR PRINTED NAME AND SIGNATURE
Rosalind E. Leutsch

3.

BY REVIEWING OFFICIAL

 I SHOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION. I SHOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION. I SHOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION. I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE

OFFICIAL TITLE OF REVIEWING OFFICIAL

TYPED OR PRINTED NAME AND SIGNATURE

28 October 1960

Chief, USSR Branch

Talbot Bielefeldt *Bielefeldt*

SECRET

SECRET
(When Filled In)3-14
1959

Dated by UD/CSA

FITNESS REPORT				EMPLOYEE SERIAL NUMBER <i>M</i> 19,477	
SECTION A					
GENERAL					
1. NAME Tarasoff, Boris D.	(Last) From	(First) To	(Middle) 2 Nov 1908	2. DATE OF BIRTH 2 Nov 1908	3. SEX M
4. GRADE GS-10				5. OPE/DIV/BR OF ASSIGNMENT OO/FDD/USGR Branch	
6. SERVICE DESIGNATION OD	6. OFFICIAL POSITION TITLE IO (Foreign Documents)			7. TYPE OF REPORT REASSIGNMENT/SUPERVISOR	
8. CAREER STAFF STATUS PENDING	9. MEMBER DECLINED	10. DEFERRED DENIED	11. INITIAL ANNUAL	12. REASSIGNMENT/EMPLOYEE SPECIAL (Specify)	
10. DATE REPORT DUE IN O.P. 31 Oct 1959	11. REPORTING PERIOD From 20 Nov 58 To 30 Sep 59				
SECTION B EVALUATION OF PERFORMANCE OF SPECIFIC DUTIES					
List up to six of the most important specific duties performed during the rating period. Insert rating number which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).					
1 - Unsatisfactory	2 - Barely adequate	3 - Acceptable	4 - Competent	5 - Excellent	6 - Superior
SPECIFIC DUTY NO. 1 Scans Soviet documents for intelligence information on a wide range of industrial subjects		RATING NO. 6	SPECIFIC DUTY NO. 4		RATING NO.
SPECIFIC DUTY NO. 2 Writes reports based on the above material		RATING NO. 4	SPECIFIC DUTY NO. 5		RATING NO.
SPECIFIC DUTY NO. 3 Does special scanning, translation, and research jobs as required		RATING NO. 5	SPECIFIC DUTY NO. 6		RATING NO.
SECTION C EVALUATION OF OVERALL PERFORMANCE IN CURRENT POSITION					
Take into account everything about the employee which influences his effectiveness in his current position - performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the rating number in the box corresponding to the statement which most accurately reflects his level of performance.					
1 - Performance in many important respects fails to meet requirements. 2 - Performance meets most requirements but is deficient in one or more important respects. 3 - Performance clearly meets basic requirements. 4 - Performance clearly exceeds basic requirements. 5 - Performance in every important respect is superior. 6 - Performance in every respect is outstanding.					RATING NO. 5
SECTION D DESCRIPTION OF THE EMPLOYEE					
In the rating boxes below, check (X) the degree to which each characteristic applies to the employee					
1 - Least possible degree	2 - Limited degree	3 - Normal degree	4 - Above average degree	5 - Outstanding degree	
CHARACTERISTICS			NOT APPLI- CABLE	NOT OB- SERVED	RATING
GETS THINGS DONE					X
RESOURCEFUL					X
ACCEPTS RESPONSIBILITIES					X
CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES					X
DOES HIS JOB WITHOUT STRONG SUPPORT					X
FACILITATES SMOOTH OPERATION OF HIS OFFICE					X
WRITES EFFECTIVELY					X
SECURITY CONSCIOUS					X
THINKS CLEARLY					X
DISCIPLINE IN ORIGINATING, MAINTAINING AND DISPOSING OF RECORDS					X
OTHER (Specify):					
SEE SECTION "E" ON REVERSE SIDE					

SECRET

SECTION E

NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

Stress strengths and weaknesses demonstrated in current position. Indicate suggestions made to employee for improvement of his work. Give recommendations for his training. Describe, if appropriate, his potential for development and for greater responsibilities. Analyze or explain, if appropriate, ratings given in SECTIONS B, C, and D to provide the best basis for future personnel actions. Shows skill and good judgment in extracting data on a wide range of technical subjects from Soviet documents, which he scans with great facility. His written reports based on this material present good intelligence information; however, they suffer slightly from small inaccuracies in syntax and grammar, and there are occasional passages where the meaning is vague or the logical connection between facts has not been made clear. This type of passage may be further complicated by his lack of native familiarity with the precise English idiom and his tendency sometimes to use the wrong connective. However, any such failings in the use of English are entirely offset by his superior knowledge of Russian. His promptness in submitting reports and in completing other assignments is exceptional. Maintains close relations with consumers and goes out of his way to fill all their requirements to the letter. His greatest asset to the section, branch, and division is his native Russian fluency and his knowledge of the USSR. He not only serves as consultant and authority on the Russian language for the section and branch, but takes on extra jobs as translator or interpreter as required by the division or the agency. His natural intelligence has enabled him to do on-the-spot or rush jobs in fields in which he has had no background. He continues to learn and to retain his knowledge. During a period when his well-deserved promotion was blocked because of the lack of a slot, a situation which was unfortunate but the fault of no one in his office, he became a bit rebellious and reluctant to take on extra duties which he otherwise would have accepted. He feels, and rightly so, that he is capable of more challenging and perhaps more interesting assignments which require the use of spoken Russian. Every opportunity has been given him to find such a permanent assignment, and he has just been on extended TDY involving such activities.

SECTION F

CERTIFICATION AND COMMENTS

1.

BY EMPLOYEE

I certify that I have seen Sections A, B, C, D and E of this Report.

DATE

29 Oct 1959

SIGNATURE OF EMPLOYEE

Boris D. Taraseff

2.

BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN
UNDER MY SUPERVISION

3 yrs, 4 mo

IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

IF REPORT IS NOT BEING MADE AT THIS TIME, GIVE REASON.

EMPLOYEE UNDER MY SUPERVISION LESS THAN 90 DAYS

REPORT MADE WITHIN LAST 90 DAYS

OTHER (SPECIFY)

DATE

OFFICIAL TITLE OF SUPERVISOR
Chief, Industry and Materials
REOEM Section, USSR BranchTYPED OR PRINTED NAME AND SIGNATURE
Rudolph E. Deutsch

Rudolph E. Deutsch

3.

BY REVIEWING OFFICIAL

I WOULD HAVE GIVEN THIS EMPLOYEE ABOUT THE SAME EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A HIGHER EVALUATION.

I WOULD HAVE GIVEN THIS EMPLOYEE A LOWER EVALUATION.

I CANNOT JUDGE THESE EVALUATIONS. I AM NOT SUFFICIENTLY FAMILIAR WITH THE EMPLOYEE'S PERFORMANCE.

COMMENTS OF REVIEWING OFFICIAL

DATE

29 October 1959

OFFICIAL TITLE OF REVIEWING OFFICIAL

Chief, USSR Branch

TYPED OR PRINTED NAME AND SIGNATURE

J. Bielefeldt
TALEBOT BIELEFELDT

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any portion. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item B. of Section "A" below.

SECTION A.

GENERAL

1. NAME TARASOFF, Boris	(Last) D.	(First)	(Middle)	2. DATE OF BIRTH 2 November 1908	3. SEX M	4. SERVICE DESIGNATION CD
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT OC/FDD/USSR Branch			6. OFFICIAL POSITION TITLE IO (Foreign Doc)			
7. GRADE GS-09	8. DATE REPORT DUE IN OP 11 December 1958		9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 21 November 1957 - 20 November 1958			
10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/>	INITIAL	REASSIGNMENT-SUPERVISOR	SPECIAL (Specify)			
	<input checked="" type="checkbox"/> ANNUAL	REASSIGNMENT-EMPLOYEE				

SECTION B.

CERTIFICATION

1. FOR THE RATER: THIS REPORT HAS HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY
NOT

A. CHECK (X) APPROPRIATE STATEMENTS:

<input checked="" type="checkbox"/> THIS REPORT REFLECTS MY OWN OPINION OF THIS INDIVIDUAL.	1. IF INDIVIDUAL IS RATED "I" IN C1 OR D, A WARNING LETTER WAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.
<input checked="" type="checkbox"/> THIS REPORT REFLECTS THE COMBINED OPINION OF MYSELF AND PREVIOUS SUPERVISOR.	2. I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify):
<input checked="" type="checkbox"/> I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.	

B. THIS DATE **20 Nov 58** C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR D. SUPERVISOR'S OFFICIAL TITLE
Rosamund E. Deutsch Secy USSR Br.

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

PW 11-26-58
11/26/58
11/26/58

 CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE **20 Nov 1958** B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL
OFFICIAL TITLE **Talbot Bielefeldt** *Bielefeldt* Chief, USSR Branch

SECTION C.

JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- 5** 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
 2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
 3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
 4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
 5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
 6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES:					
<p>DIRECTIONS: a. State in the space below up to six of the more important SPECIFIC DUTIES performed during this rating period. Place the most important first. Do not include minor or unimportant duties. b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty. c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only). d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility. e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties. f. Be specific. Examples of the kind of duties that might be rated are:</p> <table border="0"> <tr> <td style="vertical-align: top;"> ORAL BRIEFING GIVING LECTURES CONDUCTING SEMINARS DRAFTING TECHNICAL REPORTS CONDUCTING EXTERNAL LIAISON TYPING TAKING DICTATION SUPERVISING </td> <td style="vertical-align: top;"> HAS AND USES AREA KNOWLEDGE DEVELOPS NEW PROGRAMS ANALYZES INDUSTRIAL REPORTS MAVAGES FILES OPERATES RADIO COORDINATES WITH OTHER OFFICES WRITES REGULATIONS PREPARES CORRESPONDENCE </td> <td style="vertical-align: top;"> MAIL ROOM CONDUCTS INTERROGATIONS PREPARES SUMMARIES TRANSLATES GERMAN DEBRIEFING SOURCES KEEP BOOKS DRIVES TRUCK MAINTAINS AIR CONDITIONING EVALUATES SIGNIFICANCE OF DATA </td> </tr> </table> <p>g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.</p>		ORAL BRIEFING GIVING LECTURES CONDUCTING SEMINARS DRAFTING TECHNICAL REPORTS CONDUCTING EXTERNAL LIAISON TYPING TAKING DICTATION SUPERVISING	HAS AND USES AREA KNOWLEDGE DEVELOPS NEW PROGRAMS ANALYZES INDUSTRIAL REPORTS MAVAGES FILES OPERATES RADIO COORDINATES WITH OTHER OFFICES WRITES REGULATIONS PREPARES CORRESPONDENCE	MAIL ROOM CONDUCTS INTERROGATIONS PREPARES SUMMARIES TRANSLATES GERMAN DEBRIEFING SOURCES KEEP BOOKS DRIVES TRUCK MAINTAINS AIR CONDITIONING EVALUATES SIGNIFICANCE OF DATA	
ORAL BRIEFING GIVING LECTURES CONDUCTING SEMINARS DRAFTING TECHNICAL REPORTS CONDUCTING EXTERNAL LIAISON TYPING TAKING DICTATION SUPERVISING	HAS AND USES AREA KNOWLEDGE DEVELOPS NEW PROGRAMS ANALYZES INDUSTRIAL REPORTS MAVAGES FILES OPERATES RADIO COORDINATES WITH OTHER OFFICES WRITES REGULATIONS PREPARES CORRESPONDENCE	MAIL ROOM CONDUCTS INTERROGATIONS PREPARES SUMMARIES TRANSLATES GERMAN DEBRIEFING SOURCES KEEP BOOKS DRIVES TRUCK MAINTAINS AIR CONDITIONING EVALUATES SIGNIFICANCE OF DATA			
DESCRIPTIVE RATING NUMBER	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER			
	2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	7 - FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS			
3 - PERFORMS THIS DUTY ACCEPTABLY	8 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY				
4 - PERFORMS THIS DUTY IN A COMPETENT MANNER					
5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB					
SPECIFIC DUTY NO. 1 Scans Soviet documents for intelligence material on a wide range of technical fields		RATING NUMBER 5	SPECIFIC DUTY NO. 4 Maintains technical files		RATING NUMBER 5
SPECIFIC DUTY NO. 2 Writes technical reports		RATING NUMBER 4	SPECIFIC DUTY NO. 5		RATING NUMBER
SPECIFIC DUTY NO. 3 Serves as language consultant		RATING NUMBER 5	SPECIFIC DUTY NO. 6		RATING NUMBER
3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE					
<p>DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. Works hard. Reads Russian rapidly and looks out for material of interest to others as he scans. Is adaptable and flexible and handles several different technical fields with equal facility. Can tackle almost any subject without previous experience and turn out a good job. His native knowledge of Russian is of considerable benefit to the whole section. Selects the salient points from masses of useless or repetitive material with intelligent judgment, and compiles reports which are pointed and concise. His only deficiency of any consequence is the slight awkwardness and occasional lack of clarity in his written English style. His English has improved considerably during the past two years, but sometimes the failure to use the most precise term or the right connective complicates for the reader a conception which is perfectly clear to the writer.</p>					
SECTION D. SUITABILITY FOR CURRENT JOB IN ORGANIZATION					
<p>DIRECTIONS: Take into account here everything you know about the individual...productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents...and how he fits in with your team. Compare him with others doing similar work of about the same level.</p>					
1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION					
5 IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. IF YES, EXPLAIN FULLY:					
Not necessarily better suited, but a position requiring the use of native Russian speaking ability would also be suitable.					

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the US no later than 30 days after the due date indicated in item B of Section "E" below.

SECTION E.

GENERAL

1. NAME TARASOFF	(Last) Boris	(First) D.	(Middle)	2. DATE OF BIRTH 2 November 1908	3. SEX M	4. SERVICE DESIGNATION OD
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT OO/FDD/USSR Branch			6. OFFICIAL POSITION TITLE IO (Foreign Doc)			
7. GRADE GS-09	8. DATE REPORT DUE IN OP 11 December 1958		9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 21 November 1957 - 20 November 1958			
10. TYPE OF REPORT (Check one) X ANNUAL		INITIAL	REASSIGNMENT-SUPERVISOR REASSIGNMENT-EMPLOYEE		SPECIAL (Specify)	

SECTION F.

CERTIFICATION

1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED

A. THIS DATE
20 Nov 58 B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR
Rosamund E. Deutsch C. SUPERVISOR'S OFFICIAL TITLE
Sec. USSR Br.

2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO.

A. THIS DATE
20 Nov 1958 B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL
Robert Bielefeldt C. OFFICIAL TITLE OF REVIEWING OFFICIAL
Chief, USSR Branch

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES

DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.

- 1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
- 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED
- 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES
- 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES
- 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING
- 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL
- 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES

6

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? Yes No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.

DESCRIPTIVE SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	0	1 - HAVE NO OPINION ON HIS SUPERVISORY POTENTIAL IN THIS SITUATION
	1	1 - BELIEVE INDIVIDUAL WOULD BE A WEAK SUPERVISOR IN THIS KIND OF SITUATION
	2	2 - BELIEVE INDIVIDUAL WOULD BE AN AVERAGE SUPERVISOR IN THIS KIND OF SITUATION
	3	3 - BELIEVE INDIVIDUAL WOULD BE A STRONG SUPERVISOR IN THIS SITUATION

ACTUAL	POTENTIAL	DESCRIPTIVE SITUATION
	2	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
	0	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOBS (Second line supervisors)
	0	A GROUP, WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
	0	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
	2	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
	2	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX
		OTHER (Specify)

SECRET

(When Filled In)

2. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION
28

OFFICE OF PERSONNEL

COMMENTS CONCERNING POTENTIAL Should have been promoted months ago, but has been prevented by lack of a slot. His inherent intelligence should enable him to learn rapidly any new fields, processes, or policies required. He is patient in dealing with people, and goes out of his way to help those who come to him for assistance. He has the ability to carry responsibility without worrying about it.

MAIL ROOM

SECTION H.

FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

He is anxious to have a tour of duty overseas, and since he has not been able to advance in his present job because of conditions beyond his control, his efforts to find such a position have not been discouraged.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

After a single tour of overseas duty, which he will not accept unless his wife can accompany him without losing her CIA status, he would like to settle down permanently in the U.S.

SECTION I.

DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

- | | |
|-----------------|---|
| CATEGORY NUMBER | 1. APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE |
| | 2. APPLIES TO INDIVIDUAL TO A LIMITED DEGREE |
| | 3. APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE |
| | 4. APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE |
| | 5. APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE |

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
3	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	3	12. SHOWS ORIGINALITY	3	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
3	3. HAS INITIATIVE	4	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS
4	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
3	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	4	16. DOES HIS JOB WITHOUT STRONG SUPPORT	3	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	3	17. COMES UP WITH SOLUTIONS TO PROBLEMS	4	27. IS VERSATILE
3	8. HAS MEMORY FOR FACTS	4	18. IS OBSERVANT	3	28. HIS CRITICISM IS CONSTRUCTIVE
4	9. GETS THINGS DONE	4	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
3	10. CAN COPE WITH EMERGENCIES	4	20. COMPLETED ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	4	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THIS ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item A, of Section 'A' below.

SECTION A.				GENERAL	
1. NAME TARASOFF	(Last) Boris	(First) D.	(Middle)	2. DATE OF BIRTH 2 November 1906	3. SEX M
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT OO/FDD/USSR Branch				4. SERVICE DESIGNATION Foreign Documents Officer	
7. GRADE GS-9	8. DATE REPORT DUE IN OP 11 December 1957		9. PERIOD COVERED BY THIS REPORT (Exclusive dates) 21 November 1956 - 20 December 1957		
10. TYPE OF REPORT (Check one)	<input checked="" type="checkbox"/> ANNUAL	<input type="checkbox"/> QUARTERLY	<input type="checkbox"/> BIMONTHLY	<input type="checkbox"/> SUPERVISOR	<input type="checkbox"/> SPECIAL (Specify)
11. CERTIFICATION					

1. FOR THE RATER: THIS REPORT HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY
NOT:

A. CHECK (X) APPROPRIATE STATEMENTS:		B. THIS REPORT REFLECTS MY OWN OPINION OF THIS INDIVIDUAL.		C. THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	
<input checked="" type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
D. THIS DATE 13 Nov 57		E. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR Rosamund E. Deutsch		F. SUPERVISOR'S OFFICIAL TITLE Chief, Industrial Sec. USSR Branch	

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER INFORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

BY	DATE
Posted Pos. Control	<i>JM</i> 11/19/57
Reviewed by DOD	<i>Pelt 11/19/57</i>

CONTINUED ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE 15 Nov 1957	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL EFFECT bielefeldt	C. OFFICIAL TITLE OF REVIEWING OFFICIAL USSR Branch
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SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DIRECTIONS: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

- | | |
|----------|--|
| 5 | 1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
2. BARELY ADEQUATE IN PERFORMANCE; ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING, HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF BEAVERNESS.
4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
5. A FINE PERFORMANCE, CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPT SENSIBLY, WELL.
6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR. |
|----------|--|

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

- a. State in the spaces below up to six of the more important SPECIFIC DUTIES PERFORMED IN this rating period. Place the most important first. Do not include minor or unimportant duties.
 - b. Rate performance on each specific duty considering ONLY effectiveness in performance of this specific duty.
 - c. For supervisors, ability to supervise will always be rated as a specific duty (do not rate as supervisor those who supervise a secretary only).
 - d. Compare in your mind, when possible, the individual being rated with others holding similar jobs doing the same duty at a similar level of responsibility.
 - e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
 - f. Be specific. Examples of the kind of duties that might be rated are:
- | | | | |
|-----------------------------|--------------------------------|--------------------------------|---------------------|
| ORAL BRIEFING | HAS AND USES AREA KNOWLEDGE | MAIL ROOM | ACTS INTERROGATIONS |
| GIVING LECTURES | DEVELOPS NEW PROGRAMS | PREPARES SUMMARIES | |
| CONDUCTING SEMINARS | ANALYZES INDUSTRIAL REPORTS | TRANSLATES GERMAN | |
| WRITING TECHNICAL REPORTS | MANGES FILES | DEBRIEFING SOURCES | |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO | KEEPS BOOKS | |
| TYPING | COORDINATES WITH OTHER OFFICES | DRIVES TRUCK | |
| TAKING DICTATION | WRITES REGULATIONS | MAINTAINS AIR CONDITIONING | |
| SUPERVISING | PREPARES CORRESPONDENCE | EVALUATES SIGNIFICANCE OF DATA | |
- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

DESCRIPTIVE RATING NUMBER	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER
	2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	7 - FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
	3 - PERFORMS THIS DUTY ACCEPTABLY	8 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	
	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	
SPECIFIC DUTY NO. 1	RATING NUMBER	SPECIFIC DUTY NO. 4
Analyzes Soviet documents and selects intelligence information	5	
SPECIFIC DUTY NO. 2	RATING NUMBER	SPECIFIC DUTY NO. 5
Compiles intelligence reports	4	
SPECIFIC DUTY NO. 3	RATING NUMBER	SPECIFIC DUTY NO. 6
Serves as consultant on linguistic matters	5	

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. Minor difficulties with English usage do not prevent him from turning out reports which are concise and to the point. Ideas are in general clearly formulated, although there are occasional instances of inexactness of expression. Because of his native facility in the Russian language, on the other hand, he is frequently consulted on all levels throughout the branch on matters involving interpretation of the foreign text. He is not an eager beaver, and because of his language fluency can accomplish as much as others in less time and with less effort. Probably works at full capacity only under pressure, and for this reason some of his best contributions have been on special projects with target dates, several of which have covered material outside his field of responsibility. His disposition is generally patient, stable, and unruffled.

SECTION D.

SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual....productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents....and how he fits in with your team. Compare him with others doing similar work of about the same level.

- | | |
|--|---|
| 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED | 5 |
| 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW | |
| 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION | |
| 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION | |
| 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS | |
| 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION | |
| 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION | |

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES,

EXPLAIN FULLY
Although present performance is entirely satisfactory, he is not in a position here to utilize fully his Russian language speaking facility.

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part II). POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CO no later than 30 days after the due date indicated in item 8 of Section "E" below.

GENERAL			
1. NAME TARASOFF	(Last) Boris	(First) D.	(Middle)
2. DATE OF BIRTH 00/FDD/USSR Branch	2 November 1908	3. SEX M	4. SERVICE DESIGNATION OD
5. OFFICE/DIVISION/BRANCH OF ASSIGNMENT GS-9	6. OFFICIAL POSITION TITLE Foreign Documents Officer		
7. GRADE GS-9	8. DATE REPORT DUE IN OP 11 December 1957	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) 21 November 1956 - 20 November 1957	
10. TYPE OF REPORT (Check one) <input checked="" type="checkbox"/> ANNUAL	INITIAL	REASSIGNMENT-SUPERVISOR <input checked="" type="checkbox"/>	SPECIAL (Specify)
CERTIFICATION			
1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED A. THIS DATE 13 Nov 57	B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR Rosamund E. Deutsch	C. SUPERVISOR'S OFFICIAL TITLE Chief, Industrial Sec USSR Branch	
2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO. A. THIS DATE 15 Nov 57	B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING Major Bielefeldt	C. OFFICIAL TITLE OF REVIEWING OFFICIAL Chief, USSR Branch	

SECTION G.

ESTIMATE OF POTENTIAL

1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES
DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.
1 - ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED 2 - HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED 3 - MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES 4 - READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES 5 - WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING 6 - ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL 7 - AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES
<input checked="" type="checkbox"/> 4
RATING NUMBER

2. SUPERVISORY POTENTIAL

DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.	
ACTUAL	POTENTIAL

	DESCRITIVE SITUATION
	A GROUP DOING THE BASIC JOB (truck drivers, stenographers, technicians or professional specialists of various kinds) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
2	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
2	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR POLICY (Executive level)
0	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
0	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DISSIMILAR AND NOT USEFUL IN ORGANIZATION
2	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SIDE
2	OTHER (Specify)

SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED EMPLOYEE HAS BEEN UNDER YOUR SUPERVISION
OFFICE OF PERSONNEL

16

4. COMMENTS CONCERNING POTENTIAL

Because of his innate capacity I would judge that after initial adjustments, and with application, he will always be able to meet the requirements of any given situation. His day to day activities will not always give evidence of this versatility, and it may sometimes come as a surprise.

MAIL ROOM

SECTION N.

FUTURE PLANS

1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL

He is now getting teaching experience by teaching one class in Basic Russian and another in Russian Conversation.

2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS

Because of his age, he would like to have a tour of overseas service within the next two or three years, before he settles down here to a permanent assignment.

SECTION I.

DESCRIPTION OF INDIVIDUAL

DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.

X - HAVE NOT OBSERVED THIS; HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL

- 1. APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE
- 2. APPLIES TO INDIVIDUAL TO A LIMITED DEGREE
- 3. APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE
- 4. APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE
- 5. APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE

CATEGORY	STATEMENT	CATEGORY	STATEMENT	CATEGORY	STATEMENT
3	1. ABLE TO SEE ANOTHER'S POINT OF VIEW	3	11. HAS HIGH STANDARDS OF ACCOMPLISHMENT	3	21. IS EFFECTIVE IN DISCUSSIONS WITH ASSOCIATES
3	2. CAN MAKE DECISIONS ON HIS OWN WHEN NEED ARISES	3	12. SHOWS ORIGINALITY	4	22. IMPLEMENTS DECISIONS REGARDLESS OF OWN FEELINGS
3	3. HAS INITIATIVE	3	13. ACCEPTS RESPONSIBILITIES	3	23. IS THOUGHTFUL OF OTHERS
4	4. IS ANALYTIC IN HIS THINKING	3	14. ADMITS HIS ERRORS	4	24. WORKS WELL UNDER PRESSURE
3	5. STRIVES CONSTANTLY FOR NEW KNOWLEDGE AND IDEAS	4	15. RESPONDS WELL TO SUPERVISION	4	25. DISPLAYS JUDGEMENT
3	6. KNOWS WHEN TO SEEK ASSISTANCE	4	16. DOES HIS JOB WITHOUT STRONG SUPPORT	3	26. IS SECURITY CONSCIOUS
3	7. CAN GET ALONG WITH PEOPLE	3	17. COMES UP WITH SOLUTIONS TO PROBLEMS	4	27. IS VERSATILE
3	8. HAS MEMORY FOR FACTS	3	18. IS OBSERVANT	3	28. HIS CRITICISM IS CONSTRUCTIVE
4	9. GETS THINGS DONE	4	19. THINKS CLEARLY	4	29. FACILITATES SMOOTH OPERATION OF HIS OFFICE
3	10. CAN COPE WITH EMERGENCIES	4	20. COMPLETES ASSIGNMENTS WITHIN ALLOWABLE TIME LIMITS	3	30. DOES NOT REQUIRE STRONG AND CONTINUOUS SUPERVISION

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part I) PERFORMANCE

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is designed to help you express your evaluation of your subordinate and to transmit this evaluation to your supervisor and senior officials. Organization policy requires that you inform the subordinate where he stands with you. Completion of the report can help you prepare for a discussion with him of his strengths and weaknesses. It is also organization policy that you show Part I of this report to the employee except under conditions specified in Regulation 20-370. It is recommended that you read the entire form before completing any question. If this is the initial report on the employee, it must be completed and forwarded to the Office of Personnel no later than 30 days after the date indicated in item A. of Section 'A' below.

Personnel no later than 30 days after the date indicated in item A. of Section 'A' below.

GENERAL

SECTION A.					
1. NAME (Last) TARASOFF	(First) Boris	(Middle) D.	2. DATE OF BIRTH 2 Nov 1908	3. SEX M	4. SERVICE DESIGNATION SD-O'D
5. OFFICE/DIVISION-BRANCH OF ASSIGNMENT 00/FDD/USSR Branch		6. OFFICIAL POSITION TITLE Foreign Documents Officer			
7. GRADE GS-7	8. DATE REPORT DUE IN OP 11 Dec 1956	9. PERIOD COVERED BY THIS REPORT (Inclusive dates) June 56 - 20 Nov 56			
10. TYPE OF REPORT (Check one) X ANNUAL		REASSESSMENT-SUPERVISOR	SPECIAL (Specify)		
		REASSESSMENT-EMPLOYEE			

SECTION B.

1. FOR THE RATER: THIS REPORT HAS NOT BEEN SHOWN TO THE INDIVIDUAL RATED. IF NOT SHOWN, EXPLAIN WHY.
NOT Supervisor temporarily in another office.

A. CHECK (X) APPROPRIATE STATEMENTS:

X THIS REPORT REFLECTS MY OWN OPINION OF THIS INDIVIDUAL.	IF INDIVIDUAL IS RATED "E" IN C1 OR D, A WRITING LETTER WAS SENT TO HIM & A COPY ATTACHED TO THIS REPORT.	
X THIS REPORT REFLECTS THE COMBINED OPINIONS OF MYSELF AND PREVIOUS SUPERVISORS.	I CANNOT CERTIFY THAT THE RATED INDIVIDUAL KNOWS HOW TO EVALUATE HIS JOB PERFORMANCE BECAUSE (Specify)	
X I HAVE DISCUSSED WITH THIS EMPLOYEE HIS STRENGTHS AND WEAKNESSES SO THAT HE KNOWS WHERE HE STANDS.		
11. THIS DATE 4 Dec 56	C. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR Rosamund S/ Deutsch	D. SUPERVISOR'S OFFICIAL TITLE Chief, Industrial Section, USSR Branch

2. FOR THE REVIEWING OFFICIAL: RECORD ANY SUBSTANTIAL DIFFERENCE OF OPINION WITH THE SUPERVISOR, OR ANY OTHER FORMATION, WHICH WILL LEAD TO A BETTER UNDERSTANDING OF THIS REPORT.

BY gsw DATE 12-11-56

Posted Per Control

Reviewed by PUD 11/19

CONTINUE ON ATTACHED SHEET

I certify that any substantial difference of opinion with the supervisor is reflected in the above section.

A. THIS DATE 10 Dec 56 B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL OFFICIAL TITLE OF REVIEWING OFFICIAL Walter Bielefeldt Chief, USSR Branch

SECTION C. JOB PERFORMANCE EVALUATION

1. RATING ON GENERAL PERFORMANCE OF DUTIES

DEFINITION: Consider ONLY the productivity and effectiveness with which the individual being rated has performed his duties during the rating period. Compare him ONLY with others doing similar work at a similar level of responsibility. Factors other than productivity will be taken into account later in Section D.

4
INSERT
RATING
NUMBER

1. DOES NOT PERFORM DUTIES ADEQUATELY; HE IS INCOMPETENT.
2. BARELY ADEQUATE IN PERFORMANCE, ALTHOUGH HE HAS HAD SPECIFIC GUIDANCE OR TRAINING. HE OFTEN FAILS TO CARRY OUT RESPONSIBILITIES.
3. PERFORMS MOST OF HIS DUTIES ACCEPTABLY; OCCASIONALLY REVEALS SOME AREA OF WEAKNESS.
4. PERFORMS DUTIES IN A COMPETENT, EFFECTIVE MANNER.
5. A FINE PERFORMANCE; CARRIES OUT MANY OF HIS RESPONSIBILITIES EXCEPTIONALLY WELL.
6. PERFORMS HIS DUTIES IN SUCH AN OUTSTANDING MANNER THAT HE IS EQUALLED BY FEW OTHER PERSONS KNOWN TO THE SUPERVISOR.

COMMENTS:

SECRET

(When Filled In)

2. RATINGS ON PERFORMANCE OF SPECIFIC DUTIES

DIRECTIONS:

- a. State in the spaces below up to six of the more important SPECIFIC duties performed during the ~~last~~ ^{10 Dec 1956} 12 month period.
- b. Place the most important first. Do not include minor or unimportant duties.
- c. For supervisors, ability to supervise will always be rated as a specific duty (not rate as supervisor those who supervise a secretary only).
- d. Compare in your mind, when possible, the individual being rated with others performing the same duty at a similar level of responsibility.
- e. Two individuals with the same job title may be performing different duties. If so, rate them on different duties.
- f. Be specific. Examples of the kind of duties that might be rated are:
- | | |
|-----------------------------|--------------------------------|
| ORAL BRIEFING | HAS AND USES AREA KNOWLEDGE |
| GIVING LECTURES | DEVELOPS NEW PROGRAMS |
| CONDUCTING SEMINARS | ANALYZES INDUSTRIAL REPORTS |
| WRITING TECHNICAL REPORTS | MANGES FILES |
| CONDUCTING EXTERNAL LIAISON | OPERATES RADIO |
| TYPING | COORDINATES WITH OTHER OFFICES |
| TAKING DICTATION | WRITES REGULATIONS |
| SUPERVISING | PREPARES CORRESPONDENCE |
- g. For some jobs, duties may be broken down even further if supervisor considers it advisable, e.g., combined key and phone operation, in the case of a radio operator.

OFFICE OF THE CHIEF PLANNER

MAIL ROOM

- CONDUCTS INTERROGATIONS
PREFPARES SUMMARIES
TRANSLATES GERMAN
DEBRIEFING SOURCES
KEEP BOOKS
DRIVES TRUCK
MAINTAINS AIR CONDITIONING
EVALUATES SIGNIFICANCE OF DATA

DESCRIPTIVE	1 - INCOMPETENT IN THE PERFORMANCE OF THIS DUTY	6 - PERFORMS THIS DUTY IN AN OUTSTANDING MANNER
RATING NUMBER	2 - BARELY ADEQUATE IN THE PERFORMANCE OF THIS DUTY	7 - FOUND IN VERY FEW INDIVIDUALS HOLDING SIMILAR JOBS
	3 - PERFORMS THIS DUTY ACCEPTABLY	8 - EXCELS ANYONE I KNOW IN THE PERFORMANCE OF THIS DUTY
	4 - PERFORMS THIS DUTY IN A COMPETENT MANNER	
	5 - PERFORMS THIS DUTY IN SUCH A FINE MANNER THAT HE IS A DISTINCT ASSET ON HIS JOB	

SPECIFIC DUTY NO. 1 extracts information from Soviet documents	RATING NUMBER	SPECIFIC DUTY NO. 4	RATING NUMBER
SPECIFIC DUTY NO. 2 compiles technical intelligence reports	5	SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 3 maintains files of machine models and plants	4	SPECIFIC DUTY NO. 6	

3. NARRATIVE DESCRIPTION OF MANNER OF JOB PERFORMANCE

DIRECTIONS: Stress strengths and weaknesses, particularly those which affect development on present job. I feel that Mr. T. has not yet been on the job long enough to demonstrate his maximum capacities. Although he came with no background in his specialized field, he has shown considerable facility in acquiring technical information and building up his technical vocabulary. He has a good eye for intelligence. Although he has not native English fluency, his reports are pointed, concise, and, except for occasional minor points of grammar, very well expressed indeed. Owing to his persistence and application, he was rated second highest in a class in English usage. Soon after his BOD, the analyst whom Mr. T. was assisting was transferred, leaving him with full responsibility for covering a field which was still very new to him. He has done an exceedingly good job under the most unpropitious circumstances. He needs to develop fuller utilization of varied research methods, but this will be easier as he becomes more familiar with the materials and problems with which he has to deal. His native Russian fluency is a decided asset. He is calm, cooperative, and easy to work with.

SUITABILITY FOR CURRENT JOB IN ORGANIZATION

DIRECTIONS: Take into account here everything you know about the individual....productivity, conduct in the job, pertinent personal characteristics or habits, special defects or talents....and how he fits in with your team. Compare him with others doing similar work of about the same level.

- | | |
|---|--|
| 4 | 1 - DEFINITELY UNSUITABLE - HE SHOULD BE SEPARATED |
| | 2 - OF DOUBTFUL SUITABILITY...WOULD NOT HAVE ACCEPTED HIM IF I HAD KNOWN WHAT I KNOW NOW |
| | 3 - A BARELY ACCEPTABLE EMPLOYEE...BELOW AVERAGE BUT WITH NO WEAKNESSES SUFFICIENTLY OUTSTANDING TO WARRANT HIS SEPARATION |
| | 4 - OF THE SAME SUITABILITY AS MOST PEOPLE I KNOW IN THE ORGANIZATION |
| | 5 - A FINE EMPLOYEE - HAS SOME OUTSTANDING STRENGTHS |
| | 6 - AN UNUSUALLY STRONG PERSON IN TERMS OF THE REQUIREMENTS OF THE ORGANIZATION |
| | 7 - EXCELLED BY ONLY A FEW IN SUITABILITY FOR WORK IN THE ORGANIZATION |

IS THIS INDIVIDUAL BETTER SUITED FOR WORK IN SOME OTHER POSITION IN THE ORGANIZATION? YES NO. IF YES,

EXPLAIN FULLY:
His native Russian fluency might be better utilized in some other type of position, although his performance on his present job is entirely satisfactory.

SECRET

SECRET

(When Filled In)

FITNESS REPORT (Part II) POTENTIAL

INSTRUCTIONS

FOR THE ADMINISTRATIVE OFFICER: Consult current instructions for completing this report.

FOR THE SUPERVISOR: This report is a privileged communication to your supervisor, and to appropriate career management and personnel officials concerning the potential of the employee being rated. It is NOT to be shown to the rated employee. It is recommended that you read the entire report before completing any question. This report is to be completed only after the employee has been under your supervision FOR AT LEAST 90 DAYS. If less than 90 days, hold and complete after the 90 days has elapsed. If this is the INITIAL REPORT on the employee, however, it MUST be completed and forwarded to the CO no later than 30 days after the due date indicated in item E of Section "E" below.

GENERAL			
1. NAME (Last) TARASOFF	(First) Boris	(Middle) D.	2. DATE OF BIRTH 2 Nov 1908
3. OFFICE DIVISION/BRANCH OF ASSIGNMENT DO/FDD/USSR Branch	4. OFFICIAL POSITION TITLE Foreign Documents Officer		
5. GRADE GS-7	6. DATE REPORT DUE IN OP 11 Dec 1956	7. PERIOD COVERED BY THIS REPORT (Inclusive dates) June 1956 - 20 Nov 56	
10. TYPE OF REPORT (Check one) ANNUAL	X INITIAL	8. RESPONSIBILITY MANAGEMENT-SUPERVISOR MANAGEMENT-EMPLOYEE	9. SPECIAL (Specify)

CERTIFICATION		
1. FOR THE RATER: I CERTIFY THAT THIS REPORT REPRESENTS MY BEST JUDGEMENT OF THE INDIVIDUAL BEING RATED	A. THIS DATE 4 Dec 56 B. TYPED OR PRINTED NAME AND SIGNATURE OF SUPERVISOR Rosamund E. Deutsch C. SUPERVISOR'S OFFICIAL TITLE Chief, Industrial Section, USSR Branch	
2. FOR THE REVIEWING OFFICIAL: I HAVE REVIEWED THIS REPORT AND NOTED ANY DIFFERENCE OF OPINION IN ATTACHED MEMO	A. THIS DATE 10 Dec 1956 B. TYPED OR PRINTED NAME AND SIGNATURE OF REVIEWING OFFICIAL Talbot Bielefeldt C. REVIEWING OFFICIAL'S OFFICIAL TITLE OF REVIEWING OFFICIAL Chief, USSR Branch	

ESTIMATE OF POTENTIAL		
1. POTENTIAL TO ASSUME GREATER RESPONSIBILITIES		
DIRECTIONS: Considering others of his grade and type of assignment, rate the employee's potential to assume greater responsibilities. Think in terms of the kind of responsibility encountered at the various levels in his kind of work.		
3	1. ALREADY ABOVE THE LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED 2. HAS REACHED THE HIGHEST LEVEL AT WHICH SATISFACTORY PERFORMANCE CAN BE EXPECTED 3. MAKING PROGRESS, BUT NEEDS MORE TIME BEFORE HE CAN BE TRAINED TO ASSUME GREATER RESPONSIBILITIES 4. READY FOR TRAINING IN ASSUMING GREATER RESPONSIBILITIES 5. WILL PROBABLY ADJUST QUICKLY TO MORE RESPONSIBLE DUTIES WITHOUT FURTHER TRAINING 6. ALREADY ASSUMING MORE RESPONSIBILITIES THAN EXPECTED AT HIS PRESENT LEVEL 7. AN EXCEPTIONAL PERSON WHO IS ONE OF THE FEW WHO SHOULD BE CONSIDERED FOR EARLY ASSUMPTION OF HIGHER LEVEL RESPONSIBILITIES	
RATING NUMBER		
2. SUPERVISORY POTENTIAL		
DIRECTIONS: Answer this question: Has this person the ability to be a supervisor? <input type="checkbox"/> Yes <input type="checkbox"/> No If your answer is YES, indicate below your opinion or guess of the level of supervisory ability this person will reach AFTER SUITABLE TRAINING. Indicate your opinion by placing the number of the descriptive rating below which comes closest to expressing your opinion in the appropriate column. If your rating is based on observing him supervise, note your rating in the "actual" column. If based on opinion of his potential, note the rating in the "potential" column.		
ACTUAL	POTENTIAL	DESCRITIVE SITUATION
0	0	A GROUP DOING THE BASIC JOB (TRUCK DRIVERS, STENOGRAPHERS, TECHNICIANS OR PROFESSIONAL SPECIALISTS OF VARIOUS KINDS) WHERE CONTACT WITH IMMEDIATE SUBORDINATES IS FREQUENT (First line supervisor)
0	0	A GROUP OF SUPERVISORS WHO DIRECT THE BASIC JOB (Second line supervisors)
0	0	A GROUP WHO MAY OR MAY NOT BE SUPERVISORS, WHICH IS RESPONSIBLE FOR MAJOR PLANS, ORGANIZATION AND POLICY (Executive level)
0	0	WHEN CONTACT WITH IMMEDIATE SUBORDINATES IS NOT FREQUENT
0	0	WHEN IMMEDIATE SUBORDINATES' ACTIVITIES ARE DIVERSE AND NEED CAREFUL COORDINATION
0	0	WHEN IMMEDIATE SUBORDINATES INCLUDE MEMBERS OF THE OPPOSITE SEX

For the reasons stated on the Performance Report, I feel it is not
other (specify) possible to make a fair estimate of his supervisory
potential at this time.

SECRET

(When Filled In)

3. INDICATE THE APPROXIMATE NUMBER OF MONTHS THE RATED INDIVIDUAL HAS BEEN UNDER YOUR OFFICE OF PERSONNEL																																																																					
4 months																																																																					
4. COMMENTS CONCERNING POTENTIAL I feel xx very definitely that Mr. Tarasoff's overall potential ^{is} are greater than he has had an opportunity to show thus far. This will doubtless be ^{12/14 '56} reflected in his next evaluation.																																																																					
MAIL ROOM																																																																					
SECTION H. FUTURE PLANS																																																																					
1. TRAINING OR OTHER DEVELOPMENTAL EXPERIENCE PLANNED FOR THE INDIVIDUAL Since Mr. T. has been on duty such a short time, present plans are simply to give him further training in his present job and to allow him to develop to his maximum capacity there. He will soon be enrolled in the I.O.C.																																																																					
2. NOTE OTHER FACTORS, INCLUDING PERSONAL CIRCUMSTANCES, TO BE TAKEN INTO ACCOUNT IN INDIVIDUAL'S FUTURE ASSIGNMENTS His native Russian fluency should be taken into account.																																																																					
REVIEWING OFFICIAL'S COMMENTS: I do not think he so nearly average in all respects as indicated in Sec. I, below. I do not know him well enough to disagree with most of the ratings, but I would rate him "4" on items 7, 15 and 29, at least. Quiet, unobtrusive, modest, cooperative. Have seen few indications of initiative, but such not to be expected while he is learning a new job; no reason to assume incapable of initiative. T.Bielefeldt <i>AB</i>																																																																					
SECTION I. DESCRIPTION OF INDIVIDUAL																																																																					
DIRECTIONS: This section is provided as an aid to describing the individual as you see him on the job. Interpret the words literally. On the page below are a series of statements that apply in some degree to most people. To the left of each statement is a box under the heading "category." Read each statement and insert in the box the category number which best tells how much the statement applies to the person covered by this report.																																																																					
X - HAVE NOT OBSERVED THIS! HENCE CAN GIVE NO OPINION AS TO HOW THE DESCRIPTION APPLIES TO THE INDIVIDUAL																																																																					
CATEGORY NUMBER 1 - APPLIES TO THE INDIVIDUAL TO THE LEAST POSSIBLE DEGREE 2 - APPLIES TO INDIVIDUAL TO A LIMITED DEGREE 3 - APPLIES TO INDIVIDUAL TO AN AVERAGE DEGREE 4 - APPLIES TO INDIVIDUAL TO AN ABOVE AVERAGE DEGREE 5 - APPLIES TO INDIVIDUAL TO AN OUTSTANDING DEGREE																																																																					
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SECRET

SECRET

EW/65

MEMORANDUM FOR: Director of Personnel

THROUGH : CSPS
CCS/NOC
Office of Security
CI Staff

SUBJECT : Summary of Agency Employment -
Mr. Boris D. Tarasoff. ~~██████████~~

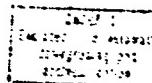
1. Mr. Boris D. Tarasoff, a Translator/Transcriber with the Agency since February 1956, will retire effective 30 November 1970. Your approval is requested for him to use the attached employment history.

2. For your information, we have been advised by the Mexico City Station that once Mr. Tarasoff has retired to Guadalajara, Mexico, except for establishing new social relationships, he will probably not be asked to go into any detail about his past cover jobs that would require anyone to call upon these firms for backstopping confirmation. In the event he should become involved in any post-retirement activities that might require checking into his past, Mr. Tarasoff will contact Headquarters for instructions.


Richard B. Wright
Chief, WH Support

Attachment:
Employment Resume

SECRET



SECRET

SUBJECT: Summary of Agency Employment -
Mr. Boris D. Tarasoff, [redacted]

CONCUR:

C/CSPS

C/CCS

Director of Security

CCI Staff

4 Nov 70

Date

6 Nov 70

Date

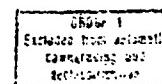
10 Nov. 70

Date

18 Nov 70

Date

SECRET



1956-1958: I worked for various establishments in Washington, D.C., as a translator from Russian into English, such as the Library of Congress, and various other translating firms, which abound in Washington, with a salary varying in accordance with the output of translated material, from \$500.00 to 1,000.00 per month.

I was employed by USIPRS Bureau, Standards Dept. of Commerce until Dec. 1959-1963: I joined USIPRS on Western Avenue in Washington, D.C., which is a company under contract to the Dept. of State, the Dept. of Defense and on occasion to the Dept. of the Interior (fish hatcheries division). I worked as an analyst and translator, at home most of the time, translating and analyzing articles from newspapers and technical magazines. I was paid \$8.00 for 1,000 words for ordinary material, \$10.00 for technical and \$12.00 for scientific subjects. Also, I was hired by the Dept. of State to be an interpreter for two Soviet delegations at \$25.00 per diem plus expenses. I spent five weeks with each of them.

1963-1970: After leaving USIPRS I came to Mexico with my wife and children to avoid the weather extremes of the USA XXXXXXXX and to look into possibilities of profitable investments that could all we financially after my retirement. My income during this period came from annuities and the monies lent to my brother-in-law in Cleveland, Ohio, who is a successful real estate man and the owner of an amusement machine's business (Cadillac Music Co.) in which I had invested some money previously. I was also connected by mail with a Linguistics Studies firm, Room 232, 119 Boylston St., Boston 16, Mass. Frequently some of my friends from USIPRS would send me some special articles for translation. I would charge the above organizations in accordance with the time spent in translating. This amounted to roughly \$12,000.00 a year.

H MHT-10577

14-00000

1956-1959: I worked for various establishments in Washington, D.C., as a translator from Russian into English, such as the Library of Congress, and various other translating firms, which abound in Washington, with a salary varying in accordance with the output of translated material, from \$500.00 to 1,000.00 per month.

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**ELECTION, DECLINATION, OR WAIVER
OF LIFE INSURANCE COVERAGE
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM**

**IMPORTANT
AGENCY INSTRUCTIONS
ON BACK OF ORIGINAL**

TO COMPLETE THIS FORM—

1 FOLLOW THESE GENERAL INSTRUCTIONS:

- Read the back of the "Duplicate" carefully before you fill in the form.
- Fill in BOTH COPIES of the form. Type or use ink.
- Do not detach any part.

2

FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):

NAME (last) (first)

(middle)

DATE OF BIRTH (month, day, year)

SOCIAL SECURITY NUMBER

EMPLOYING DEPARTMENT OR AGENCY

1908

LOCATION (City, State, ZIP Code)

3

MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):

Mark here _____
if you
WANT BOTH
optional and
regular
insurance

(A)

ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE

I elect the \$10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here _____
if you
DO NOT WANT
OPTIONAL but
do want
regular
insurance

(B)

DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE

I decline the \$10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here _____
if you
WANT NEITHER
regular nor
optional
insurance

(C)

WAIVER OF LIFE INSURANCE COVERAGE

I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the \$10,000 additional optional insurance unless I have the regular insurance.

4

**SIGN AND DATE. IF YOU MARKED BOX "A" OR "C",
COMPLETE THE "STATISTICAL STUB." THEN RETURN
THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.**

SIGNATURES (do not print)

DATE

14 February 1968

FOR EMPLOYING OFFICE USE ONLY

(official receiving date stamp)

See Table of Effective Dates on back of Original

ORIGINAL COPY—Retain in Official Personnel Folder

STANDARD FORM NO. 176-7
JANUARY 1953
(for use only until April 14, 1968)
176-101

14-00000

ADMINISTRATIVE INTERNAL USE ONLY

3 JUN 1965

J. G. Phillips, Director

MEMORANDUM FOR: [REDACTED]

SUBJECT : Retirement Planning

1. The established policy of the Agency favors early retirement of its employees who, as you know, are normally expected to retire when they become eligible for a full annuity. The prospect of retirement deserves serious thought and planning, and you should therefore know that you will be eligible for retirement, according to our records, during November, 1970.
2. Planning ahead can bring about, with each passing year, definite progress toward your retirement goals. The Agency is anxious to assist you in planning for your retirement. It is even more important, as an employee, that you begin now to plan for this occasion.
3. You deserve to know as much as possible about the general subject of retirement and more specifically about the retirement policy itself, your annuity, life and health insurance protection, opportunities for other employment, Social Security benefits, and educational materials available on the subject. The Agency feels that this type of information and advisory service should be made available to you at least five years prior to the date of your eligibility.
4. You are requested to call the Executive Secretary of the Board, Mr. Howard G. Phillips, on extension 6872 to arrange an appropriate time to discuss any plans you may have and benefits available to you upon retirement.

Js/ Howard G. Phillips

Lawrence R. Houston
Chairman
Agency Retirement Board

ADMINISTRATIVE INTERNAL USE ONLY

SECRET

FIELD REASSIGNMENT QUESTIONNAIRE

DO NOT COMPLETE FOR HEADQUARTERS USE ONLY

NAME OF EMPLOYEE (true pseudo only if S-4)	DATE (from Item 5-D)	NAME OF SUPERVISOR (true)	DATE (from Item 5-B)
<i>JAMES M. McNEIL</i>	15 Oct '64	Herbert McNeill	22 Oct 1964
DATE RECEIVED BY FIELD SUPERVISOR	DISPATCH NUMBER	DATE RECEIVED BY CAREER SERVICE	
<i>James M. McNeil</i>	HABIT-1961		

TO BE COMPLETED BY EMPLOYEE

1. DATE OF BIRTH	2. SERVICE DESIGN	3. YOUR CURRENT POSITION, TITLE AND GRADE	4. STATION OR BASE	5. CRYPT FOR CURRENT COVER
1908	D	Intell Officer GS-11	Mexico D.F. Mexico	
6. DATE OF PCS ARRIVAL IN FIELD	7. REQUESTED DATE OF DEPARTURE	8C. EXPECTED DATE OF FIRST CHECK-IN AT HQ	9C. DESIRED DATE TO REPORT TO DUTY AFTER LEAVE	
5 June 1963	5-6 Dec. 1965	13 Dec 1965	15 Jan. 1966	

7. NUMBER AND AGES OF DEPENDENTS WHO WILL TRAVEL WITH YOU

Wife - 43
 Son - 17

8. PERSONAL CIRCUMSTANCES THAT SHOULD BE CONSIDERED IN DETERMINING NEXT ASSIGNMENT:

There are no health or other personal circumstances preventing a return to post or assignment to another foreign post. However two factors, of operational and personal nature, should be considered: Subject and family have already initiated and are in the process of completing the relatively complicated procedure of legalizing their continued residency in Mexico as "rentistas" (retired persons). Secondly, Subject's son's secondary school education is being completed in Mexico. Transfer to another post would negatively affect the completion of his secondary schooling.

(also attach personal cover questionnaire in accordance with CSI-F 740-6)

1. Translation and transcription of Soviet technical product.
2. Preparation of characterization and assessment studies on the local Soviet complement.

10. TRAINING DESIRED:
INDICATE WHAT TRAINING YOU BELIEVE YOU SHOULD HAVE DURING THE NEXT SEVERAL YEARS

If returned to post for a second tour, continuation of Spanish language instruction.

SECRET

11. PREFERENCE FOR NEXT ASSIGNMENT:

11A. DESCRIBE BRIEFLY THE TYPE OF WORK YOU WOULD PREFER FOR NEXT ASSIGNMENT IF DIFFERENT FROM THAT INDICATED IN ITEM NO. 9 ABOVE. IF YOU HAVE MORE THAN ONE PREFERENCE, INDICATE YOUR CHOICE.

N.A.

11B. INDICATE IF YOU DESIRE TO EXTEND YOUR CURRENT TOUR BY CHECKING IN APPROPRIATE BOX. ALSO INDICATE PREFERENCE FOR NEXT REGULAR ASSIGNMENT BY INSERTING 1, 2, & 3 (for 1st, 2nd, and 3rd choice) IN REMAINING BOXES. COMPLETE ALL ALTERNATE CHOICES AND OPTIONS IN ALL CASES EVEN THOUGH YOU ARE REQUESTING AN EXTENSION OF YOUR TOUR.

- EXTEND TOUR 18 MONTHS AT CURRENT STATION TO 30 November 1966 (DATE)
- BE ASSIGNED TO HQTRS FOR A TOUR OF DUTY: INDICATE YOUR CHOICE OF DIVISION, STAFF OR OFFICE.
1ST CHOICE _____ 2ND CHOICE _____ 3RD CHOICE _____
- BE ASSIGNED TO ANOTHER FIELD STATION: INDICATE CHOICE OF GEOGRAPHIC AREA OR SPECIALIZATION
1ST CHOICE Spain 2ND CHOICE Uruguay 3RD CHOICE Buenos Aires
- RETURN TO MY CURRENT STATION (Please note that planned departure is Dec 65, due to factor that son finishes his school year on 30 Nov 65.)

TO BE COMPLETED BY FIELD STATION

12. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE AND HIS PREFERENCE FOR NEXT ASSIGNMENT, INDICATE YOUR RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING:

The Station recommends and urges that Headquarters approve Subject's return to Station. His performance meets every Station requirement. For Subject's work, continuity is essential to obtain maximum effective product.

TO BE COMPLETED BY APPROPRIATE HEADQUARTERS OFFICE

13. IN CONSIDERATION OF THE EXPERIENCE AND PERFORMANCE OF THE EMPLOYEE, HIS PREFERENCE FOR NEXT ASSIGNMENT, AND THE STAFFING REQUIREMENTS OF YOUR COMPONENT, INDICATE YOUR COMPONENT'S RECOMMENDATION FOR HIS NEXT ASSIGNMENT AND TRAINING.

WII Division recommends that FEINGLASS' tour of duty in Mexico City be extended until December 1965 as requested in section 6 B, and that he return for a second tour of duty following home leave.

DATE _____ TITLE C/WII/PERS SIGNATURE ROBERT D. CASHMAN

FOR USE BY CAREER SERVICE

14. APPROVED ASSIGNMENT:

Approved extension to end of 1965 followed by home leave and second tour.

15. EMPLOYEE NOTIFIED BY DISPATCH NO. HMMS-3905 DATED: 22 Dec 1964

CABLE NO. _____ DATED: _____

CAREER SERVICE REPRESENTATIVE: Dwight M. Collins DATE: 22 Dec 1964
(SIGNATURE)

SECRET

ORIG: C, Bustos
UNIT: WH/3/Mexico
EXT: 5940
DATE: 17 Feb 64

CLASSIFIED MESSAGE

INDEX
 NO INDEX
 FILE IN CS FILE NO.

SECRET

ROUTING	
1	4
2	5
3	6

17 FEB 64 20 042

TO: MEXICO CITY

FROM: DIRECTOR

CONF: WH-8

INFO: CCS-3, OP-2, CI/0A, VR

SIG CEN RREFD

ROUTINE

TO: MEXI

INFO

CITE DIR

01920

REF: MEXI 8219 (IN 19201)*

HDQS HAS POLICE STATEMENT OF GOOD CONDUCT FOR ██████████.
 HAS NOTARIZED STATEMENT FROM BANK ATTESTING ANNUAL DEPOSITS \$5,500.
 SINCE BANK WOULD NOT INCLUDE IN LETTER MORE THAN ACTUAL DEPOSITS,
 HDQS OBTAINED NOTARIZED LETTER FROM COVER DIVISION NOTIONAL FIRM
 STATING FEINGLASS HAS YEARLY INCOME \$6,000 FROM VARIOUS INVESTMENT
 SOURCES HANDLED BY THEM. HDQS PLANNING MAIL THESE THREE DOCS TO
 MEXI CONSULATE ASKING THEM AUTHENTICATE DOCUMENTS AND MAIL TO PO BOX
 WASHINGTON WHICH USED BY DYVOUR. UPON RECEIPT HDQS WILL POUCH MEXI.

END OF MESSAGE

*WH Comment: Requested what action Hdqs taking to get bank statement for FEINGLASS to facilitate his processing a rentista petition.

RELEASING OFFICER

J. C. KING
C/WHD

CCG/NC Baladeau (by phone)
WH/PERS Baladeau (by phone)

COORDINATING OFFICERS

SECRET

GROUP 1
Excluded from automatic
downgrading and
declassification

J. M. WHITTEN
C/WH/3
AUTHENTICATING
OFFICER

REPRODUCTION BY OTHER THAN THE ISSUING OFFICE IS PROHIBITED.

Copy No. 3

J. Edward Brady

15 JUN 1963

Mr.

Dear Mr.

The enclosed letter concerning Agent Personnel has been
forwarded to you. It is the intent of the Bureau to make available to you while
you are engaged in your assignment, all the aid and assistance
including legal advice, which may be required.

The base pay for Agents Asst United States Staff Agent Personnel
is \$1,000.00 per month plus **\$8575.00**, **U3**,
respectively, and the amount of **\$1,000.00** per month, all travel and
subsistence, in each instance, based upon individual variations
will be paid to you during your assignment.

For the purpose of calculating your monthly salary,
allowances and expenses, you will take the gross
sums received from this organization. If expense
payments are made, or if you receive funds over
and above those due you as a Staff Agent, the balance is to be remitted
to the Bureau before the end of the fiscal year in which
it is received.

The cost of Federal income taxes will be withheld and reported in
accordance with H.R. 13, if by subsequent regulations or pro-
cedures promulgated by the Commissioner. For your information,
the amount of estimated Federal income tax payments due you
Federal income taxes, including the amounts withheld in the income
taxes withheld by the Bureau, will equal the amount withheld
automatically deducted from your monthly compensation with this
organization. It is suggested that if it is anticipated you
will be required to make tax payments in excess of \$10,000.00, you
should consult a registered public accountant or the Bureau's procedures to be
followed in the preparation of your tax return for the payment of taxes
imposed upon you.

(c) This organization will furnish you an amount equal to your
annual salary plus **\$1,000.00** per month, plus **\$8575.00** per month, plus
cross salary, less the amount of Federal income tax withheld. This
amount will be paid to you in monthly installments during this
reputation. Should a change in your compensation be made,
you will be reimbursed for the difference in the amount
of salary.

(d) You will be furnished a monthly allowance for subsistence
and travel, including transportation, at the rate of one
hundred dollars per month. This amount, plus **\$1,000.00** per month,
cross salary, less the amount of Federal income tax withheld,
will be paid to you.

It is our position that you will be required to pay Social Security
Fees, such contributions as may be required by law, and other
contributions for insurance purposes, in addition to your salary, and
these may be counted against the amount of your salary and in-

such case a sum which you receive as a result of your participation in such program, will be retained by this organization. Whether participation in a particular cover facility program is involuntary will be determined by this organization.

2. Nonofficial Cover Premium Pay. You are hereby authorized Non-Official Cover Premium Pay in accordance with applicable organizational ~~standards~~. For your information, currently this premium pay is ten percent of your basic salary & prior to adjustment taxable compensation to you and is payable for that portion of time you are assigned under this contract.

3. Hospitalization Pay. You are hereby authorized an equalized rate of hospitalization pay in accordance with organizational ~~standards~~.

4. Travel Expenses. You will be entitled to travel transportation and subsistence allowances within the organization. HR 22-6 provides that 10% premium pay will be paid to segregated personnel will be paid to all personnel who travel outside of their cover organizations at IP 20 while serving as a member of this organization.

5. Tour of Duty. You have agreed that your assignment abroad will be for a minimum of ~~one year~~ **two years**. Such assignment shall be sooner terminated by the Government or its convenience. Your violation of such agreement may result in penalties. HR 22-6 provides that if the agreement is violated during the first year of duty abroad, expenditures for travel and transportation to the post, including per diem while at headquarters and storage of effects, shall be reimbursed by the employee. If the agreement is violated after the first year of duty, but before the completion of the minimum tour agreed to above, return travel at Government expense shall not be allowed.

AGREED,

I, [Signature] You will be responsible for any loss or receipt this Supplemental Agreement which is made of or by reason hereof unless released or waived by the City Government in such agreement, with full knowledge and understanding, thereby may subject you to criminal prosecution under the Espionage Laws dated 25 June 1940, as amended, and other applicable law and regulations.

UNITED STATES GOVERNMENT

Dow N. Lutes
Personnel Officer

SECRET

CONTRACT INFORMATION AND CHECK LIST			CASE OFFICER Col. E. A. - 7/10/63	CLASSIFICATION REF ID: A-1141						
INSTRUCTIONS: Lines 8 & 21-105G and 22-1000, 1, for epidemically susceptible areas. Inserting "REF ID: A-1141" before lines 8 and 22 is preferable. Forward original and TWO copies for preparation.			TELEPHONE EXTENSION 113-1056	DATE 11-11-1963						
SECTION I GENERAL										
1. NAME <input checked="" type="checkbox"/> FRENCH <input type="checkbox"/> YOUNG <i>Thomas French</i>	2A. PROJECT Mexico City, Mexico	3. ALIGNMENT NO. JES-5-5700-1000	4. SLOT NO.							
4. PREVIOUS CIA PSEUDONYM OR ALIASES None	5. PERMANENT STATION Mexico City, Mexico	6. FUND <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	7. CONTRACT IS TO BE WRITTEN IN STERILE FORM U.S. GOVERNMENT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO							
8. INDIVIDUAL HAS BEEN ENGAGED BY CIA OR ITS ALLIED ACTIVITIES IN SOME CAPACITY PRIOR TO THIS CONTRACT. <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO (If yes, describe and include dates and nature.)	Staff employee 20 Feb 1956 - Present CS-11									
9. SECURITY CLEARANCE (Type and date) Staff	10. MEDICAL CLEARANCE <input checked="" type="checkbox"/> EXAMINED <input type="checkbox"/> INITIATED <input type="checkbox"/> NOT RECD.	11. PROPOSED CATEGORY (Contract agent, contract employee, etc.) Staff Agent	12. CONTRACTOR CIA							
13. THE VENUE WILL WORK UNDER "CONTROLLED CONDITIONS" I.E., REGULAR OFFICE HOURS AWAY FROM SUBJECT'S HOME AND PERFORMED UNDER THE SUPERVISION OF A STAFF EMPLOYEE OR STAFF AGENT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	14. PERSONAL DATA									
15. SOC. SECURITY L-2000	16. IF NOT U.S. CITIZEN, INDIVIDUAL IS A PERMA- NENT RESIDENT ALIEN <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	17. AGE 40	18. DATE OF BIRTH (Month, Day, year) 19. CURRENT RESIDENCE (City and state or country) 5100 15th St., NW, Washington, D.C.							
19. LEGAL RESIDENCE (City and state or country) Washington, D.C.	20. MARITAL STATUS (Check as appropriate) <input type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> DIVORCED <input type="checkbox"/> ANNULED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED									
21. NUMBER OF DEPENDENTS (Not including individual) RELATIONSHIP AND AGE Wife, 40 Son, 14 Daughter, 17	22. INDIVIDUAL IS RELATED TO A STAFF EMPLOYEE, STAFF AGENT OR AN INDIVIDUAL CURRENTLY WORKING FOR THE AGENCY IN SOME CAPACITY <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO RELATIONSHIP Brother Wife									
SECTION II U.S. MILITARY STATUS										
23. RESERVE <input type="checkbox"/> NO	24. VETERAN <input type="checkbox"/> YES	25. IF RETIRED, INDICATE CATEGORY (Longevity, combat dis- ability, service disability non-combat) <input type="checkbox"/> NO <input checked="" type="checkbox"/> Ao								
26. BRANCH OF SERVICE U.S. Army	27. RANK OR GRADE Enl.	28. DRAFT ELIGIBLE <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	29. DRAFT DEFERMENT OBTAINED BY CIA <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO							
SECTION III COMPENSATION										
30. BASIC SALARY CS-11 ³ \$8575	31. POST DIFFERENTIAL ----	32. COVER (Breakdown, if any) ----	33. FEDERAL TAX WITHHOLDING <table border="1"><tr><td>COVER</td><td>CIA</td></tr><tr><td><input type="checkbox"/> YES</td><td><input checked="" type="checkbox"/> YES</td></tr><tr><td><input type="checkbox"/> NO</td><td><input type="checkbox"/> NO</td></tr></table>		COVER	CIA	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> NO
COVER	CIA									
<input type="checkbox"/> YES	<input checked="" type="checkbox"/> YES									
<input type="checkbox"/> NO	<input type="checkbox"/> NO									
SECTION IV ALLOWANCES (NORMALLY GRANTED ONLY TO RESIDENTS OF THE UNITED STATES)										
34. QUARTERS/W/ LIVING \$3,000	35. POST ----	36. OTHER Allowances applicable to staff agent under non- official cover.	37. COVER (Breakdown, if any) ----							
SECTION VI TRAVEL										
38. TYPES <input checked="" type="checkbox"/> PDS <input type="checkbox"/> DOMESTIC OPERATIONAL <input type="checkbox"/> FOREIGN OPERATIONAL	39. WITH DEPENDENTS <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO			40. PERSONAL VEHICLE TO BE SHIPPED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO						
41. MME TO BE SHIPPED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	42. MME TO BE STORED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	43. PERSONAL VEHICLE TO BE SHIPPED <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	44. PERSONAL VEHICLE TO BE USED FOR OPERATIONAL TRAVEL <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO							
45. IF WITH DEPENDENTS STATE RELATIONSHIP, CITIZENSHIP, AGE AND DATE OF BIRTH										
Wife, U.S., 40, 5 May 1923 Son, U.S., 14, 20 Mar 1949 Daughter, U.S., 17, 22 Dec 1945										
46. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH <input checked="" type="checkbox"/> CIA REGULATIONS <input type="checkbox"/> COVER POLICIES AND PROCEDURES										
SECTION VII OPERATIONAL EXPENSES										
47. PURCHASE OF INFORMATION Yes	48. ENTERTAINMENT Yes	49. OTHER								
50. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH CIA REGULATIONS										

3 June 63
R. Collins
Secretary, CS-11 Panel

SECTION VIII			OPERATIONAL EXPENSES	
51. PURCHASE OF INFORMATION Yes	52. ENTERTAINMENT Yes	53. OTHER		
54. PAYMENT AND ACCOUNTABILITY WILL BE IN CONFORMANCE WITH CIA REGULATIONS				

SECRET

CONTRACT INFORMATION AND CHECK LIST (CONTINUED)			CASE OFFICER K. P. L. - V. A. J.	DIVISION WILL
NOTE: SEE INSTRUCTIONS ON FIRST SHEET.			TELEPHONE EXTENSION DATE	16 MAY 1963
SECTION VIII OTHER BENEFITS			16 MAY 1963	
40. BENEFITS (See B-20-615, B-20-620, B-20-670, B-20-1000, and RD-20-620-1, RD-20-3000-1 and/or successor regulations for benefits applicable to various categories of contract personnel.)				
All benefits applicable to Staff Agent Non-official cover premium pay.				
SECTION IX COVER ACTIVITY				
41. STATUS (Check) <input checked="" type="checkbox"/> Established	40. TYPE (Check) <input checked="" type="checkbox"/> PROFESSIONAL <input type="checkbox"/> SUBSIDIARY <input type="checkbox"/> EDUCATIONAL	42. PROFESSIONAL <input type="checkbox"/> CULTURAL <input type="checkbox"/> EDUCATIONAL	43. MILITARY <input type="checkbox"/>	44. OTHER <input checked="" type="checkbox"/> TOURIST <input type="checkbox"/> OTHER
45. IF COVER PAYMENTS ARE CONTEMPLATED, THEY WILL BE EFFECTED ON REIMBURSABLE BASIS <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> COMPLETE <input type="checkbox"/> PARTIAL				
SECTION X OFFSET OF INCOME				
50. OFFSET OF INCOME AND OTHER ENCLUMENTS DERIVED FROM COVER ACTIVITIES (If less than total, justify in separate memo attached hereto.) <input checked="" type="checkbox"/> TOTAL <input type="checkbox"/> PARTIAL <input type="checkbox"/> NONE				
SECTION XI TERM				
51. DURATION <input type="checkbox"/> DAY <input type="checkbox"/> MONTH <input type="checkbox"/> YEAR	52. EFFECTIVE DATE 31 May 1963	53. RENEWABLE <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		
54. TERMINATION NOTICE (Number of days) <input type="checkbox"/> 0000				
55. FORFEITURE OF RETURN TRAVEL FOR RESIGNATION PRIOR TO CONTRACT TERMINATION <input checked="" type="checkbox"/> per Agency regulation				
SECTION XII FUNCTION				
56. PRIMARY FUNCTION (CI, PI, PP, other) FI				
SECTION XIII DUTIES				
57. GENERAL DESCRIPTION OF DUTIES TO BE PERFORMED Translator ~ Russian, Spanish				
SECTION XIV QUALIFICATIONS				
58. EXPERIENCE 20 Feb 56 ~ Sep 1962 - FDD/USSR Branch/ Hq's Sep 62 ~ Present - Full time Spanish language training				
59. EDUCATION (Check Highest Level Attained) <input checked="" type="checkbox"/> High School Graduate				
60. LANGUAGE COMPETENCY (Check Appropriate Degree Competency) <input checked="" type="checkbox"/> COLLEGE (No degree) <input type="checkbox"/> COMMERCIAL SCHOOL GRADUATE				
61. INDIVIDUAL'S COUNTRY OF ORIGIN Russia				
62. AREA KNOWLEDGE USSR, Turkey, All Western Europe in Milt, 4 inches Mexico				
SECTION XV EMPLOYMENT PRIOR TO CIA				
63. GIVE INCLUSIVE DATES, POSITION, TITLE OR TYPE WORK, SALARY AND REASON FOR LEAVING. See staff employee official file				
SECTION XVI ADDITIONAL INFORMATION				
64. ADDITIONAL OR UNUSUAL REQUIREMENTS, JUSTIFICATIONS OR EXPLANATIONS (Use other side if necessary)				
APPROVAL TYPED NAME & SIGNATURE				

STANDARD FORM 144
JANUARY 1942
U. S. CIVIL SERVICE COMMISSION
FPM CHAPTER II, AMENDMENT 1

STATEMENT OF PRIOR FEDERAL AND MILITARY SERVICE

IMPORTANT: The information on this form will be used in determining creditable service for *leave purposes* and retention credits for reduction in force. The employee should complete Part I and the Personnel Office should complete Parts II through IV.

PART I.—EMPLOYEE'S STATEMENT							PART II.—THIS COLUMN IS FOR PERSONNEL OFFICE USE		
1. NAME (Last, first, middle initial)				2. DATE OF BIRTH			3. RETENTION GROUP		
Tarasoff, Boris Dimitri				2 Nov. 1908					
3. LIST THE FOLLOWING INFORMATION CONCERNING ALL FEDERAL AND DISTRICT OF COLUMBIA SERVICE YOU HAVE HAD PRIOR TO YOUR PRESENT APPOINTMENTS (DO NOT INCLUDE MILITARY SERVICE.)									
NAME AND LOCATION OF AGENCY	FROM—			TO—			TYPE OF APPOINTMENT IF KNOWN	11. SERVICE	
	YEAR	MONTH	DAY	YEAR	MONTH	DAY			
CIA	56	02	20						
4. LIST PERIODS OF SERVICE IN ANY BRANCH OF THE ARMED FORCES OF THE UNITED STATES. IF YOU HAD NO MILITARY SERVICE, WRITE "NONE."									
BRANCH	FROM—			TO—			DISCHARGE (Hon. or dishon.)	12. TOTAL SERVICE	
	YEAR	MONTH	DAY	YEAR	MONTH	DAY			
U. S. ARMY	1941	2	3	1945	JUL	20	etc etc etc	4 yrs 8 mos 15 days	
5. DURING PERIODS OF EMPLOYMENT SHOWN IN ITEM 3, DID YOU HAVE A TOTAL OF MORE THAN 6 MONTHS' SERVICE WITHOUT PAY, INCLUDING PERIODS OF MERCHANT MARINE SERVICE, DURING ANY ONE CALENDAR YEAR? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO									
IF ANSWER IS "YES," LIST FOLLOWING INFORMATION.									
TYPE IF KNOWN (EWOP, Full, Susp, AWOL, War Man)	FROM—			TO—			TOTAL	13. INCREDITABLE SERVICE (Leave purposes only)	
	YEAR	MONTH	DAY	YEAR	MONTH	DAY			
6. DURING THE FEDERAL SERVICE LISTED IN ITEM 3, DID YOU ACQUIRE A PERMANENT COMPETITIVE CIVIL SERVICE STATUS? <input type="checkbox"/> YES <input type="checkbox"/> NO (If answer is "Yes," in what agency were you employed at the time status was acquired?)									
7. ARE YOU: A. THE WIFE OF A DISABLED VETERAN? <input type="checkbox"/> YES <input type="checkbox"/> NO B. THE MOTHER OF A DECEASED OR DISABLED VETERAN? <input type="checkbox"/> YES <input type="checkbox"/> NO C. THE UNREMARRIED WIDOW OF A VETERAN? <input type="checkbox"/> YES <input type="checkbox"/> NO									
8. TO BE EXECUTED BEFORE A NOTARY PUBLIC OR OTHER PERSONS AUTHORIZED TO ADMINISTER OATHS. I swear (or affirm) that the above statements are true to the best of my knowledge and belief.									
20 Feb. 1956 (DATE)				Boris D. Tarasoff (SIGNATURE)					
Subscribed and sworn to before me on this 20th day of Feb. 1956 at Washington, D. C.				(MONTH)	(CITY)	(STATE)			
SEAL									
NOTE: If oath is taken before a Notary Public, the date of expiration of his Commission should be shown.									

(OVER)

16-00430-2

**PART III.—DETERMINING CREDITABLE SERVICE
AND SERVICE COMPUTATION DATE FOR
LEAVE PURPOSES**

TOTAL SERVICE (Item 13).....

YEARS	MONTHS	DAYS

NONCREDITABLE SERVICE (Item 13).....

CREDITABLE SERVICE (Leave purposes).....

ENTRANCE ON DUTY DATE (Present agency).....

LESS CREDITABLE SERVICE (Leave purposes).....

SERVICE COMPUTATION DATE (Leave purposes).....

*verified
1/1/57*

16	02	20
4	08	18
51	06	02

**PART IV.—DETERMINING CREDITABLE SERVICE
AND SERVICE COMPUTATION DATE FOR
REDUCTION IN FORCE PURPOSES**

(To be completed only in those cases when the amount of creditable service for reduction in force purposes differs from the amount creditable for leave purposes)

TOTAL SERVICE (Item 13).....

YEARS	MONTHS	DAYS

NONCREDITABLE SERVICE (Item 13).....

CREDITABLE SERVICE (RIF purposes).....

ENTRANCE ON DUTY DATE (Present agency).....

LESS CREDITABLE SERVICE (RIF purposes).....

SERVICE COMPUTATION DATE (RIF purposes).....
(Enter as the "service computation date" on the employee's "Service Record Card," SF-7)

REMARKS

CONFIDENTIAL

(When Filled In)

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave at government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE <i>TARASOFF</i>	(Last) BORIS	(First)	(Middle) DIMITRI	SOCIAL SECURITY NUMBER 079-05-9624
-------------------------------------	-----------------	---------	---------------------	---------------------------------------

RESIDENCE DATA					
PLACE OF RESIDENCE WHEN INITIALLY APPOINTED <i>5109-45 St., N.W., Wash. D.C.</i>	LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If appointed abroad) <i>5109-45 St., N.W., Wash. D.C.</i>				
PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE <i>as above</i>	HOME LEAVE RESIDENCE <i>as above</i>				
MARITAL STATUS (Check one)					
SINGLE	MARRIED	SEPARATED	DIVORCED	WIDOWED	ANNULLED
IF MARRIED, PLACE OF MARRIAGE <i>Cleveland, Ohio</i>					DATE OF MARRIAGE
IF DIVORCED, PLACE OF DIVORCE DECREE <i>no</i>					DATE OF DECREE
IF WIDOWED, PLACE SPOUSE DIED <i>no</i>					DATE SPOUSE DIED
IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S)					
<i>no</i>					

MEMBERS OF FAMILY					
NAME OF SPOUSE <i>Anna</i>	ADDRESS (No., Street, City, Zone, State) <i>5109-45 St., N.W., Wash. D.C.</i>	TELEPHONE NO. <i>363-1444</i>			
NAME OF CHILDREN <i>Barbara Raymond</i>	ADDRESS <i>as above</i>	SEX <i>f</i>	DATE OF BIRTH <i>22 Dec 45</i>		
NAME OF FATHER (or male guardian) <i>TARASOFF, DIMITRI</i>	ADDRESS <i>residential</i>	TELEPHONE NO.			
NAME OF MOTHER (or female guardian) <i>TARASOFF, ROMA</i>	ADDRESS <i>residential</i>	TELEPHONE NO.			

WHAT MEMBER(S) OF YOUR FAMILY IF ANY, HAS BEEN TOLD OF YOUR AFFILIATION WITH THE ORGANIZATION IF CONTACT IS REQUIRED IN AN EMERGENCY.
Mrs. E.C. CONELLA

PERSON TO BE NOTIFIED IN CASE OF EMERGENCY									
NAME OF INDIVIDUAL			RELATIONSHIP <i>SISTER-IN-LAW</i>	HOME TELEPHONE NUMBER					
BUSINESS ADDRESS (No., Street, City, Zone, State) AND NAME OF EMPLOYER, IF APPLICABLE			BUSINESS TELEPHONE & EXTENSION						
IS THE INDIVIDUAL NAMED ABOVE WORKING FOR YOUR AGENCY AFFILIATION? (If "No" give name and address of organization he believes you work for.)									
<table border="1"> <tr> <td>YES</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>NO</td> <td><input type="checkbox"/></td> </tr> </table>						YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input checked="" type="checkbox"/>								
NO	<input type="checkbox"/>								
IS THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF? (If "No" give name and address of person, if any, who can make such decisions in case of emergency.)									
<table border="1"> <tr> <td>YES</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>NO</td> <td><input type="checkbox"/></td> </tr> </table>						YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input checked="" type="checkbox"/>								
NO	<input type="checkbox"/>								
DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? (If answer is "No" explain why in Item 6.)									
<table border="1"> <tr> <td>YES</td> <td><input checked="" type="checkbox"/></td> </tr> <tr> <td>NO</td> <td><input type="checkbox"/></td> </tr> </table>						YES	<input checked="" type="checkbox"/>	NO	<input type="checkbox"/>
YES	<input checked="" type="checkbox"/>								
NO	<input type="checkbox"/>								
The persons named in item 3 above may also be notified in case of emergency. If such notification is not desirable because of health or other reasons, please so state in item 6 on the reverse side of this form.									
CONTINUED ON REVERSE SIDE									
CURRENT RESIDENCE AND DEPENDENCY REPORT									

CONFIDENTIAL

(Form Filled In)

VOLUNTARY ENTRIES

Experience in the handling of employer-employee relations, the securing of certain personal data often helps and complies the settlement of estate and financial matters. The information requested in this section may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

NO. (1) NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE CARRIED.

Boris D. Traubel *1121 18th Street, N.W., Washington, D.C.*

Boris D. & Anna Traubel

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? YES NO. (If "Yes", where is document located?)

In our own possession

HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS?

YES NO. (If "Yes", give name(s) and address)

G. Traubel, David

1121 18th Street, N.W., Washington, D.C.

HAVE YOU EXECUTED A POWER OF ATTORNEY? YES NO. (If "Yes", who possess the power of attorney?)

5.

ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS

SIGNED	DATE	SIGNATURE
<i>Washington, D.C.</i>	<i>29 May 1963</i>	<i>Boris D. Traubel</i>

CONFIDENTIAL

14-00000

CERTIFICATE OF ATTENDANCE

I certify that on MAR 15 1956 I have attended
(Date)
the Induction Course specified by Regulation 25-110.

BORIS DIMITRI TARRSOFF

(Name) - Please print

CLASSICAL STENOGRAPHIC OTHER

OFFICE DDP / FI

GS- 7 (Grade)

STANDARD FORM 61 (REVISED AUGUST 1948)
PROMULGATED BY CIVIL SERVICE COMMISSION
FEDERAL PERSONNEL MANUAL

APPOINTMENT AFFIDAVITS

IMPORTANT.—Before swearing to these appointment affidavits, you should read and understand the attached information for appointees

CENTRAL INTELLIGENCE AGENCY Washington, D. C.
 (Department or agency) (Bureau or division) (Place of employment)

I, Boris Dimitri Tarasoff do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers given in the Declaration of Appointee on the reverse of this form are true and correct.

20 Feb., 1956
 (Date of entrance on duty)

Boris D. Tarasoff
 (Signature of appointee)

Subscribed and sworn before me this 20th day of Feb., 1956, A. D. 19.....
 at Washington, D. C.
 (City)

[SEAL]

T. J. Fletcher
 (Signature of officer)
 Appraiser Clerk
 (Title)

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown.

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Answer all questions. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS (street and number, city and State)

WESLEY HALL 426 31st STR. N.Y.C. WASHINGTON, D.C.

2. (A) DATE OF BIRTH

NOV. 12 1905

(B) PLACE OF BIRTH (city or town and State or country)

ENATERSKOSLIC RUSSIA

3. (A) IN CASE OF EMERGENCY PLEASE NOTIFY

ANNA TARASOFF

(D) RELATIONSHIP

WIFE

(C) STREET AND NUMBER, CITY AND STATE

16315 BEVERLY HILL CALIF.

(D) TELEPHONE NO.

BSR 6-0172

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (OTHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? YES NO

If no, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 10.

NAME	POST OFFICE ADDRESS (Give street number, if any)	(1) POSITION (2) TEMPORARY OR NOT (3) DEPARTMENT OR AGENCY IN WHICH EMPLOYED		RELATION- SHIP	MAR- RIED (Check one)	SINGLE
		(1) POSITION	(2) TEMPORARY OR NOT			
		1.				
		2.				
		3.				
		4.				
		5.				
		6.				
		7.				
		8.				
		9.				
		10.				

INDICATE "YES" OR "NO" ANSWER BY PLACING "X"
IN PROPER COLUMN

5. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?

YES

X

10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS

ITEM NO. WRITE IN LEFT COLUMN NUMBERS OF ITEMS TO WHICH DETAILED ANSWERS APPLY

6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR
MUNICIPALITY?

HAVE YOU RECEIVED PAY OR VITAL PAY IN THE FORM OF A TEMPORARY
OR PERMANENT POSITION, CONTRACT, CONTRACTUAL POSITION, FEES, OR
COMMISSIONS DURING THE PAST TWO YEARS?

D.O.E. CONVENTION ANY TIME

7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF
COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR
OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE?

IF YOUR ANSWER IS "YES", TWO OR TEN REASONS FOR RETIREMENT,
THE AGE, ADVICE, OPTIONAL DISABILITY, OR BY REASON OF VOLUNTARY
OR INVOLUNTARY SEPARATION AFTER 5 YEARS' SERVICE; AMOUNT OF
RETIREMENT PAY, AND UNDER WHAT RETIREMENT ACT; AND RATING,
IF RETIRED FROM MILITARY OR NAVAL SERVICE.

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

8. SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT HAVE YOU
BEEN DISCHARGED, OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATIS-
FACTORY SERVICE FROM ANY POSITION?

HAS JEWELRY BEEN SOLD, GIVEN AWAY, SOLD, EXPIRED?

1.
2.
3.
4.
5.
6.
7.
8.
9.
10.

9. SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT HAVE YOU
BEEN ARRESTED (NOT INCLUDING TRAFFIC VIOLATIONS FOR WHICH YOU WERE FINED \$5 OR LESS OR FOR FITTED COLLATERAL OF \$5 OR
LESS) SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT?

YES NO

10. SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT HAVE YOU
BEEN ARRESTED (NOT INCLUDING TRAFFIC VIOLATIONS FOR WHICH YOU WERE FINED \$5 OR LESS OR FOR FITTED COLLATERAL OF \$5 OR
LESS) SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT?

YES NO

11. SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT HAVE YOU
BEEN ARRESTED (NOT INCLUDING TRAFFIC VIOLATIONS FOR WHICH YOU WERE FINED \$5 OR LESS OR FOR FITTED COLLATERAL OF \$5 OR
LESS) SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT?

YES NO

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.

This form should be checked for holding of office, pension, suitability in connection with any record of recent discharge or arrest, and particularly for the following:

(1) Identity of appointee.—It is the duty of the appointing officer to guard against impersonation and to determine beyond reasonable doubt that the appointee is the same person whose appointment was authorized. The appointee's signature and handwriting are to be compared with the application and other pertinent papers. If the applicant has been examined, the signature on this form should be compared with the signature on the declaration sheet, which was signed in the examination room. His physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) Age.—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) Citizenship.—The appointing officer is responsible for observing the citizenship provisions of (1) the Civil Service Rules and (2) appropriation acts. Form G1 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointment should not be consummated until clearance has been secured from the certifying officer of the Civil Service Commission.

(4) Members of Family.—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family is eligible for probational or permanent appointment in the competitive service. The appointments of persons entitled to veteran preference are not subject to this requirement. The members of family provision does not apply to temporary appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

14-00000
019477 *DATA 1977* 10-12-77
NAME GS-12 D RH ARCS10500310
EMP# SCHD=GR SD ORG AA=ITEM

AE0100014936	AB0020200023	EC004ZUZIB45	VF061ZUXXX45
EC00G99HAK45	VJ06G994BK45	VR00G99HAF23	TA04G99HAU26
TC00G99HAK54	FM004SAUXA56	PH206SYXJK51	FLO05SYKAA60
BK5070000467	BQ2110111459	BQ2740304457	BQ301 60
BQ361 59	BQ5111111459	BQ5455555337	BG5733433257
BQ6033433297	ZYP169690000	ZM5 XXXXX69	

RETIRED NOV 1974
"NOT RECD FOR RETRNC"

S-E-C-R-E-T

71 FEB 1978 (F)

SECRET

FEB

1/19471		PERIODIC SUPPLEMENT PERSONAL HISTORY STATEMENT		THIS DATE <i>1/19471</i>
<p style="text-align: center;">INSTRUCTIONS A B C D E F G H I J K L M N O P Q R S T U V W X Y Z</p> <p>This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XII only if there has been change since you entered on duty with the organization or if you believe the item requires immediate consideration in my have directly reported.</p>				
SECTION I 1. FULL NAME (Last-First-Middle) TARASOFF, BORIS DIMITRI				GENERAL MIE 25 OCT 65
2. CURRENT ADDRESS (No., Street, City, Zone, State) 2819 - Gainsville Str. S.E. Washington, D.C.		3. PERMANENT ADDRESS (No., Street, City, Zone, State) 2819 - Gainsville Str. S.E. Washington, D.C.		
4. HOME TELEPHONE NUMBER Ludlow 4-1380		5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE Washington, D.C., U.S.A.		
SECTION II PERSON TO BE NOTIFIED IN CASE OF EMERGENCY 1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S. Tarasoff, Anna 2. RELATIONSHIP wife				
3. HOME ADDRESS (No., Street, City, Zone, State, Country) 2819 - Gainsville Str. Washington, D.C., U.S.A.				
4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE 2430 - E Street, Washington, D.C.				
5. HOME TELEPHONE NUMBER Ludlow 4-1380		6. BUSINESS TELEPHONE NUMBER Executive 3 - 6115	7. BUSINESS TELEPHONE EXTENSION 8491	
8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE.				
SECTION III MARITAL STATUS 1. CHECK ONE: <input type="checkbox"/> SINGLE <input checked="" type="checkbox"/> MARRIED <input type="checkbox"/> WIDOWED <input type="checkbox"/> SEPARATED <input type="checkbox"/> DIVORCED <input type="checkbox"/> ANNULLED 2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS				
WIFE OR HUSBAND: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving date below for all previous marriages. If marriage is contemplated, provide same data for fiance.				
3. NAME (First) (Middle) (Maiden) (Last) Anna Adamoviez Tarasoff				
4. DATE OF MARRIAGE 10 March 1945		5. PLACE OF MARRIAGE (City, State, Country) Cleveland, Ohio		
6. HIS (OR HER) ADDRESS BEFORE MARRIAGE (No., Street, City, State, Country) 13610 - Benwood Ave., Cleveland, Ohio, U.S.A.				
7. LIVING <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		8. DATE OF DEATH	9. CAUSE OF DEATH	
10. CURRENT ADDRESS (Give last address, if deceased) 2819 - Gainsville Str., S.E., Washington, D.C.				
11. DATE OF BIRTH 5 May 1923		12. PLACE OF BIRTH (City, State, Country) Cleveland, Ohio, U.S.A.		
13. IF BORN OUTSIDE U.S.-DATE OF ENTRY		14. PLACE OF ENTRY		
15. CITIZENSHIP (Country) U.S.A.		16. DATE ACQUIRED At birth	17. WHERE ACQUIRED (City, State, Country) Cleveland, Ohio, U.S.A.	
18. OCCUPATION Temporary clerical position		19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers) CIA		
20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country) 2430 - E Street, Washington, D.C.				

SECTION III CONTINUED TO PAGE 2

SECRET

(When Filled In)

SECTION III CONTINUED FROM PAGE 1

21. DATES OF MILITARY SERVICE (FROM AND TO) BY MONTH AND YEAR <i>3 Feb 1942 - 20 Oct 1945</i>		22. BRANCH OF SERVICE <i>Army</i>	23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED <i>USA</i>
24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN			

SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS

1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
6. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES		

SECTION V FINANCIAL STATUS

1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES NO
2. IF YOUR ANSWER IS "NO" TO THE ABOVE, STATE SOURCES OF OTHER INCOME

3. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS	
NAME OF INSTITUTION	ADDRESS (City, State, Country)
Anacostia National Bank	2844 - Alabama Ave, S.E., Washington, D.C.

SECTION V CONTINUED TO PAGE 3

SECRET

SECRET

(When Filled In)

SECTION V. CONTINUED FROM PAGE 2

4. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO					
5. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE PARTICULARS, INCLUDING COURT AND DATE(S) I had been adjudged bankrupt by the U.S. District Court of New York on 29 Oct 1940 in the case of Orel Delicateesens, 1456 Lexington Ave. N.Y.C.					
6. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
7. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE COMPLETE DETAILS					
8. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO IF YOU HAVE ANSWERED "YES", GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.					
SECTION VI					
1. PRESENT CITIZENSHIP (Country) U.S.A.	2. CITIZENSHIP ACQUIRED BY: CHECK (X) ONE: <input type="checkbox"/> BIRTH <input type="checkbox"/> MARRIAGE <input checked="" type="checkbox"/> OTHER (Specify): Naturalized				
3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO	4. GIVE PARTICULARS				
5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (First papers, etc.)					
SECTION VII					
1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED					
LESS THAN HIGH SCHOOL GRADUATE	OVER TWO YEARS OF COLLEGE - NO DEGREE				
HIGH SCHOOL GRADUATE	BACHELOR'S DEGREE				
TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE	GRADUATE STUDY LEADING TO HIGHER DEGREE				
X TWO YEARS COLLEGE OR LESS	MASTER'S DEGREE <input type="checkbox"/> DOCTOR'S DEGREE				
2. COLLEGE OR UNIVERSITY STUDY					
NAME AND LOCATION OF COLLEGE OR UNIVERSITY Russian University of N.Y., N.Y.C.	SUBJECT	DATES ATTENDED	DEGREE REC'D	DATE REC'D	SEM/UTR. HOURS SPECIFY
	MAJOR	MINOR			
	General	1924	1926		
3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS					
NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL MONTHS	
		FROM	TO		
Cooper Union Art School in New York City	Fine Arts	1927	1927	10	
Cooper School of Art in Cleveland, Ohio	Commercial Art	1950	1951	21	
4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)					
NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL MONTHS	
		FROM	TO		
MITC Camp Richie, Md	CIC Course	1944	1945	2	
University of Penn. Philad. Pa.	German Language, CIC	April	1945	1	
5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE Advanced CIC Course, Oberursel, Germany, in July 1945					

SECRET

SECRET

When Filled In

SECTION VIII

FOREIGN LANGUAGE ABILITIES

(List below each language in which you possess any degree of competence. Indicate your proficiency to read, write or speak by placing a check (X) in the appropriate boxes.)

2. IF YOU HAVE CHECKED "ACADEMIC STUDY" UNDER "HOW ACQUIRED", INDICATE LENGTH AND INTENSIVENESS OF STUDY

3. DESCRIBE YOUR ABILITY TO DO SPECIALIZED LANGUAGE WORK INVOLVING VOCABULARIES AND TERMINOLOGY ON THE SCIENTIFIC, ENGINEERING, TELECOMMUNICATIONS, MILITARY OR ANY OTHER SPECIALIZED FIELD

SECTION 1

GEOGRAPHIC AREA KNOWLEDGE

- SECTION IX** **Geographic Area Knowledge**
1. List below any foreign regions or countries of which you have knowledge gained as a result of residence, travel, study or work assignment, under column "TYPE OF SPECIALIZED KNOWLEDGE". Indicate type of knowledge such as :
CIVIL ENGINEERING, INDUSTRIAL ENGINEERING, AIRPORTS, UTILITIES, RAILROADS, INDUSTRIES, POLITICAL PARTIES, ETC.
Knowledge Acquired By _____

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF RESIDENCE, TRAVEL, ETC.	KNOWLEDGE ACQUIRED BY			
			RESIDENCE	TRAVEL	STUDY	WORK ASSIGNMENT
Russia (Ukraine)	General	1908 - 1920	Native			
Turkey (Istanbul area)	General	1920 - 1923	Yes			
Germany (U.S.Zone)	General	May 1945 - Oct 1945				U.S. Army

INDICATE THE PURPOSE OF VISIT, RESIDENCE OR TRAVEL FOR EACH OF THE REGIONS OR COUNTRIES LISTED ABOVE

Precis - I am a native of that country

Turkey - I lived there as a stateless person for 3 years

Turkey - I lived there as a stateless person
Germany - I was with the U.S. Army of Occupation

SECTION X

TYING AND STENOGRAPHIC SKILLS

- | | | | | | |
|--|--|-----------------------------------|--------------|---|------------------|
| SECTION X | | TYPING AND STENOGRAPHIC EQUIPMENT | | | |
| 1. TYPING (W.P.M.) | | 2. SHORTHAND (W.P.M.) | | 3. SHORTHAND SYSTEM USED - CHECK (X) APPROPRIATE ITEM | |
| 30 | | GREGG | SPEEDWRITING | STENOTYPE | OTHER (Specify): |
| 4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (Comptometer, Mimeograph, etc.) | | | | | |

4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (COMPUTERS, AIRPORTS, CARD PUNCH, ETC.)

SECTION V

SPECIAL QUALIFICATIONS

- SECTION XI** **SPECIAL QUALIFICATIONS**
1. LIST ALL HOBBIES AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY
IN EACH
Badminton - fair, Soccer - Fair, Photography - good, Philately - good,
Oil-painting - good, Reading - good.

2. INDICATE ANY SPECIAL QUALIFICATIONS, RESULTING FROM EXPERIENCE OR TRAINING, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION OR TYPE OF WORK. My training and experience with the CIC would indicate the type of work for which I am best qualified.

3. EXCLUDING EQUIPMENT NOTED IN SECTION 2, LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT OR MATERIALS SUCH AS OPERATION OF SHORTWAVE RADIO, MULTILITH, TURRET LATHE, SCIENTIFIC AND PROFESSIONAL DEVICES, ETC.

4. IF YOU ARE A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (Pilot, Electrician, Radio Operator, Teacher, Lawyer, CPA, Medical Technician, etc.), INDICATE THE KIND OF LICENSE OR CERTIFICATE, NAME OF ISSUING STATE, AND REGISTRY NUMBER, IF KNOWN.

5. FIRST LICENSE OR CERTIFICATE (Year of issue) 6. LATEST LICENSE OR CERTIFICATE (Year of issue)

SECRET

(When Filled In)

SECTION XI CONTINUED FROM PAGE 8

7. LIST ANY SIGNIFICANT PUBLISHED MATERIAL OF WHICH YOU ARE THE AUTHOR (DO NOT SUBMIT COPIES UNLESS REQUESTED)
 INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (NON-FICTION, SCIENTIFIC ARTICLES, GENERAL INTEREST SUBJECTS, NOVELS, SHORT STORIES, ETC.)

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

Public Speaking and public relations experience on the Executive Board of
Greater Alameda County C.I.O. Council

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

Chairman of the Circle of Youth "Russian Culture", New York, N.Y. 1937 - 1940
The National CIO Association, 1956 - present

SECTION XII ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
2 Mar 1956 to 27 Jun 1956	7	DDP/FI/CI/ICD
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
none	Intelligence Assistant	
6. DESCRIPTION OF DUTIES		
Research, analysis, and translation of materials in the Russian Language, including extensive work with microfilmed materials.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
27 Jun 1956 - 9 Sep 1956	7	OO/FDD/BU
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
none	Intelligence Assistant	
6. DESCRIPTION OF DUTIES		
Reading newspapers and periodicals, abstracting information of intelligence value and compiling it into reports.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
9 Sep 1956 - present	7	OO/FDD/BU
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
none	Foreign Documents Officer	
6. DESCRIPTION OF DUTIES		
Abstraction of intelligence information from Soviet newspapers and periodicals and compiling it into reports.		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
6. DESCRIPTION OF DUTIES		
1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	
6. DESCRIPTION OF DUTIES		

(Use additional pages if required)

SECRET

SECRET

(When Filled In)

SECTION XIII

CHILDREN AND OTHER DEPENDENTS

2. NUMBER OF CHILDREN (including stepchildren and adopted children) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING.

2. NUMBER OF OTHER DEPENDENTS (WIFE, CHILDREN, PARENTS, STEPPARENTS, ETC.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT. CH. C. CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING.

3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEP

ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS

Places of residence:

EOD Date: 20 Feb 1956

12 Feb 1956 - 7 Jul 1956

Weasly Hall, 1426 21st Str., Washington, N.W., D.C.

2 July 1956 - 1 Dec 1956

3605 - Minnesota Ave. S.E., Washington, D.C.

1 Dec 1956 - Present

2819 - Gainesville Str. S.E., Washington, D.C.

DATE COMPLETED 8/21/15

SIGNATURE OF EMPLOYEE

Brian D. Tinsley

SECRET



SECRECY AGREEMENT

June 12, 1953

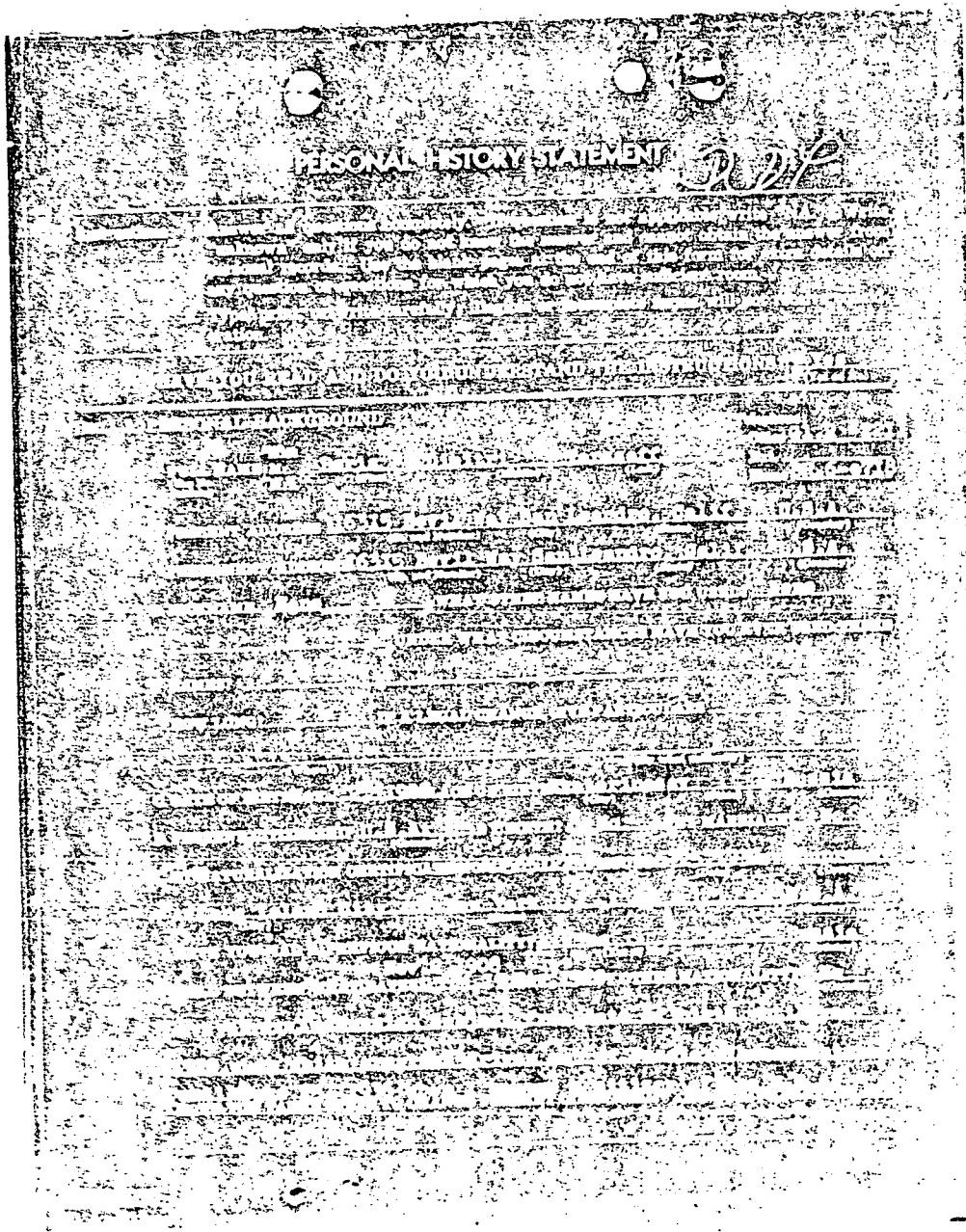
Date

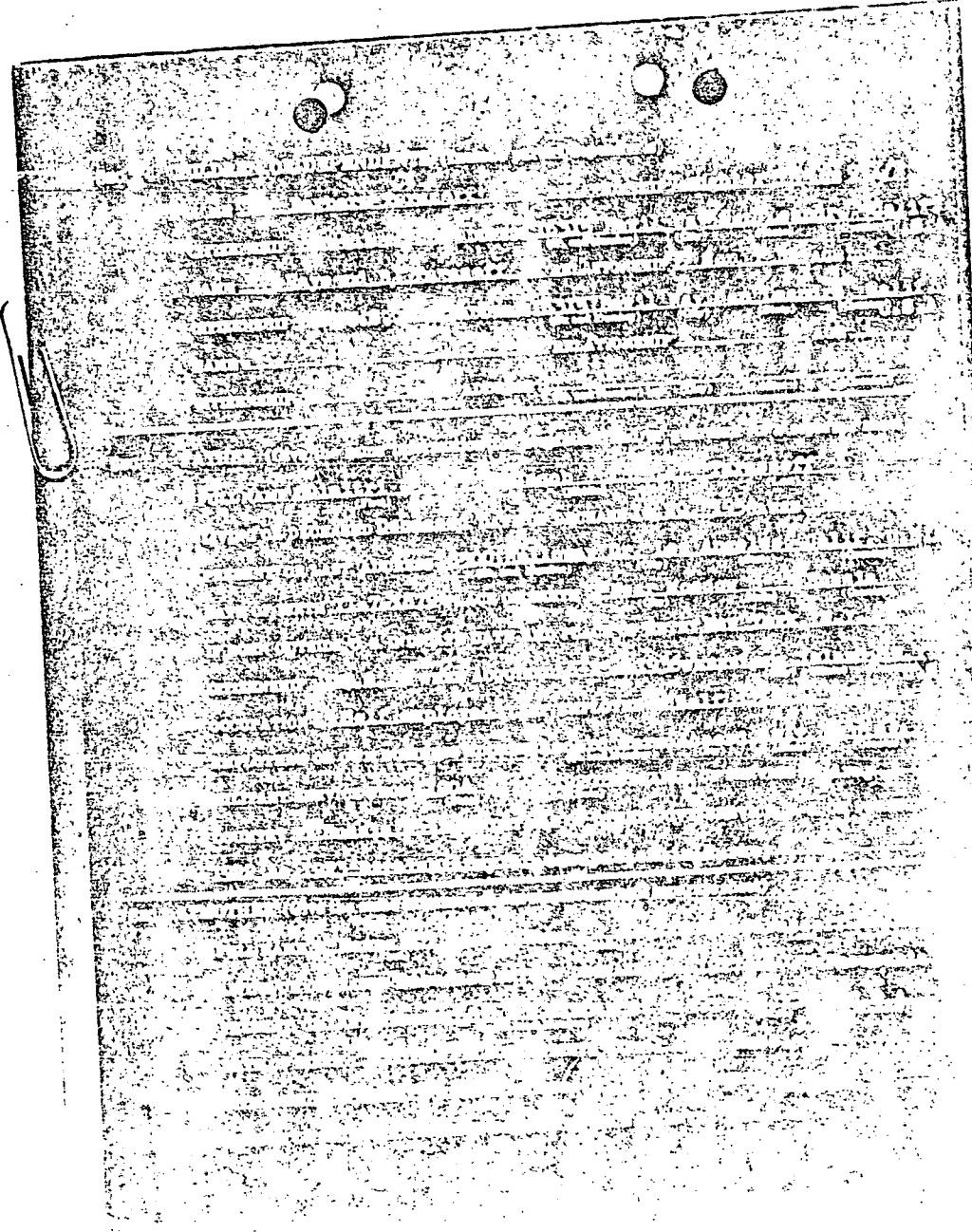
1. I am aware of the fact that the Central Intelligence Agency by reason of the sensitive nature of its work, must observe very strict security measures.
2. I agree to honor the requests of the Central Intelligence Agency relative to my application for employment or rendition of services whether it be accepted or rejected.
3. I agree not to inform anyone that I am being considered for a position in the Central Intelligence Agency, unless specifically authorized by a representative of the Central Intelligence Agency.
4. I agree not to disclose processing procedures I have observed in the Central Intelligence Agency.
5. I agree not to discuss by name or otherwise, any individuals with whom I have talked in the course of my application for employment to the Central Intelligence Agency.

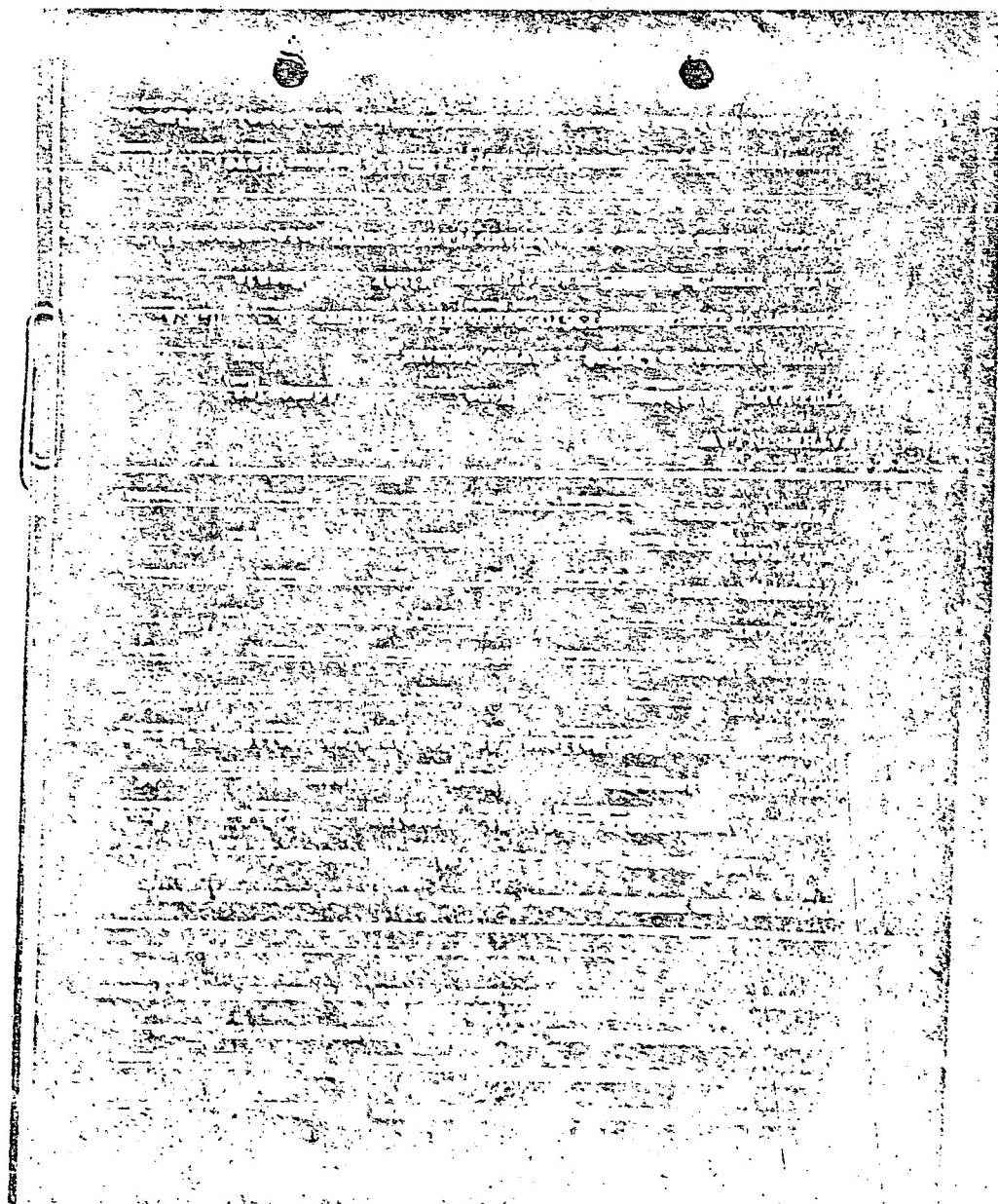
Boris D. Taraseff
Signature

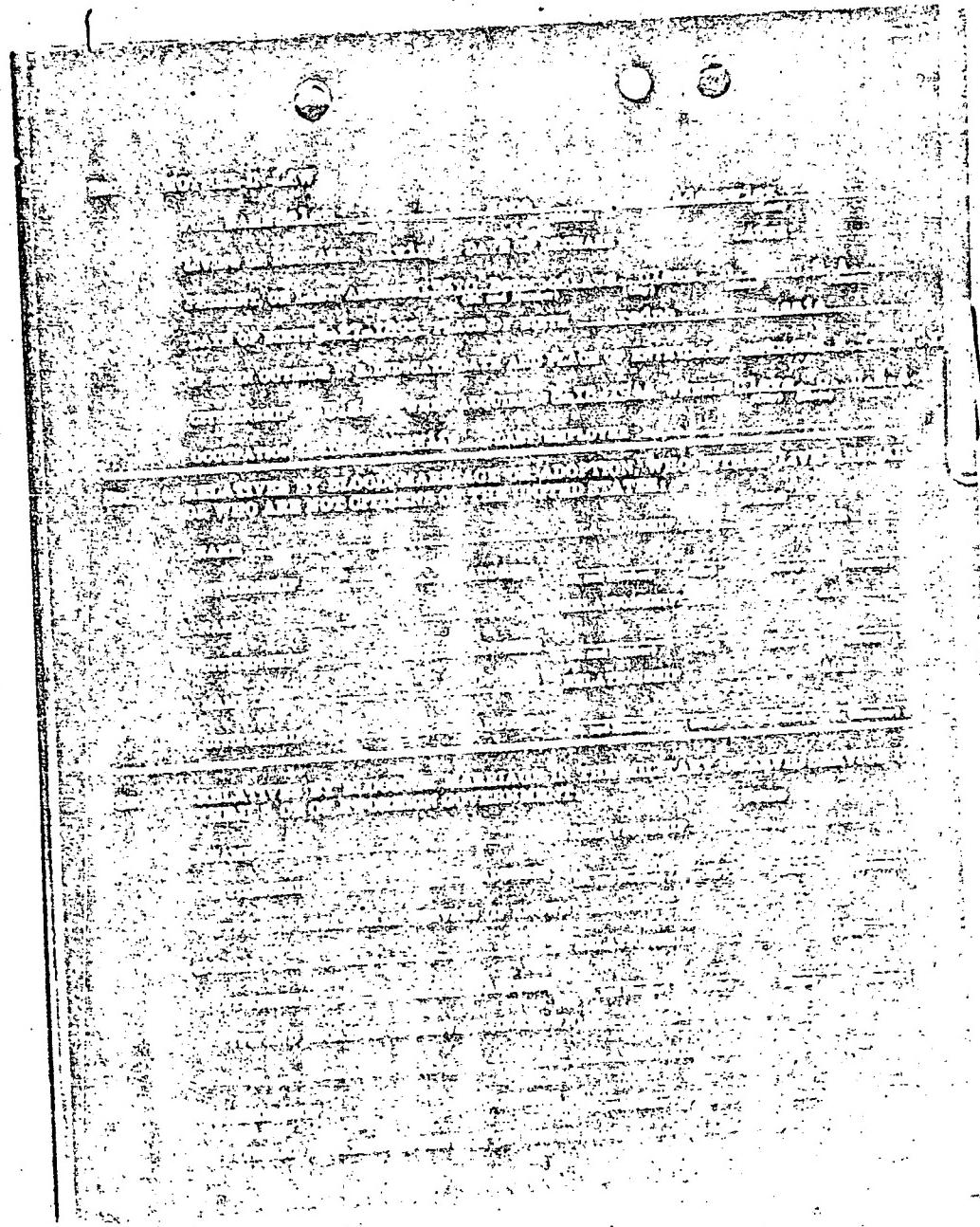
H. Winkler

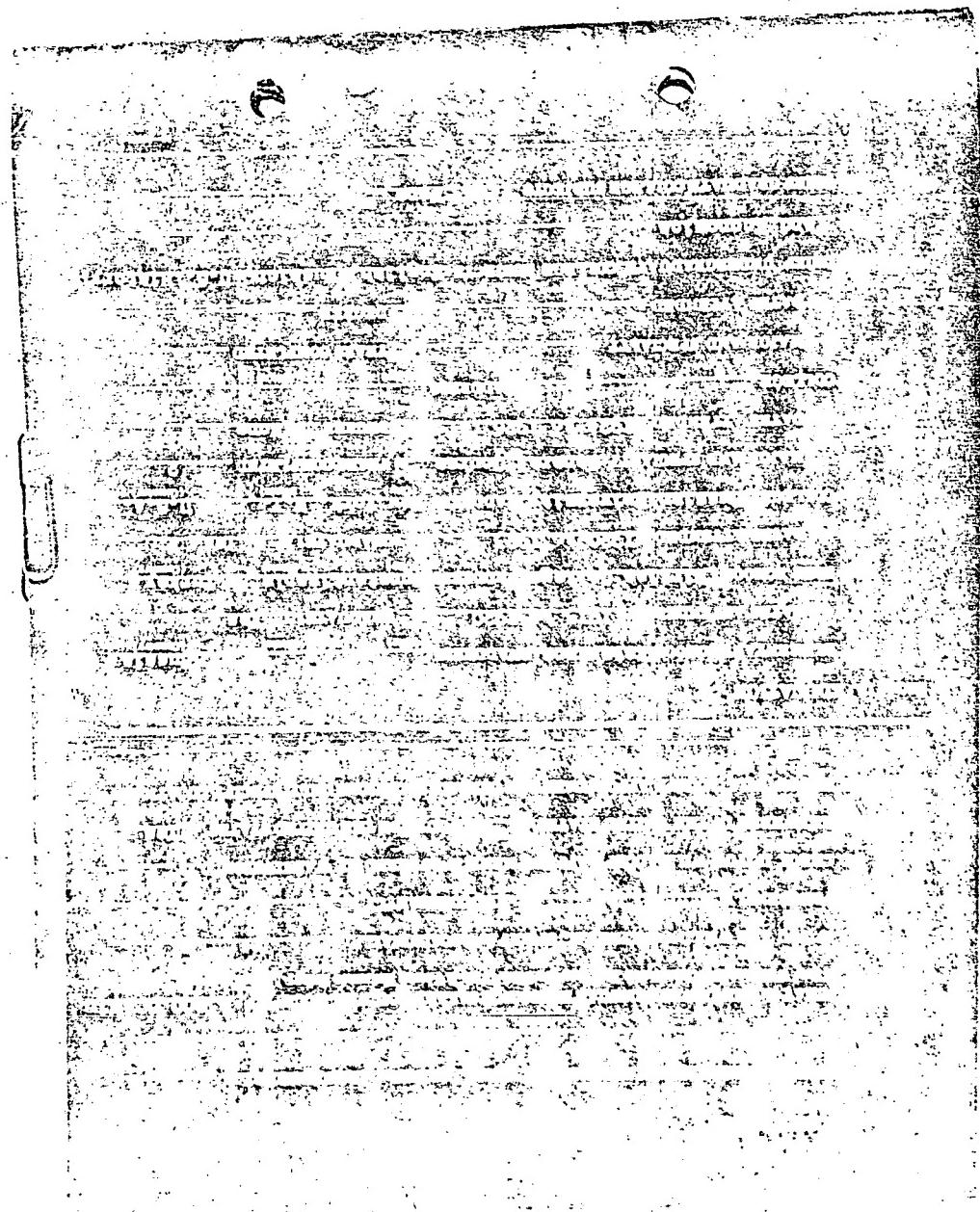
Witness

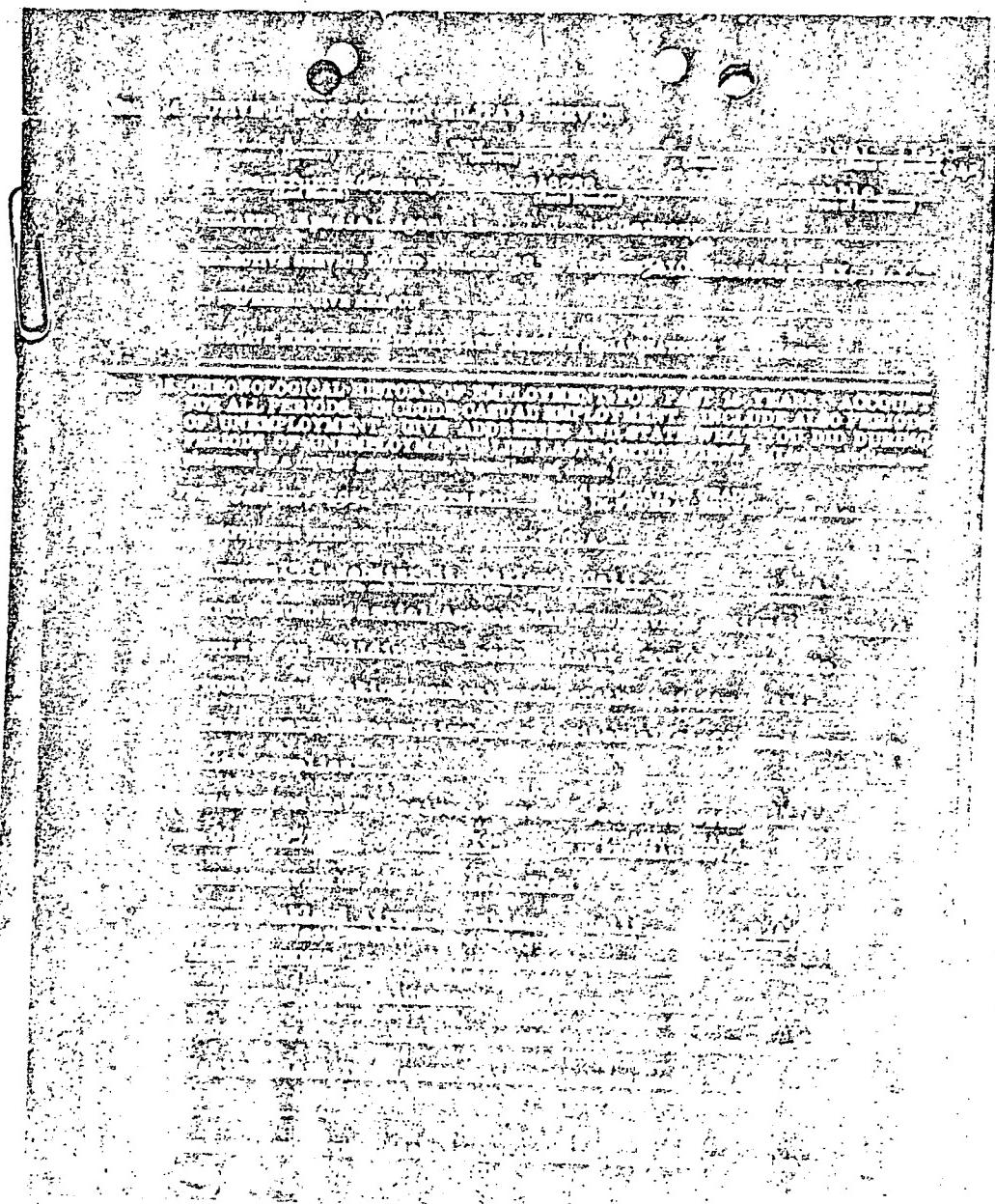


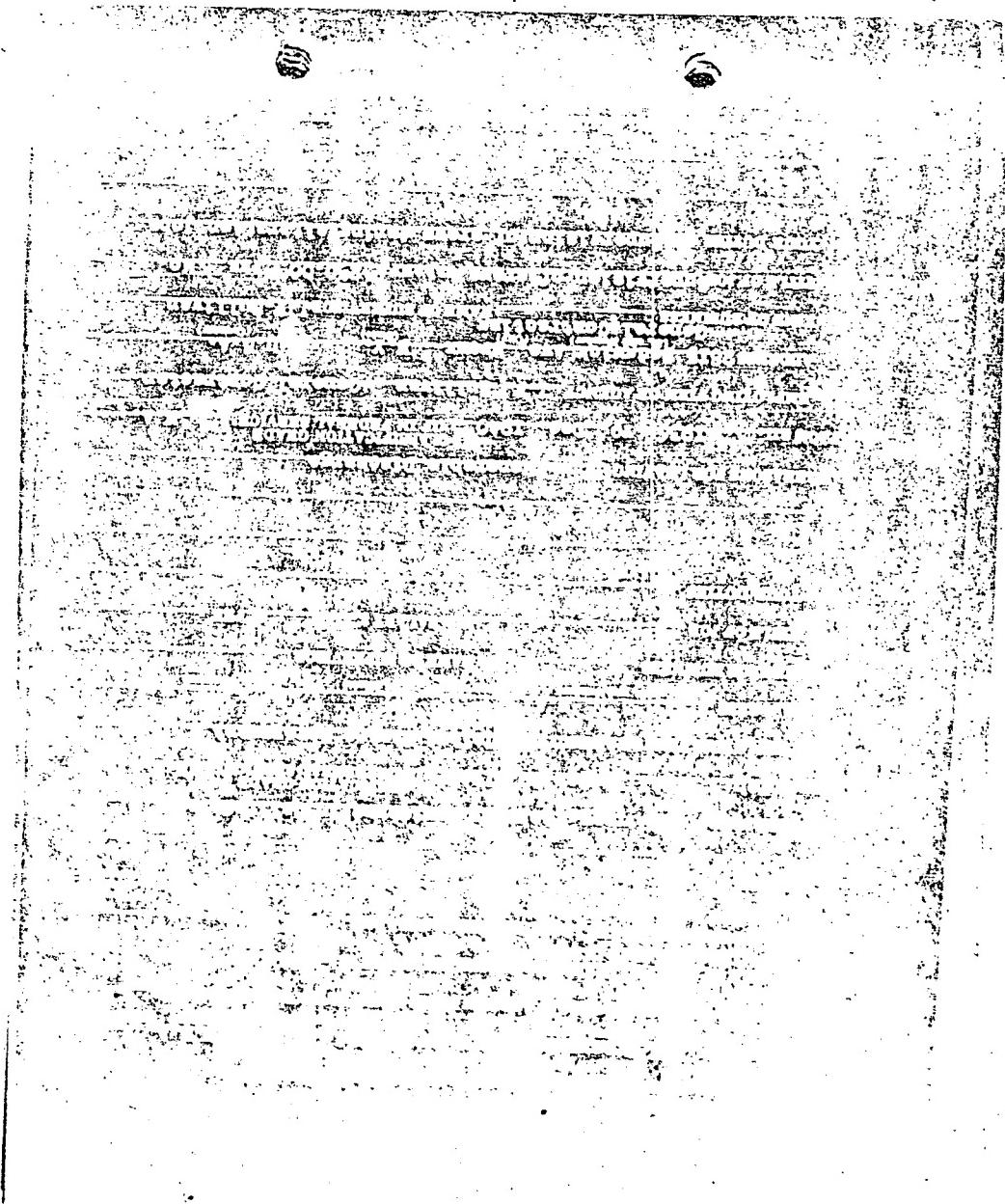


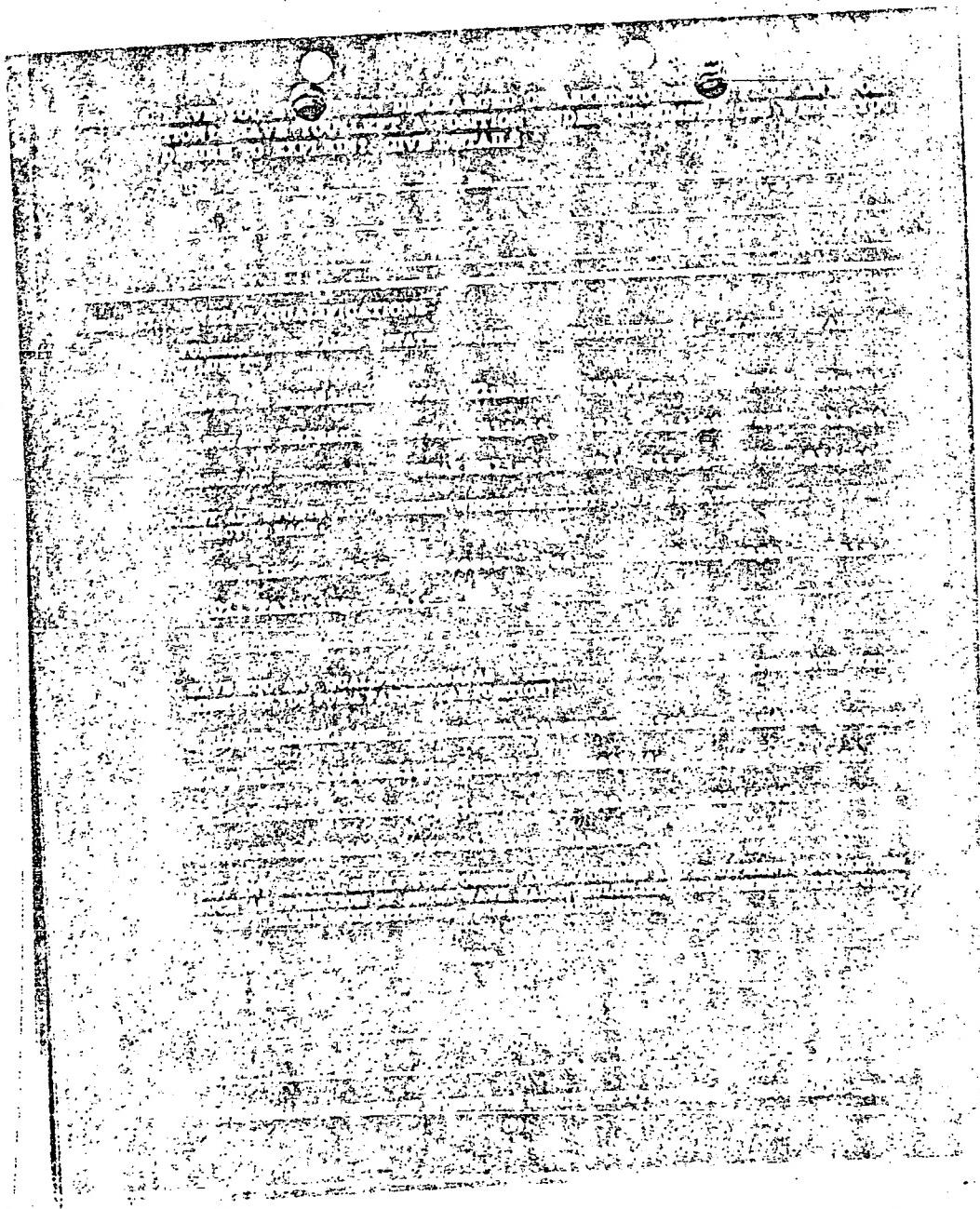


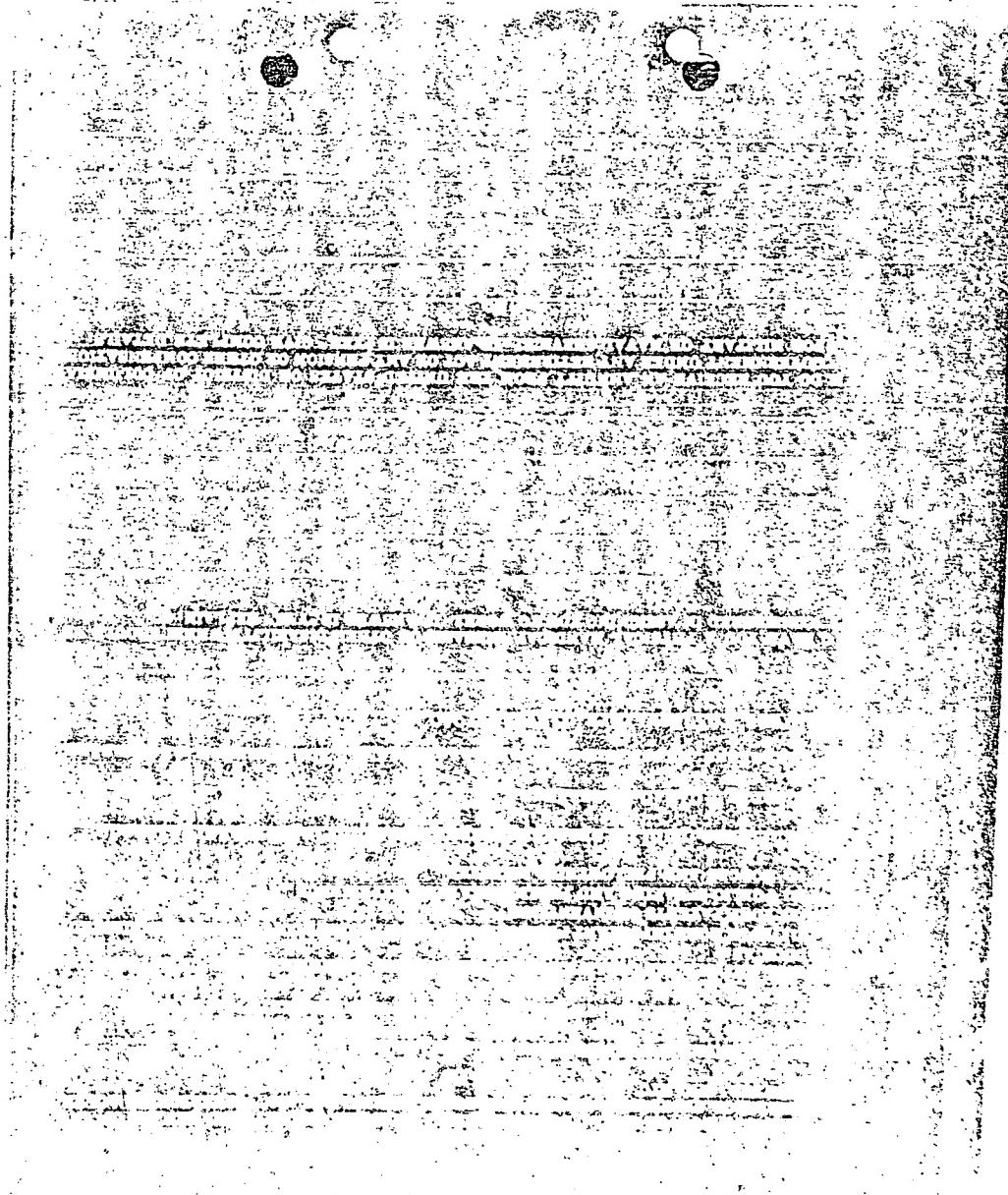


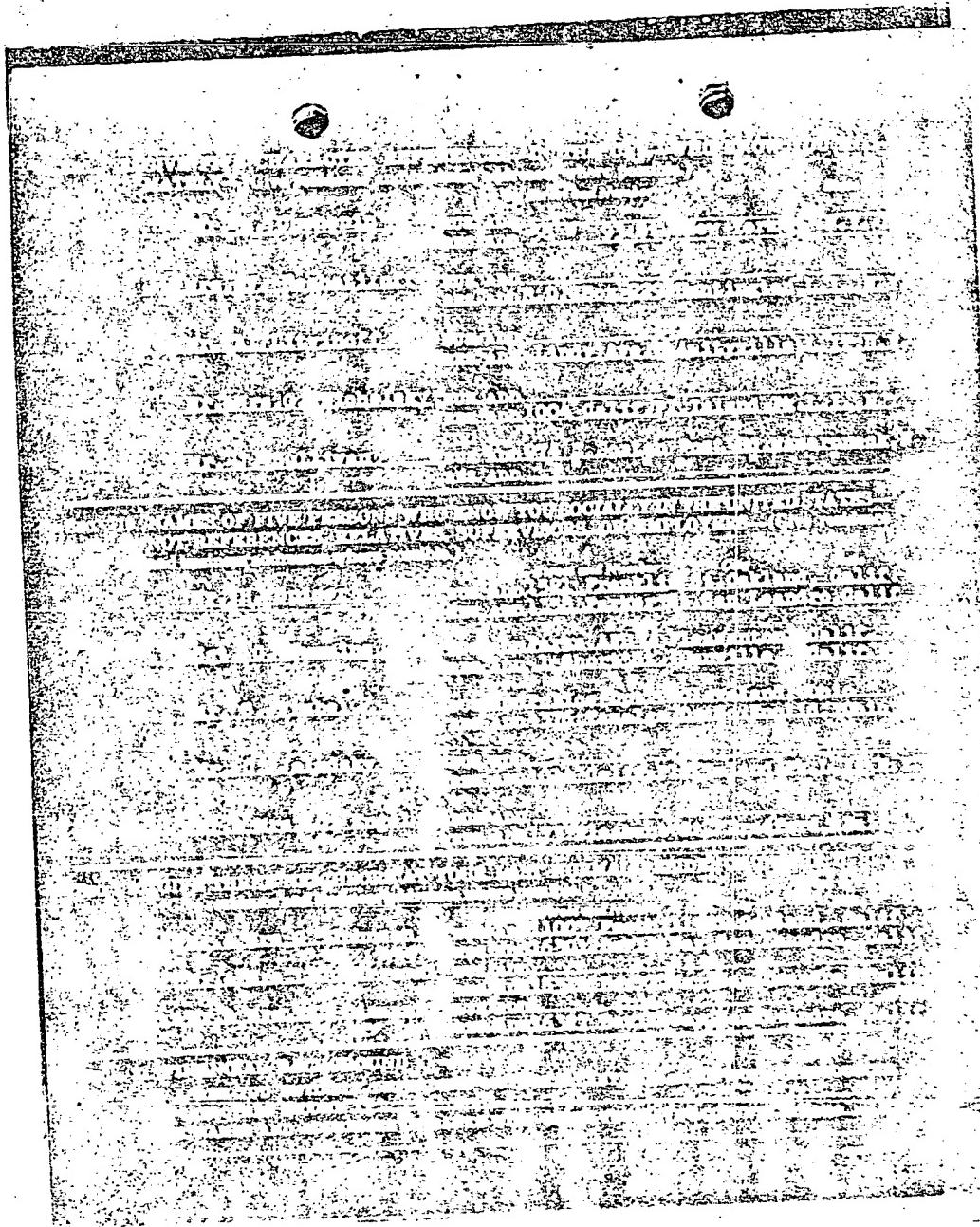


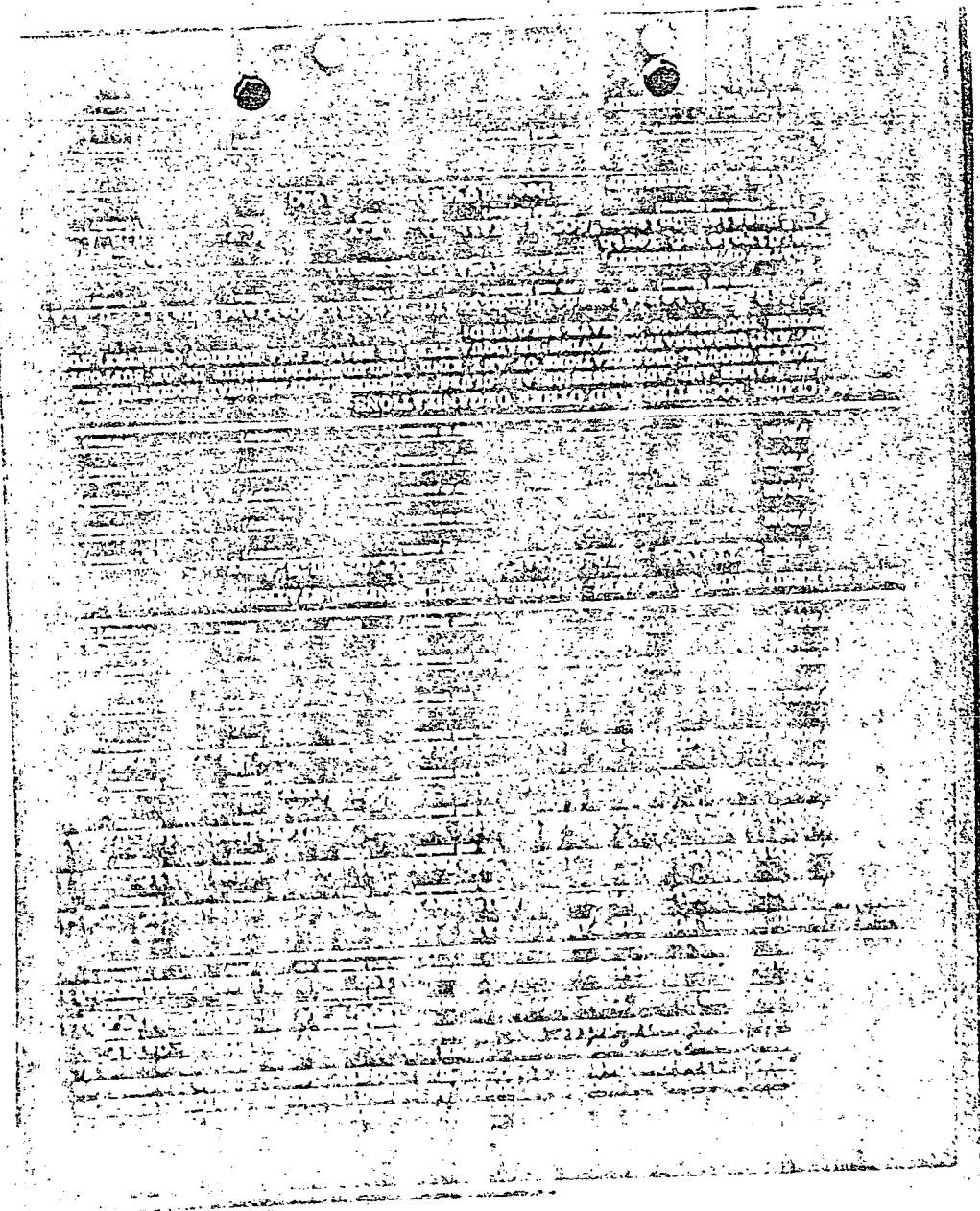


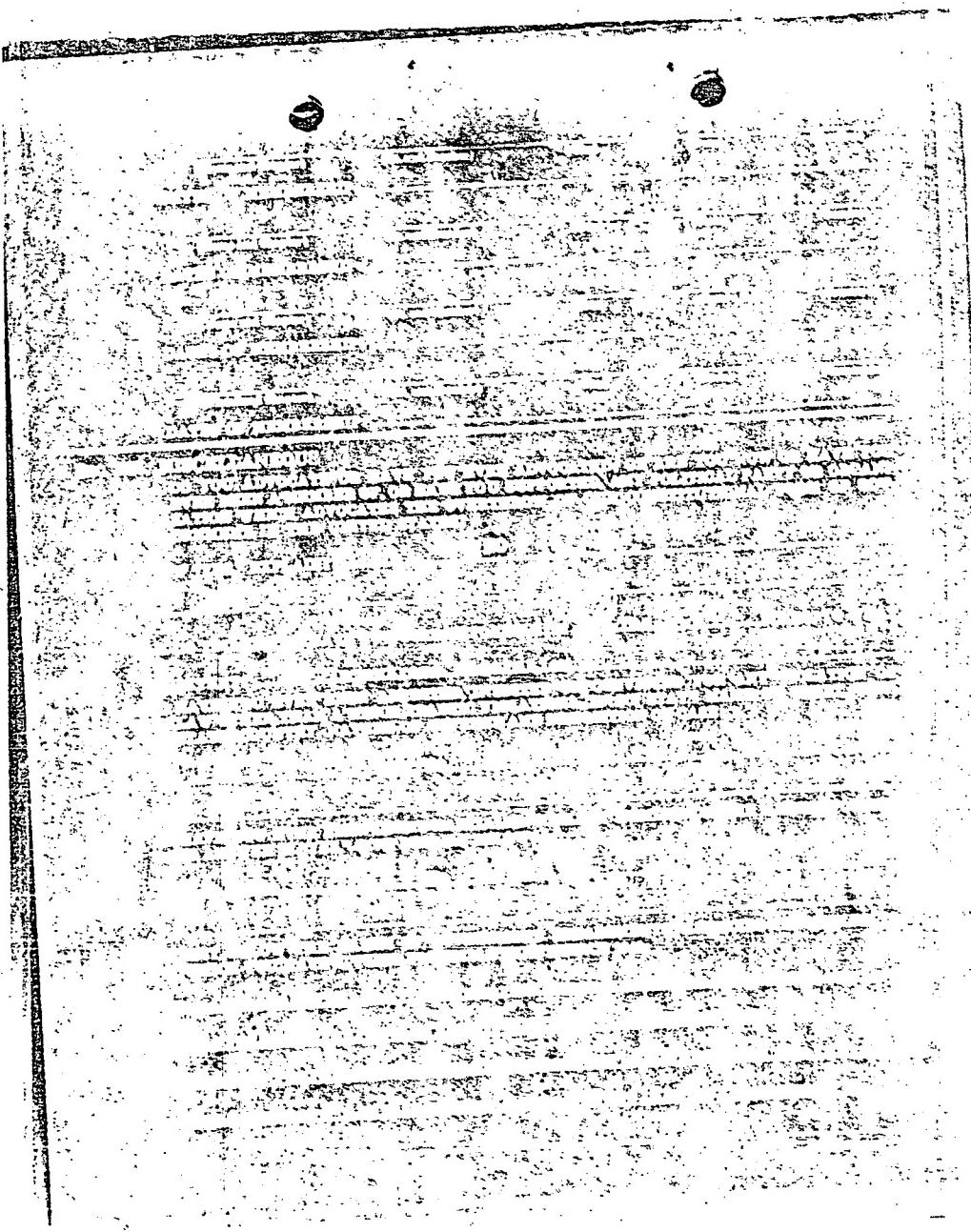


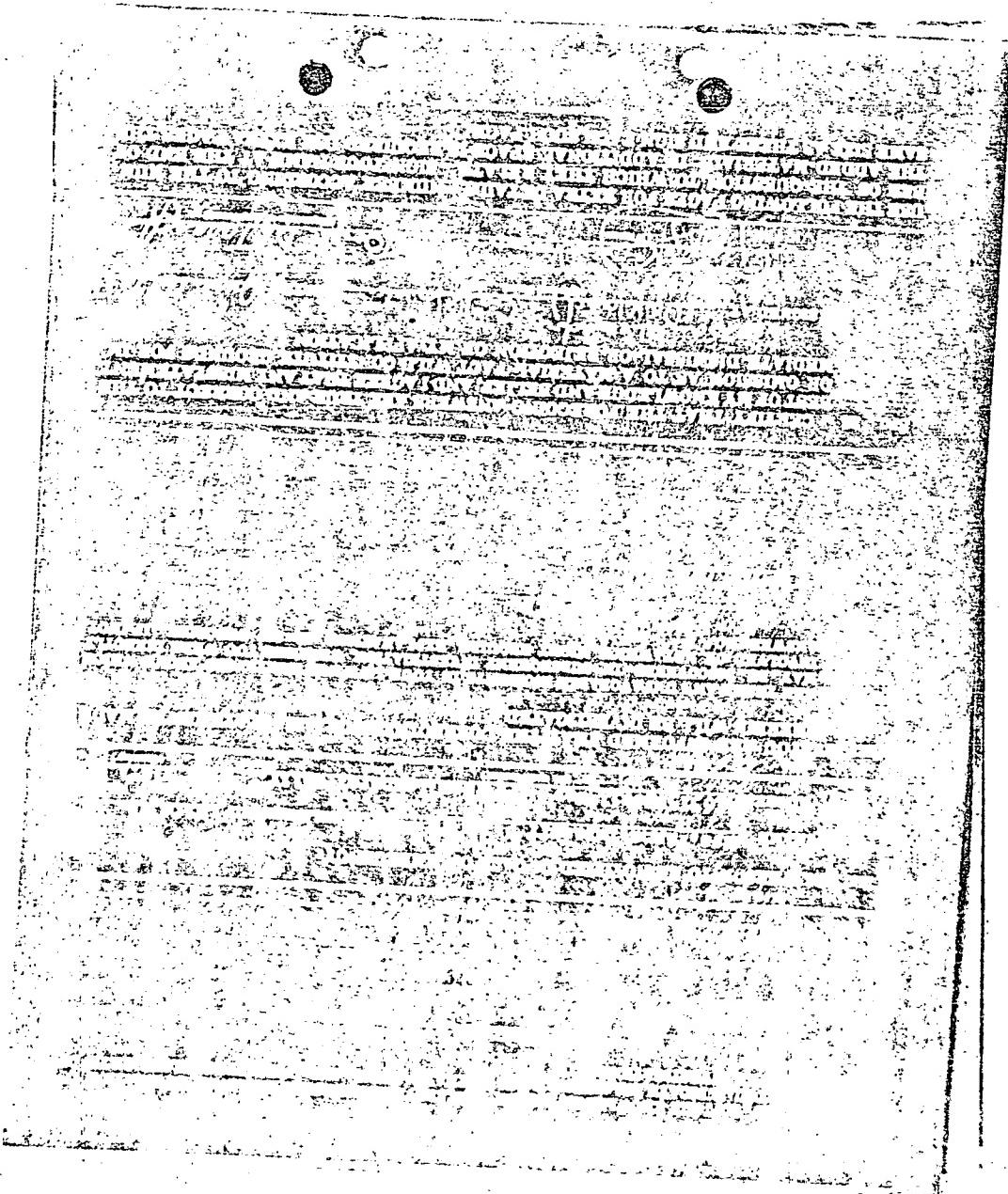


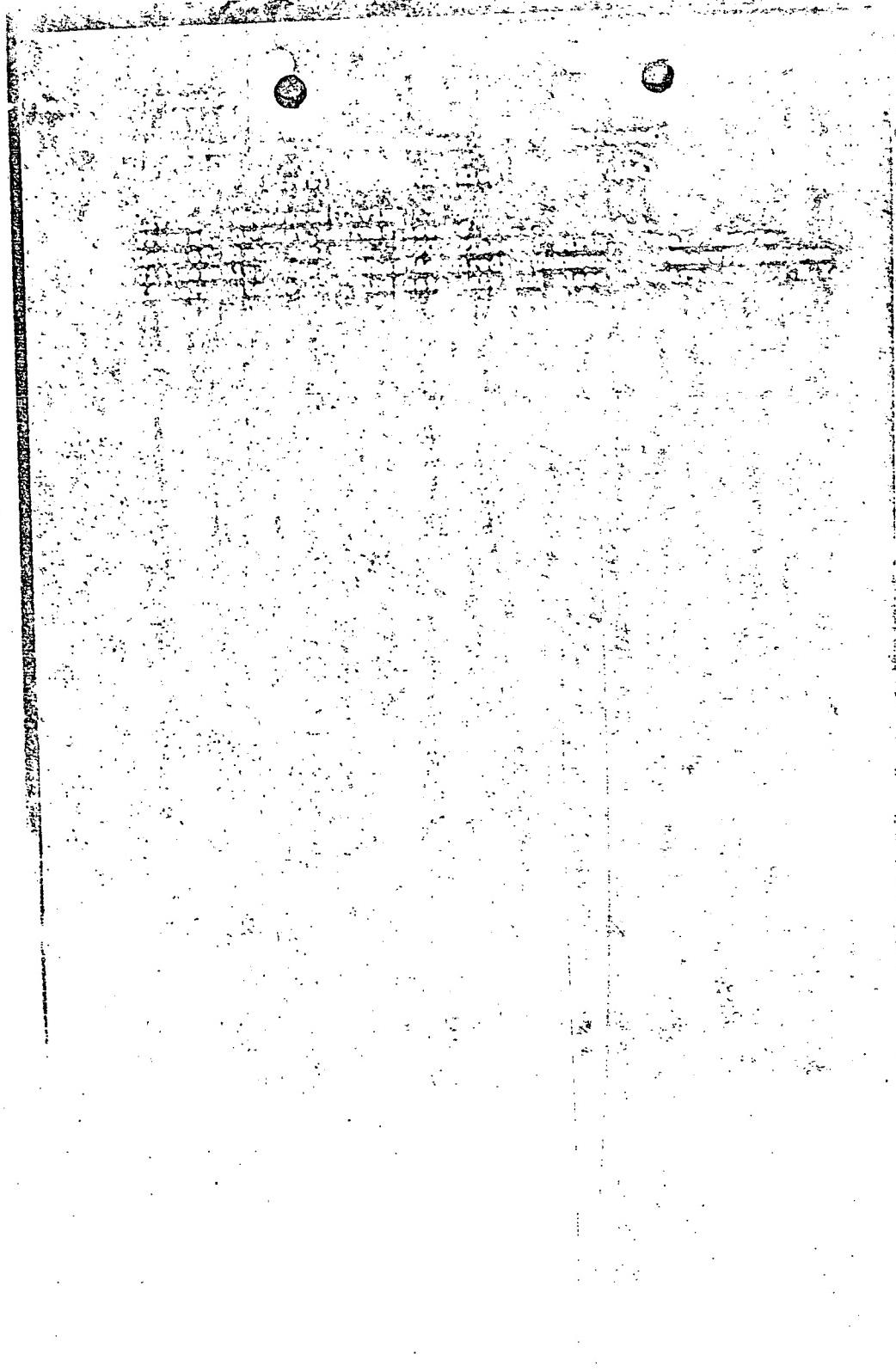












CONFIDENTIAL
(When Filled In)

STAFF AGENT CLEARANCE

DATE : 28 May 1963

YOUR REFERENCE: Request for Security Clearance dated 28 May 1963

CASE NO. : 104887

TO : Chief, Contract Personnel Division

ATTN. : Staff Agents Branch

SUBJECT

J. A. Osborne, Jr. D.

1. This is to advise that a security clearance is granted for the employment of the Subject as a Staff Agent, GS-11, by DSP/WI/3, in the capacity of

Operations Officer at Mexico City, Mexico.

2. If your office should desire at a later date to change the status or use of the Subject, a request to cover any proposed change should be submitted to this office.

3. Unless arrangements are made within 60 days for entrance on duty within 120 days, this Approval becomes invalid.

4. As a part of entrance on duty processing:

A personal interview in the Office of Security must be arranged by your office.

A personal interview is not necessary.

W. A. Osborne
W. A. Osborne

CHIEF, PERSONNEL SECURITY DIVISION, OS

CONFIDENTIAL
SECURITY INFORMATION
SECURITY APPROVAL

Date: 14 December 1955

Your Reference: C-1235 DDP

Case Number: 104887

TO: Chief, Records & Services Division
Personnel Office
FROM: Chief / Security Division
Personnel
SUBJECT: TARASOFF, Boris Dimitri

- SUBJECT: PARAJD, [REDACTED]

 1. This is to advise you of security action in the subject case as indicated below:
 - Security approval is granted the subject person for access to classified information.
 - Provisional clearance for full duty with CIA is granted under the provisions of Paragraph D of Regulation 10-9 which provides for a temporary appointment pending completion of full security investigation.
 - The Director of Central Intelligence has granted a provisional clearance for full duty with CIA under the provisions of paragraph H of Regulation 10-9
 2. Unless the subject person enters on duty within 60 days from the above date, this approval becomes invalid.
 3. Subject is to be polygraphed as part of EOD procedures.

Ernest P. Gruen
Ernest P. Gruen

Ernst P. Geiss

101

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